

**MEETING OF THE MERCER COUNTY SALARY BOARD
January 11, 2007**

Members Present: Commissioners Brian Beader, Kenneth Seamans, Olivia M. Lazor
Controller Thomas Amundsen Note: Italicized name denotes lead vote

Motion to Approve the December 21, 2006 minutes:

Moved: Ms. Lazor **Seconded:** Mr. Seamans
Vote: *Mr. Beader* - yes Mr. Seamans - yes
 Ms. Lazor - yes Mr. Amundsen - yes

Motion carried.

Motion to approve the personnel action as follows:

Name	Position	Effective	Rate/Salary
TRANSFER:			
DOMESTIC RELATIONS:			
Viola Zigo	Intake/Locate Officer	1/8/2007	TC&S 7-3 / 13.45 hr
(In accordance with promotion policy)			

Moved: Ms. Lazor **Seconded:** Mr. Seamans
Vote: Mr. Beader - yes *Mr. Seamans* - yes
 Ms. Lazor - yes Mr. Amundsen - yes

Motion carried.

Motion to set the rate of pay at \$35.00 per case for processing "PFA" information. The fee is paid to the Law Clerk handling each case.

Moved: Ms. Lazor **Seconded:** Mr. Seamans
Vote: Mr. Beader - yes Mr. Seamans - yes
 Ms. Lazor - yes Mr. Amundsen - yes

Motion carried.

Motion to approve the pay step increases on their respective anniversary dates for all Mercer County Technical Clerical & Supportive employees who are eligible for such an increase during 2007.

Moved: Mr. Amundsen **Seconded:** Ms. Lazor
Vote: Mr. Beader - yes Mr. Seamans - yes
 Ms. Lazor - yes *Mr. Amundsen* - yes

Motion carried.

Motion to approve a 1.11% salary increase for Professional & Administrative employees effective 01/01/07, and to approve the attached P&A Salary Chart.

Moved: Ms. Lazor **Seconded:** Mr. Seamans
Vote: *Mr. Beader* - yes Mr. Seamans - yes
 Ms. Lazor - yes Mr. Amundsen - yes

Motion carried.

Motion to approve the attached payscales for Technical Clerical & Supportive employees not covered by existing contracts. Said TC&S employees are set equal to the hourly rate under existing contracts. The increase for said TC&S employees is \$.20 per hr., effective January 1, 2007 and \$.25 per hr. effective July 1, 2007.

Moved: Ms. Lazor **Seconded:** Mr. Seamans
Vote: Mr. Beader - yes *Mr. Seamans* - yes
 Ms. Lazor - yes Mr. Amundsen - yes

Motion carried.

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Motion to correct any clerical errors, additions, deletions or adjustments found in the number and compensation of all County employees for 2007.

Moved: Ms. Lazor **Seconded: Mr. Seamans**
Vote: Mr. Beader - yes Mr. Seamans - yes
 Ms. Lazor - yes Mr. Amundsen - yes

Motion carried.

The following motions approving the number and compensation (annual salary or hourly rate) of the employees reporting to the various departments as listed below, for the year 2007, are effective January 1, 2007 and include the previously approved pay rate increase adjustments and increases in accordance with the various union contracts but do not include any step increases, upgrades or reclassifications for 2007.

Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the COMMISSIONERS, as set forth below, for the year 2007.

			Amount	Per Hour
Commissioners				
1	Chief Clerk		27,494	
3	Administrative Assistant	Total	70,343	
Registration, Elections				
1	Director		36,018	
4	Clerical Assistant			13.340
1	Machine Custodian			15.000
5	Machine Custodian			12.000
Fiscal				
1	Fiscal Administrator		62,395	
1	Fiscal Assistant		24,615	
Tax Assessment, Tax Claim				
1	Director		53,434	
1	Administrative Assistant		33,077	
1	Computer Operator			14.088
2	Mapper			13.510
2	Clerical Assistant			12.640
1	Clerical Assistant			12.790
1	Clerical Assistant			12.540
1	Senior Procedures Clerk			13.760
1	Senior Procedures Clerk			13.510
1	Notice Poster, PT			8.790
Purchasing, Personnel, Maintenance				
1	Director		67,769	
1	Administrative Assistant		30,128	
1	Purchasing Clerk			13.340
1	Maintenance Leader			16.120
3	Maintenance III			14.338
1	Custodian Leader			12.893
2	Custodian I			12.005
1	Custodian I			11.755
3	PT Custodian I			10.830
2	PT Custodian I			10.067
Solicitor				
2	Solicitor	Total	80,000	

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Management Information Systems, Micrographics, Central Phon			
1	Director	57,941	
1	Network Administrator	45,260	
1	Computer Support Specialist	31,788	
1	Micrographic Technician		13.340
1	PBX Operator		13.340
Emergency Management			
1	Director	54,042	
1	Deputy Director	41,118	
1	Administrative Assistant	30,128	
Veterans' Affairs			
1	Director	37,289	
1	Administrative Assistant		12.790
Conservation			
1	Director	53,434	
1	Nutrient Management Specialist	39,847	
1	Environmental Education Coordinator	38,209	
1	Coordinator Technician		14.088
1	Clerical Assistant		12.643
1	Part-Time Technician		12.450
1	FT West Nile Virus Technician		11.000
1	PT West Nile Virus Technician		8.300
Liquid Fuels			
1	Engineer	68,138	
1	Administrative Secretary		13.760
1	Bridge Maintenance Leader		14.340
1	Bridge Maintenance Leader		14.240
1	Bridge Inspector		14.890
1	Engineering Technician		16.020
E- 911			
1	Deputy Director	41,118	
1	System Administrator	33,077	
5	Telecommunicator Supervisor	Total	173,554
6	Telecommunicator		13.560
6	Telecommunicator		13.460
1	Telecommunicator		12.591
2	Telecommunicator		11.750
12	Telecommunicator / Part-Time	Total	160,000
MH/MR			
1	Administrator	58,058	
1	Program Assistant	29,666	
1	Administrative Assistant	21,165	
Children & Youth			
1	Director	54,042	
1	Assistant Director	45,260	
1	Fiscal Operation Officer II	44,825	
1	Fiscal Operation Officer I	33,077	
1	Fiscal Assistant	30,276	
1	Administrative Assistant	33,077	
1	Clerk Typist	26,597	
1	Clerk Typist	27,342	
1	Clerk Typist	24,489	
1	System Specialist I	30,766	

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4 Caseworker Supervisor	Total	202,861
1 Caseworker		37,047
1 Caseworker		34,861
1 Caseworker		32,678
4 Caseworker		30,494
7 Caseworker		29,402
5 Caseworker		28,310
1 Caseworker		27,219
1 Program Specialist		38,559
1 Registered Nurse		41,632

Moved: Ms. Lazor **Seconded: Mr. Amundsen**
Vote: Mr. Beader - yes Mr. Seamans - yes
 Ms. Lazor - yes Mr. Amundsen - yes

Motion carried.

Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the COMMISSIONERS, as set forth below, for the year 2007.

		Amount	Per Hour
Public Defender			
1 Public Defender		50,319	
1 Administrator / Investigator		32,208	
1 PT Investigator/Intake			16.121
3 Assistant Public Defender	Total	170,161	
6 Asst Public Defender / PT	Total	143,874	
1 Paralegal / Sentence Advocate		33,110	
3 Administrative Assistant	Total	84,370	

Moved: Ms. Lazor **Seconded: Mr. Seamans**
Vote: Mr. Beader - yes Mr. Seamans - yes
 Ms. Lazor - yes Mr. Amundsen - yes

Motion carried.

Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the COMMISSIONERS & PRISON BOARD as set forth below for the year 2007:

		Amount	Per Hour
Jail			
			Existing
1 Warden		61,354	
2 Deputy Warden	Total	95,418	
3 Lieutenant	Total	120,444	
3 Lieutenant	Total	115,695	
2 Jail Counselor	Total	75,478	
1 Female Counselor / Adm. Asst.		36,386	
1 Records Coordinator		32,054	
1 Asst Records Coordinator		28,715	
4 Records Assistant / Part-Time			11.216
4 Correctional Officer Sergeant			17.610
21 Correctional Officer			16.610
1 Correctional Officer			14.020
1 Correctional Officer			12.890
1 Correctional Officer/Cook/Sargeant			17.610
1 Correctional Officer/Cook			16.050
15 Correctional Officer			13.460
11 Correctional Officer			12.320
1 Correctional Officer			11.760
20 Correctional Officer / Part-Time	Total	370,000	
1 Facilities Manager		36,018	
1 PT Facilities Management Assistant			12.320
4 PT Clerical			10.420
1 PT Counselor			13.060
1 Facilities Management Assistant			12.630

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Moved: Ms. Lazor **Seconded: Mr. Seamans**
Vote: Mr. Beader - yes *Mr. Seamans - yes*
 Ms. Lazor - yes Mr. Amundsen - yes
 DA Epstein - yes

Motion carried.

Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the CONTROLLER as set forth below for the year 2007:

1 Deputy Controller		41,118	
1 Second Deputy / Auditor		47,709	
2 Auditor	Total	88,943	
1 Solicitor		3,937	
3 Senior Procedures Clerk			13.760
1 Senior Procedures Clerk			13.300

Moved: Mr. Amundsen **Seconded: Ms. Lazor**
Vote: Mr. Beader - yes Mr. Seamans - yes
 Ms. Lazor - yes Controller Amundsen - yes

Motion carried.

Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the DISTRICT ATTORNEY as set forth below for the year 2007:

1 First Assistant District Attorney		66,849	
4 Assistant District Attorney	Total	222,196	
1 Office Administrator		47,709	
3 Administrative Assistant	Total	84,044	
6 Assistant District Attorney / PT	Total	147,963	
1 Clerical Assistant			11.870
1 Clerical Assistant			12.080
4 Investigator / Part-Time	Total	30,300	
1 Victim Witness Program Director		47,341	
1 Victim Witness Coordinator		33,077	
1 Juvenile Victim Witness Coordinator		29,739	
1 Juvenile Victim Witness Stipend		1,200	
1 Victim Witness Assistant / Part-Time			11.800
1 Community Prosecutor		57,420	

Moved: Ms. Lazor **Seconded: Mr. Seamans**
Vote: Mr. Beader - yes Mr. Seamans - yes
 Ms. Lazor - yes *Mr. Amundsen - yes*
 DA Epstein - yes

Motion carried.

Motion to approve the number & compensation (annual salary or hourly rate) of the employees reporting to the CLERK of COURTS, REGISTER of WILLS & CLERK of ORPHANS COURT, as set forth below for the year 2007:

2 First Deputy	Total	64,865	
2 Second Deputy	Total	60,256	
1 Solicitor		5,566	
3 Senior Procedures Clerk			13.760
2 Senior Procedures Clerk			12.790
1 Senior Procedure Clerk			12.270
1 Collections Coordinator		38,559	
1 PT Sr. Proc. Clerk			10.755
1 PT Clerical Asst.			10.422

Moved: Ms. Lazor **Seconded: Mr. Seamans**
Vote: *Mr. Beader - yes* Mr. Seamans - yes
 Ms. Lazor - yes Mr. Amundsen - yes
 Clerk and Register Kloos - yes

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Motion carried.

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Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the RECORDER as set forth below for the year 2007:

1	First Deputy		29,739	
1	Second Deputy		24,044	
1	Solicitor		3,937	
3	Clerical Assistant	(avg rate)		12.270
4	Clerical Assistant	/Part Time Total	15,000	

Moved: Ms. Lazor **Seconded: Mr. Seamans**
Vote: Mr. Beader - yes *Mr. Seamans - yes*
 Ms. Lazor - yes Mr. Amundsen - yes
 Recorder McClelland - yes

Motion carried.

Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the CORONER as set forth below for the year 2007:

7	Deputy Coroner	Total	13,000
1	Clerical Assistant / Part-Time		2,167

Moved: Ms. Lazor **Seconded: Mr. Seamans**
Vote: Mr. Beader - yes Mr. Seamans - yes
 Ms. Lazor - yes Mr. Amundsen - yes

Motion carried.

Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the PROTHONOTARY as set forth below for the year 2007:

1	First Deputy		33,077	
1	Second Deputy		30,128	
1	Solicitor		3,937	
1	Chief Clerk			14.338
2	Clerical Assistant			13.660

Moved: Ms. Lazor **Seconded: Mr. Seamans**
Vote: Mr. Beader - yes Mr. Seamans - yes
 Ms. Lazor - yes *Mr. Amundsen - yes*
 Prothonotary Fair - yes

Motion carried.

Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the SHERIFF as set forth below for the year 2007:

1	First Deputy		47,709	
1	Captain			21.090
1	Solicitor		4,569	
4	Deputy Sheriff			19.590
1	Deputy Sheriff			18.920
1	Deputy Sheriff			18.260
1	Deputy Sheriff			17.390
2	Deputy Sheriff			15.560
10	Deputy Sheriff / Part-Time	Total	87,000	
3	Administrative Assistant			17.010

Moved: Ms. Lazor **Seconded: Mr. Amundsen**
Vote: Mr. Beader - yes Mr. Seamans - yes
 Ms. Lazor - yes Mr. Amundsen - yes
 Sheriff Romine - yes

Motion carried.

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Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the TREASURER as set forth below for the year 2007:

1	First Deputy	27,689	
1	Second Deputy	30,128	
1	Solicitor	3,937	
1	Senior Procedures Clerk		13.510
1	Clerical Assistant		11.610
1	Clerical Assistant		11.080

Moved: Ms. Lazor **Seconded: Mr. Seamans**
Vote: *Mr. Beader* - yes Mr. Seamans - yes
 Ms. Lazor - yes Mr. Amundsen - yes
 Treasurer Richardson - yes

Motion carried.

Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the COURTS as set forth below for the year 2007:

Court Administration

5	Administrative Assistant	Total	149,825	
6	Court Stenographer	Total	196,525	
1	Court Stenographer, per diem			123.25/day
1	Master's Secretary		25,003	
4	Law Clerk	Total	126,868	
1	Part-Time Clerk		11,543	
6	Court Crier			86.00/day
1	Tipstaff			72.50/day
11	Tipstaff			70.50/day

Domestic Relations

1	Director		61,354	
3	Supervisor	Total	120,427	
9	Enforcement Officer	Total	275,034	
1	Intake Officer			13.850
1	Receptionist/Intake			13.850
3	Conference Officer	Total	98,810	
3	UIFSA Officer	Total	78,847	
1	Parent Locator			14.340
1	County Investigator		34,012	
1	Data Processing Technician			14.330
1	Senior Procedures Clerk			13.340
1	Senior Procedures Clerk			13.240
1	Senior Procedures Clerk			12.330
1	Senior Procedures Clerk			11.870
1	Solicitor		17,789	

DUI School

2	Instructor		16,000	
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Law Library

1	Librarian		28,580	
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District Justices

5	Administrative Assistant	Total	143,271	
3	Senior Procedure Clerk			13.760
9	Senior Procedure Clerk			13.660
2	Senior Procedure Clerk			13.200
1	Senior Procedure Clerk			11.950
2	Part-Time Procedure Clerk			12.791

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Juvenile Probation

1 Chief Juvenile Probation Officer	61,354	
1 Deputy Chief Juvenile Probation Officer	47,709	
1 Administrative Assistant	26,923	
1 Community Specialist	37,289	
8 Juvenile Probation Officer	Total	302,730
1 Community Court Program Officer	47,341	
1 Community Liaison	34,748	
1 Fiscal Assistant	33,077	
1 Procedures Clerk		12,990

Moved: Ms. Lazor **Seconded: Mr. Seamans**
Vote: *Mr. Beader - yes* *Mr. Seamans - yes*
 Ms. Lazor - yes *Mr. Amundsen - yes*
 Mr. Morin - yes

Motion carried.

Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the COMMISSIONERS & PRISON BOARD as set forth below for the year 2007:

Intermediate Punishment

1 IPP Coordinator	47,709	
3 Supervisor	Total	98,444
2 House Arrest Officer	Total	49,228
2 House Arrest Officer / Part Time	Total	23,330
2 Clerk-Typist		13,240
1 Clerk-Typist / Secretary		13,240
1 Clerk-Typist / Part Time	10,352	
1 House Arrest Stipend	5,000	
2 Day Reporting Stipend	Total	8,900
1 Community Corrections Stipend	10,000	

Moved: Ms. Lazor **Seconded: Mr. Seamans**
Vote: *Mr. Beader - yes* *Mr. Seamans - yes*
 Ms. Lazor - yes *Mr. Amundsen - yes*
 DA Epstein -yes

Motion carried.

Old Business:

New Business:

Questions from the Media:

Motion to adjourn.

Moved: Ms. Lazor **Seconded: Mr. Seamans**

Mercer County Salary Board

Attest:

Chief Clerk