

**MEETING OF THE MERCER COUNTY SALARY BOARD  
January 8, 2009**

**Members Present:** Commissioners Brian Bader, Kenneth R. Ammann, John N. Lechner  
Controller Thomas Amundsen

**Motion to Approve the December 18, 2008 minutes:**

**Moved:** Mr. Ammann                      **Seconded:** Mr. Lechner  
**Vote:** Mr. Bader                      yes                      Mr. Lechner                      yes  
            Mr. Ammann                      yes                      Mr. Amundsen                      yes

**Changes in Pay and employee contributions for benefit costs in the following four motions take effect 01/04/09, the beginning of the first full pay period of the new year.**

**Motion to approve the contract agreement for 2009 - 2012 with County employees represented by USW 1355-04, subject to approval of the final printed contract. Wage increase for 2009 will be 3% of current wages with those exact cents per hour amounts to be given in each of the next three years (2010-2012). Pay rates are shown in the TC&S pay chart attached.**

**Moved:** Mr. Ammann                      **Seconded:** Mr. Lechner  
**Vote:** Mr. Bader                      yes                      Mr. Lechner                      yes  
            Mr. Ammann                      yes                      Mr. Amundsen                      yes

**Motion to approve the attached TC&S wage chart for all non-union hourly TC&S employees for 2009, constituting a 3% increase from 07/01/08.**

**Moved:** Mr. Ammann                      **Seconded:** Mr. Lechner  
**Vote:** Mr. Bader                      yes                      Mr. Lechner                      yes  
            Mr. Ammann                      yes                      Mr. Amundsen                      yes

**Motion to approve Medical and Prescription Drug Benefit premium payroll deductions for USW 1355-04 with final approval of the full contract at 13% of the annual premium for 2009 – 2012. Coverage will remain with High Mark Blue Cross/Blue Shield thru Teamsters #261 Plan.**

**2009 Year - Health care Premium Employee Portion (Bi-Weekly)**

Single	\$	25.06
Parent/Child(ren)	\$	55.33
Employee/Spouse	\$	62.65
Family	\$	66.91

**Moved:** Mr. Ammann                      **Seconded:** Mr. Lechner  
**Vote:** Mr. Bader                      yes                      Mr. Lechner                      yes  
            Mr. Ammann                      yes                      Mr. Amundsen                      yes

**MEETING OF THE MERCER COUNTY SALARY BOARD  
January 8, 2009**

**Motion to approve Medical Benefit premium payroll deductions for all non-Union TC&S employees as follows for 2009. Coverage will remain with High Mark Blue Cross/Blue Shield thru the Reschini Group.**

**2009 Year - Health care Premium Employee Portion (Bi-Weekly)**

Single	\$	25.06
Parent/Child(ren)	\$	55.33
Employee/Spouse	\$	62.65
Family	\$	66.91

**Moved:** Mr. Lechner                      **Seconded:** Mr. Ammann

**Vote:** Mr. Bader                      yes                      Mr. Lechner                      yes  
           Mr. Ammann                    yes                      Mr. Amundsen                    yes

**Motion to approve the personnel action as follows:**

<b>Name</b>	<b>Position</b>	<b>Effective</b>	<b>Rate/Salary</b>
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**TRANSFERS:**

**MERCER COUNTY JAIL:**

Christopher M. Adams	Lieutenant	12/15/2008	P&A Level 6 Step 7 Grade 3 \$37302.00
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**PER THE PRISON BOARD MEETING HELD 12/15/08.**

**Moved:** Mr. Lechner                      **Seconded:** Mr. Amundsen

**Vote:** Mr. Bader                      yes                      Mr. Lechner                      yes  
           Mr. Ammann                    no                      Mr. Amundsen                    yes

**CONTROLLER'S OFFICE:**

**MOTION TO APPROVE ADDITIONAL PAY OF \$2,000.00 FOR KAREN CONTICELLI TO COMPENSATE AS BOTH TAX RECONCILIATION CLERK AND INTERIM PAYROLL CLERK FROM DECEMBER 2007 THROUGH SEPTEMBER 2008.**

**Moved:** Mr. Lechner                      **Seconded:** Mr. Ammann

**Vote:** Mr. Bader                      yes                      Mr. Lechner                      yes  
           Mr. Ammann                    yes                      Mr. Amundsen                    yes

**Motion to approve the pay step increases on their respective anniversaries of Date of Hire for all Mercer County employees who are eligible for such an increase during 2009.**

**Moved:** Mr. Lechner                      **Seconded:** Mr. Ammann

**Vote:** Mr. Bader                      yes                      Mr. Lechner                      yes  
           Mr. Ammann                    yes                      Mr. Amundsen                    yes

**Motion to approve additional pay of \$546/year effective beginning on the first Anniversary Date after reaching Step 10 for Professional & Administrative employees.**

**Moved:** Mr. Lechner                      **Seconded:** Mr. Ammann

**Vote:** Mr. Bader                      yes                      Mr. Lechner                      yes  
           Mr. Ammann                    yes                      Mr. Amundsen                    yes

**MEETING OF THE MERCER COUNTY SALARY BOARD  
January 8, 2009**

**Motion to correct any clerical errors, additions, deletions or adjustments found in the number and compensation of all County employees for 2009.**

**Moved:** Mr. Ammann                      **Seconded:** Mr. Lechner  
**Vote:** Mr. Beader                      yes                      Mr. Lechner                      yes  
           Mr. Ammann                      yes                      Mr. Amundsen                      yes

**The following motions approving the number and compensation (annual salary or hourly rate) of the employees reporting to the various departments as listed below, for the year 2009, are effective January 4, 2009 before applying the previously approved pay rate increase adjustments and increases in accordance with the various union contracts and do not include any step increases, upgrades or reclassifications for 2009.**

**Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the COMMISSIONERS, as set forth below, for the year 2009:**

		<b>Amount</b>	<b>Per Hour</b>
<b>Commissioners</b>			
1	Chief Clerk	33,648	
3	Administrative Assistant (one not filled)	71,131	
	Total		
<b>Registration, Elections</b>			
1	Director	33,130	
4	Clerical Assistant		13.940
1	Machine Custodian, PT	74	
	Per Diem		
7	Machine Custodian-Rover, PT		12.000
<b>Fiscal</b>			
1	Fiscal Administrator	64,916	
1	Fiscal Assistant	26,419	
<b>Tax Assessment, Tax Claim</b>			
1	Director	54,522	
1	Administrative Assistant	33,740	
1	Computer Operator		14.938
2	Mapper		14.360
3	Clerical Assistant		12.706
1	Clerical Assistant		13.493
2	Senior Procedures Clerk		14.360
1	Notice Poster, PT		8.870
<b>Human Resources</b>			
1	Director	44,006	
1	Administrative Assistant	30,744	
<b>Purchasing, Maintenance</b>			
1	Purchasing Clerk		13.940
1	Maintenance Leader		16.720
3	Maintenance III		14.938
1	Custodian Leader		12.030
3	Custodian I		12.705
3	PT Custodian I (4 hours per day)		11.530
1	PT Custodian I (5 hours per day)		10.150
<b>Solicitor</b>			
2	Solicitor	80,000	
	Total		

**MEETING OF THE MERCER COUNTY SALARY BOARD  
January 8, 2009**

**Management Information Systems, Micrographics, Central Phone**

1 Director	61,825	
1 Network Administrator	48,483	
1 Computer Support Specialist	33,079	
1 Micrographic Technician		13.940
1 PBX Operator		13.940
1 Electronic Maintenance Technician (not filled)		

**Emergency Management**

1 Director of Public Safety	55,649	
1 Deputy Director	41,948	
1 Administrative Assistant	30,744	

**Veterans' Affairs**

1 Director	39,167	
1 Administrative Assistant		13.504

**Conservation**

1 Director	54,522	
1 Nutrient Management Specialist	41,125	
1 Environmental Education Coordinator	39,167	
1 Coordinator Technician		14.938
1 Clerical Assistant		13.493
2 Part-Time Environmental Educator		17.143
1 FT West Nile Virus Technician		11.000

**Liquid Fuels**

1 Engineer	69,524	
1 Administrative Secretary		14.360
2 Bridge Maintenance Leader		13.030
1 Bridge Inspector		13.430
1 Engineering Technician		16.720

**E- 911**

1 Deputy Director	41,948	
1 System Administrator	33,740	
4 Telecommunicator Supervisor	Total 146,320	
16 Telecommunicator	Average	13.920
11 Telecommunicator / Part-Time		11.300

**MEETING OF THE MERCER COUNTY SALARY BOARD  
January 8, 2009**

**MH/MR**

1 Administrator	61,354
1 Program Specialist (vacant)	35,000
1 Administrative Assistant	25,000

**Children & Youth**

1 Director	50,960
1 Assistant Director	38,376
1 Fiscal Operation Officer II	45,375
1 Fiscal Operation Officer I	33,740
1 Fiscal Assistant	26,977
1 Administrative Assistant	33,740
3 Clerk Typist (1 not filled)	Total 76,144
1 System Specialist I	33,079
4 Caseworker Supervisor	Total 172,856
5 Caseworker I (5 vacant)	Total 109,395
22 Caseworker	Total 580,000
1 Program Specialist	39,167
1 Registered Nurse (Case Nurse Manager)	43,214

**Moved:** Mr. Ammann                      **Seconded:** Mr. Lechner  
**Vote:** Mr. Beader                      yes                      Mr. Lechner                      yes  
           Mr. Ammann                      yes                      Mr. Amundsen                      yes

**Motion to continue the policy that elected Tax Assessors are paid at the prevailing minimum wage.**

**Moved:** Mr. Lechner                      **Seconded:** Mr. Ammann  
**Vote:** Mr. Beader                      yes                      Mr. Lechner                      yes  
           Mr. Ammann                      yes                      Mr. Amundsen                      yes

**Motion to approve the number and compensation (annual salary or hourly rate) of the employees of the PUBLIC DEFENDER reporting to the COMMISSIONERS, as set forth below, for the year 2009:**

	Amount	Per Hour
<b>Public Defender</b>		
1 Public Defender	50,318	
1 Administrator / Investigator	34,355	
1 PT Investigator/Intake		17.125
3 Assistant Public Defender	Total 178,357	
6 Asst Public Defender / PT	Total 143,070	
1 Paralegal / Sentence Advocate	34,355	
3 Administrative Assistant	Total 78,724	
(1 not filled)		
1 Administrative Assistant, PT (not filled)		11.630

**Moved:** Mr. Lechner                      **Seconded:** Mr. Ammann  
**Vote:** Mr. Beader                      yes                      Mr. Lechner                      yes  
           Mr. Ammann                      yes                      Mr. Amundsen                      yes  
           Mr. Bogaty (By precedent, votes on salaries)                      yes

**MEETING OF THE MERCER COUNTY SALARY BOARD  
January 8, 2009**

**Motion to approve the number and compensation (annual salary or hourly rate) of the employees of the JAIL reporting to the COMMISSIONERS and PRISON BOARD, as set forth below, for the year 2009:**

		<b>Amount</b>	<b>Per Hour</b>
<b>Jail</b>			
1	Warden	62,581	
2	Deputy Warden	97,380	
	Total	243,657	
7	Lieutenant	243,657	
	Total	105,486	
3	Jail Counselor	105,486	
1	Female Counselor / Adm. Asst.	37,126	
1	Records Coordinator	33,013	
1	Asst Records Coordinator	28,575	
1	Fiscal Assistant	26,419	
3	Correctional Officer Sergeant		18.890
2	Correctional Officer/Cook		17.890
21	Correctional Officer		17.890
14	Correctional Officer		17.330
19	Correctional Officer		15.300
1	Correctional Officer		14.740
5	Correctional Officer (1 not filled)		14.170
12	Correctional Officer / Part-Time	Average	12.020
	(7 not filled)		
1	Facilities Manager	37,302	
1	Facilities Management Assistant/Correction Officer		14.550
1	PT Facilities Management Assistant		13.030
2	PT Clerical		13.030
1	PT Counselor		13.060

**Moved:** Mr. Ammann                      **Seconded:** Mr. Lechner  
**Vote:** Mr. Beader                      yes                      Mr. Lechner                      yes  
           Mr. Ammann                      yes                      Mr. Amundsen                      yes  
           President of Prison Board                      n/a

**Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the CONTROLLER, as set forth below, for the year 2009:**

1	Deputy Controller	41,948	
1	2nd Deputy / Computer System Administrator	48,690	
2	Auditor	Total	90,750
1	Auditor (position not filled)	40,000	
1	Solicitor	3,937	
4	Senior Procedures Clerk		14.360

**Moved:** Mr. Ammann                      **Seconded:** Mr. Lechner  
**Vote:** Mr. Beader                      yes                      Mr. Lechner                      yes  
           Mr. Ammann                      yes                      Controller Amundsen                      yes

**MEETING OF THE MERCER COUNTY SALARY BOARD  
January 8, 2009**

**Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the DISTRICT ATTORNEY, as set forth below, for the year 2009:**

1	First Assistant District Attorney		68,161	
4	Assistant District Attorney	Total	215,856	
1	Office Administrator		48,690	
6	Assistant District Attorney / PT	Total	152,162	
4	Paralegal Assistant		104,500	
9	Investigator / Part-Time	Total	30,300	
	(1 not filled)			
1	Victim Witness Program Director		48,690	
1	Assistant Victim Witness Coordinator		23,589	
1	Juvenile Victim Witness Coordinator		23,589	
1	Victim Witness Assistant / Part-Time			12.300
1	Community Prosecutor (not filled)		32,900	
2	Clerical Assistant - Part-Time	Average		10.820

**Moved:** Mr. Lechner                      **Seconded:** Mr. Ammann  
**Vote:** Mr. Beader                      yes                      Mr. Lechner                      yes  
           Mr. Ammann                      yes                      Mr. Amundsen                      yes  
           District Attorney Kochems                      yes

**Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the CLERK OF COURTS, REGISTER OF WILLS and CLERK OF ORPHANS COURT, as set forth below, for the year 2009:**

2	First Deputy	Total	66,158	
2	Second Deputy	Total	57,410	
1	Solicitor		5,566	
3	Senior Procedures Clerk	Average		13.980
3	Senior Procedure Clerk	Average		13.260
1	Collections Coordinator		34,355	
1	Assistant Collections Coordinator		30,003	
3	PT Clerical	Average		12.430
	(1 not filled)			

**Moved:** Mr. Lechner                      **Seconded:** Mr. Ammann  
**Vote:** Mr. Beader                      yes                      Mr. Lechner                      yes  
           Mr. Ammann                      yes                      Mr. Amundsen                      yes  
           Clerk and Register Kloos                      yes

**MEETING OF THE MERCER COUNTY SALARY BOARD  
January 8, 2009**

**Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the RECORDER, as set forth below, for the year 2009:**

1	First Deputy		26,419	
1	Second Deputy		22,236	
1	Solicitor		3,937	
3	Clerical Assistant	(avg rate)		13.243
5	Clerical Assistant / Part-Time	Total	15,000	

**Moved:** Mr. Ammann                   **Seconded:** Mr. Lechner  
**Vote:** Mr. Bader                   yes           Mr. Lechner                   yes  
          Mr. Ammann                yes           Mr. Amundsen                yes  
          Recorder McClelland           yes

**Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the CORONER, as set forth below, for the year 2009:**

8	Deputy Coroner	Total	14,915
1	Clerical Assistant / Part-Time		1,565
(Amounts shown are effective 01/04/09)			

**Moved:** Mr. Ammann                   **Seconded:** Mr. Lechner  
**Vote:** Mr. Bader                   yes           Mr. Lechner                   yes  
          Mr. Ammann                yes           Mr. Amundsen                yes  
          Coroner McGonigle           absent

**Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the PROTHONOTARY, as set forth below, for the year 2009:**

1	First Deputy		33,740	
1	Second Deputy		30,744	
1	Solicitor		3,937	
1	Chief Clerk			14.938
2	Clerical Assistant	Average		13.960

**Moved:** Mr. Ammann                   **Seconded:** Mr. Lechner  
**Vote:** Mr. Bader                   yes           Mr. Lechner                   yes  
          Mr. Ammann                yes           Mr. Amundsen                yes  
          Prothonotary Fair           absent

**Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the SHERIFF, as set forth below, for the year 2009:**

1	First Deputy		39,479	
1	Captain			21.590
1	Solicitor		4,569	
4	Deputy Sheriff			19.920
5	Deputy Sheriff	Average		17.540
10	Deputy Sheriff / Part-Time	Average		15.910
(1 not filled)				
3	Administrative Assistant	Average		17.030

**Moved:** Mr. Ammann                   **Seconded:** Mr. Lechner  
**Vote:** Mr. Bader                   yes           Mr. Lechner                   yes  
          Mr. Ammann                yes           Mr. Amundsen                yes  
          Sheriff Romine                yes

**MEETING OF THE MERCER COUNTY SALARY BOARD  
January 8, 2009**

**Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the TREASURER, as set forth below, for the year 2009:**

1	First Deputy		30,003	
1	Second Deputy		30,774	
1	Solicitor		3,937	
1	Senior Procedures Clerk			14.360
2	Clerical Assistant			12.030

**Moved:** Mr. Lechner                      **Seconded:** Mr. Ammann  
**Vote:** Mr. Beader                      yes                      Mr. Lechner                      yes  
           Mr. Ammann                      yes                      Mr. Amundsen                      yes  
           Treasurer Richardson                      yes

**Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the COURTS, as set forth below, for the year 2009:**

**Court Administration**

5	Administrative Assistant	Total	157,569	
6	Court Stenographer	Total	201,779	
1	Court Reporter, per diem	(01/04/09)		124.25/day
1	Master's Secretary		30,744	
4	Law Clerk	Total	129,048	
1	Part-Time Clerk			13.360
16	Court Crier	(Rate Effective 01/04/09)		87.00/day
1	Tipstaff	(Rate Effective 01/04/09)		73.50/day
16	Tipstaff	(Rate Effective 01/04/09)		71.50/day

**Jury Commissioners**

1	Clerical Assistant - Part Time	Total	3,000	50.00/day
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**Domestic Relations**

1	Director		62,581	
1	Assistant Director		35,352	
3	Supervisor	Total	121,198	
8	Enforcement Officer	Total	250,325	
3	Intake Officer	Average		13.580
1	Receptionist/Intake			13.940
3	Conference Officer	Total	95,248	
3	UIFSA Officer	Total	89,514	
1	Parent Locator			14.940
1	County Investigator		34,665	
1	Data Processing Technician			14.940
2	Senior Procedures Clerk			13.000
1	Senior Procedures Clerk			13.030
1	Senior Procedures Clerk (not filled)			12.320
1	Solicitor		17,789	

**DUI School**

3	Instructor	Total	16,000	
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**MEETING OF THE MERCER COUNTY SALARY BOARD  
January 8, 2009**

**Law Library**

1 Librarian 30,464

**Magisterial District Justices**

5	Administrative Assistant	Total	149,039	
14	Senior Procedure Clerk			14.360
2	Part-Time Procedure Clerk	Average		13.070

**Juvenile Probation**

1	Chief Juvenile Probation Officer		62,581	
1	Deputy Chief Juvenile Probation Officer		48,690	
1	Administrative Assistant		24,891	
1	Community Specialist		41,948	
7	Juvenile Probation Officer	Total	241,328	
1	Community Court Program Officer		41,157	
1	Community Liaison		29,666	
1	Fiscal Assistant		33,740	
1	Procedures Clerk			13.940

<b>Moved:</b>	Mr. Lechner	<b>Seconded:</b>	Mr. Ammann	
<b>Vote:</b>	Mr. Beader	yes	Mr. Lechner	yes
	Mr. Ammann	yes	Mr. Amundsen	yes
	Judge Fornelli	absent		

**Motion to approve the number and compensation (annual salary or hourly rate) of the employees of INTERMEDIATE PUNISHMENT reporting to the COMMISSIONERS and PRISON BOARD, as set forth below, for the year 2009:**

**Intermediate Punishment**

1	IPP Coordinator		54,522	
3	Supervisor	Total	101,270	
2	Intake Admin Asst	Total	50,977	
2	House Arrest Officer (1 vacant)	Total	48,356	
2	House Arrest Officer / Part Time (1 vacant)	Total	23,330	
1	Community Corrections Stipend		10,000	

<b>Moved:</b>	Mr. Ammann	<b>Seconded:</b>	Mr. Lechner	
<b>Vote:</b>	Mr. Beader	yes	Mr. Lechner	yes
	Mr. Ammann	yes	Mr. Amundsen	yes
	President of Prison Board	n/a		

**Motion to adopt the attached pay scale for 2009 for Professional & Administrative employees, constituting a 3% increase from 2008, to be effective 01/04/09.**

<b>Moved:</b>	Mr. Lechner	<b>Seconded:</b>	Mr. Amundsen	
<b>Vote:</b>	Mr. Beader	yes	Mr. Lechner	yes
	Mr. Ammann	no	Mr. Amundsen	yes

**MEETING OF THE MERCER COUNTY SALARY BOARD  
January 8, 2009**

**Old Business:**

**New Business:**

**Questions from the Media:**

**Motion to adjourn.**

**Moved:** Mr. Lechner

**Seconded:** Mr. Ammann

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**Mercer County Salary Board**

**Attest:**

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**Chief Clerk**