

Create one Part-Time Clerical Assistant position set at the TCC06 level in District Justice McEwen's office effective January 1, 2013.

Eliminate one Full-Time Clerical Assistant at District Justice McEwen's office effective January 1, 2013

Moved: Mr. Beader	Seconded: Mr. McConnell
Vote: Mr. Lechner Yes	Mr. Beader Yes
Mr. McConnell Yes	Judge Dobson by Mr. Morin Yes
Mr. Amundsen Yes	

Create one Full-Time Assistant District Attorney position set at P&A Level 9 in the District Attorney's office effective December 3, 2012.

Moved: Mr. Lechner	Seconded: Mr. McConnell
Vote: Mr. Lechner Yes	Mr. Beader No
Mr. McConnell Yes	DA Kochems Yes
Mr. Amundsen Yes	

Motion to approve the Human Resources action as follows:

Motion to approve pay increase of 1-2% (as listed below) for all non-union salaried employees associated with the P&A non-union pay tables effective 1-13-2013. (Pay table is attached.)

P&A 3 and 4 – 2.00%

P&A 5 – 1.75 %

P&A 6 – 1.67 %

P&A 7 and 8 – 1.25%

P&A 9 and 10 – 1.00%

Moved: Mr. Beader	Seconded: Mr. McConnell
Vote: Mr. Lechner Yes	Mr. Beader Yes
Mr. McConnell Yes	Mr. Amundsen Yes

Motion to approve 1.75% pay increases for all non-union hourly employees associated with the TCN pay tables effective 1-13-2013. Pay table is attached. (Note: All Bargaining Unit employees will receive increases as outlined in previously negotiated and approved Collective Bargaining Agreements)

Moved: Mr. Beader	Seconded: Mr. Amundsen
Vote: Mr. Lechner Yes	Mr. Beader Yes
Mr. McConnell Yes	Mr. Amundsen Yes

Motion to approve a \$0.50 per day pay increase for all Court Per Diem Employees paid at a daily rate. Effective 1-13-2013.

Moved: Mr. Beader	Seconded: Mr. McConnell
Vote: Mr. Lechner Yes	Mr. Beader Yes
Mr. McConnell Yes	Mr. Amundsen Yes

Motion to approve a 1.00% increase for all Law Clerks, Part Time Public Defenders, Part Time District Attorneys, Part Time Public Defender Investigators, Part Time District Attorney Investigators, Part Time Coroners and the Part-Time Administrative Assistant to the Coroner. All are effective 1-13-2013.

Moved: Mr. Bader		Seconded: Mr. McConnell	
Vote: Mr. Lechner	Yes	Mr. Bader	Yes
	Mr. McConnell	Mr. Amundsen	Yes

Motion to approve Medical Benefit premium payroll deductions for all non-union hourly employees as follows for 2013. Coverage will remain with Highmark Blue Cross/Blue Shield thru the Reschini Group. Effective 1-1-2013

2013 Year - Health Care Premium - Employee Portion

2013 Rates	Total Monthly Premium	Semi-monthly Pay deduction (11%)
Single	767.03	42.18
Employee/Child(ren)	1,632.96	89.81
Employee/Spouse	1,818.58	100.02
Family	1,992.69	109.59

Moved: Mr. Bader		Seconded: Mr. McConnell	
Vote: Mr. Lechner	Yes	Mr. Bader	Yes
	Mr. McConnell	Mr. Amundsen	Yes

Motion to approve Medical Benefit premium payroll deductions for all non-union salaried employees as follows for 2013. Coverage will remain with Highmark Blue Cross/Blue Shield thru the Reschini Group. Effective 1-1-13.

2013 Health Care Premium - Employee Portion

2013 Rates	Total Monthly Premium	P&A 3/4 Semi-monthly pay Deduction (11%)	P&A 5/6 Semi-monthly pay Deduction (12%)	P&A 7/8 Semi-monthly pay Deduction (13%)	P&A 9/10 Semi-monthly pay Deduction (14%)
Single	767.03	42.18	46.02	49.85	53.69
Employee/Child(ren)	1,632.96	89.81	97.97	106.14	114.30
Employee/Spouse	1,818.58	100.02	109.11	118.20	127.30
Family	1,992.69	109.59	119.56	129.52	139.48

Moved: Mr. Bader		Seconded: Mr. McConnell	
Vote: Mr. Lechner	Yes	Mr. Bader	Yes
	Mr. McConnell	Mr. Amundsen	Yes

Motion to approve the pay step increases on their respective anniversaries of Full Time Date of Hire for all Mercer County employees who are eligible for such an increase during 2013.

Moved: Mr. Beader **Seconded: Mr. McConnell**
Vote: Mr. Lechner Yes **Mr. Beader Yes**
 Mr. McConnell Yes **Mr. Amundsen Yes**

Motion to approve additional pay of \$546/year effective beginning on the first Anniversary Date after reaching Step 10 for Professional & Administrative employees.

Moved: Mr. Beader **Seconded: Mr. McConnell**
Vote: Mr. Lechner Yes **Mr. Beader Yes**
 Mr. McConnell Yes **Mr. Amundsen Yes**

Motion to correct any clerical errors, additions, deletions or adjustments found in the number and compensation of all County employees for 2013.

Moved: Mr. Amundsen **Seconded: Mr. Beader**
Vote: Mr. Lechner Yes Mr. Beader Yes
 Mr. McConnell Yes Mr. Amundsen Yes

The following motions approving the number and compensation (annual salary or hourly rate) of the employees reporting to the various departments as listed below, for the year 2013, are effective January 13, 2013. These rates do not include any step increases, upgrades or reclassifications for 2013.

Motion to approve the number and compensation (annual salary or hourly rate) of the employees reporting to the COMMISSIONERS, as set forth below, for the year 2013:

Department	# of Emp	Position	Salaried Wages	Hourly Wages
Commissioners	1	Chief Clerk	40,287.00	
	3	Administrative Assistant (FT) (1 unfilled)	72,553.98	
	1	Administrative Assistant (PT)		12.97
Registration and Elections	1	Director	39,762.58	
	4	Clerical Assistant (1 unfilled)		15.62
	4	PT Machine Custodian (1 unfilled)		12.00
	10	Rover (1 unfilled)		12.00
Fiscal	1	Fiscal Administrator	76,730.68	
	1	Grant Accounting Administrator	33,871.50	
	1	Fiscal Assistant	27,622.66	
Tax Assessment and		Director	60,322.34	

Tax Claim	1			
	4	Clerical Assistants (1 unfilled)		14.66 - 15.10
	2	Mapper		16.08
	2	Sr. Procedure Clerk		16.08
	1	Computer Operator		16.74
	1	Administrative Assistant	37,605.88	
	1	Part Time Poster (unfilled)		8.87
Purchasing	1	Purchasing Clerk		15.62
MIS	1	Director	71,644.56	
	1	Network Administrator	56,323.80	
	1	Computer Support Specialist (unfilled)	23,662.86	
	1	Electronic Maintenance Tech (unfilled)	27,201.00	
	1	GIS Technician	39,112.58	
Human Resources	1	Director	54,235.70	
	1	Assistant Director	30,096.82	
	1	Administrative Assistant (unfilled)	21,231.08	
Maintenance	1	Facilities Manager	33,775.82	
	1	Maintenance Leader		18.72
	3	Maintenance III		14.59 - 16.74
	1	Custodian Leader		15.10
	3	Custodian I		13.73 - 14.23
	4	PT Custodian I (1 unfilled)		11.64 – 13.19
Micrographics	1	Micrographic Tech		15.62
EMA	1	Public Safety Director	67,713.62	
	1	Deputy Director	46,594.08	
	1	Administrative Assistant	34,266.70	
Bridge/Liquid Fuels	1	Engineer	76,730.68	
	1	Administrative Secretary		16.08
	4	Bridge Maintenance Leader (1 unfilled)		15.40
	1	Bridge Inspector		17.33
	1	Engineering Tech		16.44
MH/MR	1	MH/MR Administrator	69,067.96	
	1	Program Specialist I	34,619.78	
	1	Administrative Assistant	25,527.32	
Veterans' Affairs	1	Director	32,958.12	

	1	Assistant Director	26,291.98	
	1	Administrative Assistant (unfilled)		12.12
Conservation	1	Manager	60,322.34	
	1	Clerical Assistant		15.10
	1	Nutrient Mgmt. Specialist	46,594.08	
	1	Environmental Education Coordinator	33,775.82	
	1	Coordinator Technician		16.74
	1	PT Temp Services EQ Operator		11.28
	2	PT Environmental Educator		15.00
E911 Center	1	Deputy Director	46,594.08	
	4	Supervisor	157,422.46	
	1	System Administrator	37,605.88	
	1	Staff Development Spec Supervisor	41,278.64	
	16	Telecommunicator (Full Time)		14.53 - 16.08
	12	Telecommunicator (Part Time)		12.75 – 16.08
CYS	1	Director	52,301.08	
	1	Assistant Director	45,679.40	
	1	CYS Solicitor	62,484.24	
	1	Case Nurse Manager	52,813.28	
	1	Systems Specialist I	37,605.88	
	1	Fiscal Operations Ofc.	37,605.88	
	1	Fiscal Operations Off. II	53,869.92	
	1	Administrative Assistant	37,605.88	
	1	Fiscal Assistant		18.96
	1	Program Specialist I	38,159.16	
	4	Casework Supervisors	169,768.56	
	21	Caseworkers I and II		16.33 - 22.10
	3	Clerk Typist		13.34 – 16.50
Solicitors	1	Solicitor	48,000.16	

Moved: Mr. Bader

Seconded: Mr. Lechner

Vote: Mr. Lechner

Yes Mr. Bader Yes

Mr. McConnell

Yes Mr. Amundsen Yes

Motion to approve the number and listed wage for the employees reporting to the PROTHONOTARY, as set forth below, for the year 2013:

Prothonotary's Office	# of Emp	Position	Salaried Wages	Hourly Wages
	1	Solicitor	3,937.08	
	1	Second Deputy	34,266.70	
	1	First Deputy	37,605.88	
	2	Clerical Assistant		15.46 - 15.69
	1	Chief Clerk		16.62

Moved: Mr. Beader **Seconded: Mr. Amundsen**
Vote: Mr. Lechner **Yes** **Mr. Beader** **Yes**
 Mr. McConnell **Yes** **Mr. Amundsen** **Yes**
 Prothonotary Bice Absent

Motion to approve the number and listed wages for the employees of the PUBLIC DEFENDER reporting to the COMMISSIONERS, as set forth below, for the year 2013:

Public Defenders Office	# of Emp	Position	Salaried Wages	Hourly Wages
	1	Public Defender	60,253.96	
	2	Assistant Public Defender	117,634.96	
	1	First Assistant P.D.	64,487.80	
	6	PT Assistant P.D.	158,783.04	
	1	Paralegal/Sent. Advocate	35,486.36	
	1	Investigator / Intake	41,433.34	
	1	Investigator / Intake (Part Time)		17.30
	3	Administrative Assistant	100,947.60	

Moved: Mr. Beader **Seconded: Mr. McConnell**
Vote: Mr. Lechner **Yes** **Mr. Beader** **Yes**
 Mr. McConnell **Yes** **Mr. Amundsen** **Yes**
 Mr. Bogaty Yes

Motion to approve the number and listed wages for the employees of the JAIL reporting to the COMMISSIONERS and PRISON BOARD, as set forth below, for the year 2013:

Mercer County Jail	# of Emp	Position	Salaried Wages	Hourly Wages
	1	Warden	69,067.96	
	2	Deputy Warden	107,739.84	
	6	Lieutenant	277,736.16	
	1	Work Release Coordinator	46,594.08	
	2	Administrative Assistant	67,189.72	
	2	FT Facility Mgmt. Asst./Corrections Officer		20.23
	1	Records Coordinator	32,726.20	
	1	Asst. Records Coordinator	37,605.88	
	1	Fiscal Assistant	31,849.22	
	3	Jail Counselor	123,155.76	
	6	Corrections Officer/Sergeant (1 unfilled)		21.23
	57	Corrections Officer (Full Time)		16.03 - 20.23
	12	Corrections Officer (Part Time) (4 unfilled)		13.27 - 17.30

Moved: Mr. Beader **Seconded: Mr. Amundsen**
Vote: Mr. Lechner **Yes** **Mr. Beader** **Yes**
 Mr. McConnell **Yes** **Mr. Amundsen** **---**
 President of Prison Board **Yes**

Motion to approve the number and listed wages for the employees reporting to the CONTROLLER, as set forth below, for the year 2013:

Controller's Office	# of Emp	Position	Salaried Wages	Hourly Wages
	1	Deputy Controller	46,594.08	
	3	Auditor (1 Unfilled)	145,031.84	
	1	Second Deputy/Network Financial Administrator	53,869.92	
	4	Sr. Procedure Clerk (1 Unfilled)		16.08
	1	Solicitor	3,937.00	

Moved: Mr. Beader **Seconded: Mr. Amundsen**
Vote: Mr. Lechner **Yes** **Mr. Beader** **Yes**
 Mr. McConnell **Yes** **Controller Amundsen** **Yes**

Motion to approve the number and listed wages for the employees reporting to the DISTRICT ATTORNEY, as set forth below, for the year 2013:

DA's office	# of Emp	Position	Salaried Wages	Hourly Wages
	1	Office Administrator	53,869.92	
	1	First Assistant D.A.	76,730.68	
	7	Assistant D.A.	402,759.24	
	3	PT Assistant DA	118,877.72	
	4	Paralegal Assistant	118,126.32	
	6	PT Investigator - Main PSTN (3 unfilled)		16.61
	1	Temp FT Investigator – AWARE		16.61
	2	Clerical Assistant PT		12.07 - 12.28
	1	Administrative Assistant	37,605.88	
	1	Director - Victim Witness	53,869.92	
	1	Asst. VW Coordinator	29,446.30	
	1	Juvenile VW Coordinator	26,948.22	
	1	VW Coordinator PT		15.18

Moved: Mr. Beader **Seconded: Mr. Amundsen**
Vote: Mr. Lechner **Yes** **Mr. Beader** **Yes**
 Mr. McConnell **Yes** **Mr. Amundsen** **Yes**
 District Attorney Kochems **Yes**

Motion to approve the number and listed wages for the employees reporting to the SHERIFF, as set forth below, for the year 2013:

Sheriff's Department	# of Emp	Position	Salaried Wages	Hourly Wages
	1	Solicitor	4,569.00	
	1	Chief/First Deputy	45,535.36	
	1	Deputy Sheriff Captain		24.26
	1	Deputy Sheriff Lieutenant		23.76
	1	Deputy Sheriff Sergeant		23.51
	10	Deputy - Full Time		18.10 – 22.51
	3	Administrative Assistant		19.68

Moved: Mr. Beader **Seconded: Mr. Lechner**
Vote: Mr. Lechner **Yes** **Mr. Beader** **Yes**
 Mr. McConnell **Yes** **Mr. Amundsen** **Yes**
 Sheriff Hartman **Yes**

Motion to approve the number and listed wages for employees reporting to the TREASURER, as set forth below, for the year 2013:

Treasurer's Office	# of Emp	Position	Salaried Wages	Hourly Wages
	1	Solicitor	3,937.08	
	1	First Deputy	26,291.98	
	1	Second Deputy	27,743.04	
	2	Clerical Assistant		13.79
	1	Sr. Procedure Clerk		14.53

Moved: Mr. Beader **Seconded: Mr. Amundsen**
Vote: Mr. Lechner **Yes** **Mr. Beader** **Yes**
 Mr. McConnell **Yes** **Mr. Amundsen** **Yes**
 Treasurer Richardson **Yes**

Motion to approve the number and listed wages for the employees reporting to the COURTS, as set forth below, for the year 2013:

Court Administration	# of Emp	Position	Salaried Wages	Hourly Wages
	5	Administrative Assistant – FT (1 – unfilled)	144,591.98	
	1	PT Administrative Assistant	15,312.05	
	4	Law Clerks (1 unfilled)	142,423.84	
	1	PT Clerical Assistant		15.01
	6	Court Stenographer	221,470.34	
	18	Tip Staff (2 unfilled)		73.00 per day
	11	Court Crier (6 unfilled)		88.50 per day
	1	Master's Specialist	34,266.70	

Jury Commissioners	# of Emp	Position	Salaried Wages	Hourly Wages
	1	Temp Per Diem Clerk (1 unfilled)		50.00 per day

Juvenile Probation	# of	Position	Salaried	Hourly
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