

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**Phone: (724)748-4808 Fax: (724)748-5668**

**369 McClelland Road**

**Mercer, PA 16137**

**MEETING MINUTES**

**November 13, 2013**

**8:15 AM**

**Officers:**

**Chairman:**

Paul Minner

**Vice**

Patrick J. Suhrie

**Chairman:**

Patrick J. Suhrie

**Treasurer:**

Jerry Johnson

**Secretary:**

John Lechner

**Rec Sec'y:**

Karen Shipton

**Board**

**Members:**

**Mercer**

**County:**

John Lechner

**Coolspring**

**Twp:**

Paul Minner

**East Lack**

**Twp:**

Robert Gregory

**Findley Twp:**

Patrick J. Suhrie

**Mercer Boro:**

Jerry Johnson

*The Authority meets the seconded Wednesday of each month at 8:15 AM in the County Commissioner's Conference room at the Mercer County Courthouse, Mercer, PA.*

**THE NEXT MEETING IS SCHEDULED FOR DECEMBER 11, 2013 AT 8:15 AM**

**ATTENDANCE**

Bob Gregory, Jerry Johnson, Paul Minner, John Lechner, Pat Suhrie, Karen Shipton, Dan Goncz, Roger Shaffer, Debbie Plant, Walt Darraugh.

**\*The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM**

**APPROVAL OF MINUTES FROM THE 10/9/13 MEETING AS PRESENTED**

A motion was made by Bog Gregory and seconded by Pat Suhrie to approve the minutes with the correction of the date of 8/14/13 as stated on the approval of minutes. It should read 9/11/13. Motion carried.

**PUBLIC COMMENT**

None.

**TREASURER'S REPORT**

Balance as of 10/31/13 is \$1071.42. A motion was made by Jerry Johnson and seconded by Pat Suhrie to approve the treasurer's report as presented. Motion carried.

**ENGINEER'S REPORT**

**Re: Status of the Official Sewage Facilities Plan Update** – Still in review at DEP. It should be sent to the two townships by the middle of the month.

**Re: Local Share Loan Closing with Mercer County State Bank** – Set for 12/16/13. Time yet to be stated.

There will be a requisition that's a draw on the local share to pay certain invoices the Authority has accumulated. Dan will have that list ready at the 12/11/13 meeting. There will be a requisition on there for reimbursement to Findley Township for the advertising of the Finding of No Significant Impact in September for about \$1100.00. There will be several bills to be paid back to the Authority for a little over \$10,000 for reimbursement. Dan is suggesting the Authority keep that money back in the checking account to cover permit application fees that will be coming. Requisition will be explained fully at the next meeting (12/11/13). Dan gave a handout with a map showing the area where the sewage treatment

plant will be located. The reason we are looking at this in detail, there are certain things that will need done and we are trying to get a head start on them.

**Re: Authorization to Begin Design of Sewage Facilities** – This is a letter that Rural Development requires the borrower to present to the engineer to tell them to begin the design and includes the start date. The letter is included in the handout Dan presented.

\*A motion was made by Pat Suhrie and seconded by Bob Gregory to authorize the NCWJMA Chairman to sign the Authorization to Begin Design of Sewage Facilities letter and present it to Dan Goncz at Gannett Fleming, Inc. Motion carried.

### **OLD BUSINESS**

**Re: Fidelity Bond** – Dan stated that he would contact the Reinhardt Agency to obtain a quote.

### **NEW BUSINESS**

**Re: Customer List and 2014 Project Information Mailing** – Dan put together a draft of a letter to inform the residents (customers) that will be tying into the sewer line what the schedule and anticipated costs will be. If we send the letter out in January, that will give customers two years to come up with the tap-in fees. There was discussion on what customers can do if they cannot afford the fees. Dan also talked about having an open house for residents to come in and look things over and ask any questions they may have.

### **ADJOURNMENT**

A motion was made by Pat Suhrie and seconded by Bob Gregory to adjourn the meeting. Motion carried. The meeting adjourned at 8:45 am.

Respectfully Submitted;

Karen B. Shipton  
Recording Secretary