MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

March 27, 2014

Members Present: John N. Lechner, Matthew B. McConnell, Brian Beader

Pledge of Allegiance: Was held

Others Present: Tom Amundsen, Ruth Bice, Jeff Greenburg, Jennifer Hamilton, Tim Hofius, Robert Kochems, John Logan, Bill Madden, Dee Dee Zickar

Public Comment on Agenda Items: None

Motion to approve March 12, 2014 Chief Clerk's Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve March 19, 2014 Chief Clerk's Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve March 13, 2014 Commissioners' Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve the contract with the Hay Group, Inc. for actuarial services for calendar year 2014 at the cost of \$26,016, payable monthly at \$2,168. This was previously approved by the Mercer County Retirement Board.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve the contract with JFS Wealth Advisors, Hermitage, PA for investment consulting services at the cost of \$45,000, payable monthly at \$3,750. This agreement will continue in effect until terminated by either party by written notice to the other. This was previously approved by the Mercer County Retirement Board.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve the appropriation of \$10,000 to Shenango River Watchers, Inc., Sharon, PA, to support their project of developing a paddle craft launch near New Hamburg on the Shenango River. To be paid From Fund 262 under the "Recreation Trails" caption of Act 13, Section 2315.a.1.5. This appropriation provides their required match to a \$10,000 grant from the Mercer County Convention and Visitors Bureau (TAG Program). A grant of \$4,000 from Western Pennsylvania Conservancy completes the funding of the \$24,000 project. Expected completion date is 06/30/14.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve the following financial investments as listed:

INVESTMENTS DATED 3/14/14

FROM	ТО	AMOUNT		
2001 Capital Bond Sinking Fund PNC ckg	2001 Capital Bond Sinking Fund FNB/ PA IMM	\$	2462.00	
Treas Tax Collector Citizens Bank Checking w/interest	Treas Tax Collector Farmers Bank MMKT2	\$	342959.00	
Tax Lien PNC Bank Swp	Tax Lien FNB Bank IMM	\$	81000.00	
INVESTMENTS DATED 3/19/14 FROM	ТО	AM	OUNT	
Federal Bridge PNC Bank Checking	Federal Bridge Northwest Saving Municipal	\$	45,413.00	
Clerk of Court PNC Bank Checking	Clerk of Court Northwest Saving MMKT	\$	557.00	
Treas Tax Collector Citizens Bank Checking w/interest	Treas Tax Collector Farmers Bank MMKT2	\$	262,692.00	
Retirement PNC Bank Checking	Retirement PNC Bank MMKT	\$	126,496.00	
INVESTMENTS DATED 3/21/14				
FROM	ТО	AM	OUNT	
Operating Reserve Huntington MMKT	Operating Reserve Farmers CKWI	\$ 3,3	304,036.23	
Capital Reserve First National Bank IMM	Capital Reserve Farmers CKWI	\$ 3,2	145,774.06	
Bond Refunding Huntington MMKT	Bond Refunding Farmers CKWI	\$ 2,5	585,128.75	

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion that the Act 101 Section 903 Grant application for reimbursement of the salary and eligible expenses for 2013, for the county recycling/solid waste coordinator, be submitted to the Pennsylvania Department of Environmental Protection for the April 30, 2014 deadline.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve the Fiscal plan for short-term advances from internal funds to obviate the need for an external TRAN loan to meet cash flow needs prior to the receipt of 2014 real estate taxes. The maximum amount to be advanced is \$3.5 million, with repayment of principal and interest to be completed by 05/31/2014. (Detail of sources: Operating Reserve Fund \$1.5 million, General Bridge Fund \$.5 million, and Capital Reserve Fund \$1.5 million.)

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve a grant of \$16,647 from Pennsylvania Commission on Crime and Delinquency to support Mercer County's program for Victims of Juvenile Offenders (VOJO) for the years 2014-2015. The grant is 59.09% of the salary of the full-time person assigned to this work, with the County paying the related benefits and the balance of the salary from the General Fund. This is the 14th renewal of this grant program. Joan Mooney, Director of the Victim/Witness program within the District Attorney's office, is responsible for conducting the program and preparing required reports.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to declare the following vehicles to be valued at less than \$1,00.00 each post for a ten day notice of bid acceptance and sell to the highest acceptable bid: 2002 Dodge Caravan from CYS, 2005 Chevrolet Malibu from IPP Departments.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve the Human Resources action(s) as follows:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
NEW HIRES:		
TAX ASSESSMENT:		
Cathy Herriott	3/24/2014	PA08H-00-01 (\$23.62/hr.)
Temporary Director		
TRANSFERS:		
JAIL:		
Jenifer Alfredo	3/16/2014	JCO 00-01 (\$14.75/hr.)
Corrections Officer		Transfer from Part-Time Corrections Officer
James M. Houston	3/16/2014	JCO 00-01 (\$14.75/hr.)
Corrections Officer		Transfer from Part-Time Corrections Officer
Michelle Wray	3/16/2014	JCO 00-01 (\$14.75/hr.)
Corrections Officer		Transfer from Part-Time Corrections Officer

TAX ASSESSMENT:

Cathy Herriott 3/31/2014 PA08-00-01 (\$42,989/yr.)

Director Transfer from Temporary Director

SEPARATION FROM EMPLOYMENT:

JUDGE ST. JOHN:

Jillian D. Barry 3/14/2014

Law Clerk

JAIL:

Ryann Williams 3/17/2014

Part-Time Corrections Officer

DISTRICT ATTORNEY:

Cynthia Gilkey 3/21/2014

Assistant District Attorney

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to ratify the attached previously approved expenditures dated 3/11/14 to 3/24/14 in the amount of \$\$3,772,349.72.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to Approve the following Exoneration(s) being granted as listed: 3/27/2014

	<u> </u>		County	(County Per	Tov
Tax Collector	Taxing District	Per Capita Tax		Capita Tax - TBC		<u>Tax</u> <u>Year</u>
Fonda McElhinny	Greene Twp	\$	40.00			2014
Matthew D. Fischer	Grove City Boro	\$	2,335.00			2014
William H. Blatt	Hempfield Twp	\$	55.00			2014
William H. Blatt	Hempfield Twp			\$	910.00	2013
Bernadette Harry	Hermitage City	\$	4,800.00			2013
Bernadette Harry	Hermitage City			\$	6,280.00	2013
Joni F. Maybee	Salem Twp	\$	15.00			2014
Carolyn S. Chess	Sandy Creek Twp	\$	60.00			2014
Heather K. Bacher	Sandy Lake Twp	\$	140.00			2013
Heather K. Bacher	Sandy Lake Twp	\$	140.00			2014
Heather K. Bacher	Sandy Lake Twp			\$	595.00	2013
Ruth A. Magee	Springfield Twp	\$	60.00			2014
Michael Anthony	West Salem Twp	\$	235.00			2014
Jill A. Niddel	Wheatland Boro	\$	25.00			2014
Laurie E. Campbell	Wilmington Twp	\$	75.00			2014

TOTAL \$ 7,980.00 \$ 7,785.00

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Chief Clerk

William H. Blatt - Hempfield Twp - For Tax Year 2014 - Change the Tax Collector's Name from Frank Vanderslice to William H. Blatt and Change the Taxing District from Greenville Boro to Hempfield Twp.

Moved: Mr. Beader **Seconded: Mr. McConnell**

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve the following refund(s) as listed:

Christopher Alessio for Grove City Boro for Tax Year 2011 in the Amount of \$64.13 John M. Ayres for Grove City Boro for Tax Year 2013 in the Amount of \$673.44 Susan Bee for West Salem Twp for Tax Year 2013 in the Amount of \$209.23 Susan Bee for West Salem Twp for Tax Year 2013 in the Amount of \$.15 (15cents)

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner **Old Business: None New Business: None Recess to Salary Board:** Public Comment: District Attorney Kochems thanked the Board for the support of the VOJO grant. **Questions of the Media: None** Motion to adjourn. Moved: Mr. Beader Seconded: Mr. McConnell **Mercer County Board of Commissioners Attest:**