

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**  
**Phone: (724)748-4808 Fax: (724)748-5668**  
**369 McClelland Road**  
**Mercer, PA 16137**

**MEETING MINUTES**

**August 13, 2014**

**8:15 AM**

*The Authority meets the second Wednesday of each month at 8:15 AM in the County Commissioner's Meeting room at the Mercer County Courthouse, Mercer, PA.*

**THE NEXT MEETING IS SCHEDULED FOR SEPT 10 , 2014 AT 8:15 AM**

**ATTENDANCE**

Bob Gregory, Jerry Johnson, John Lechner, Paul Minner, Roger Shaffer, Patrick Suhrie, Dan Goncz, Karen Shipton, Debbie Plant, Walt Darraugh.

**\*The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM\***

**PUBLIC COMMENT**

Debbie Plant discussed the idea of creating a website/facebook page/blog so the public may have access to information regarding the current sewer treatment project and any future projects with the Authority.

**APPROVAL OF MINUTES FROM THE 07/09/14 MEETING AS PRESENTED**

*\*A motion was made by Jerry Johnson and seconded by Pat Suhrie to approve the minutes from the 7/9/14 meeting with the correction of adding Jerry Johnson as being present at the meeting. Motion carried.*

**TREASURER'S REPORT**

Beg Bal.: \$10,465.54. Expenses: \$4166.00. Balance as of 7/31/14: \$6299.54.

*\*A motion was made by Bob Gregory and seconded by Pat Suhrie to approve the treasurer's report as presented. Motion carried.*

**ENGINEER'S REPORT**

**1. Grinder Pump Agreements** – They were due back to the Authority by 7/31/14. Dan presented a list of those that still need collected. Dan handed out a copy of a 2<sup>nd</sup> letter for those residents who have not returned their agreements.

**2. Right-of-Way Schedule** – The rights of way needed for the project. The ones that have been prepared, (2) Thompson Pump Station and Bissett's car dealership. Dan will be working on these over the next week or two.

**Officers:**

**Chairman:**

Paul Minner

**Vice**

**Chairman:**

Patrick J. Suhrie

**Treasurer:**

John Lechner

**Secretary:**

Bob Gregory

**Rec Sec'y:**

Karen Shipton

**Board**

**Members:**

**Mercer**

**County:**

John Lechner

**Coolspring**

**Twp:**

Paul Minner

**East Lack**

**Twp:**

Robert Gregory

**Findley Twp:**

Patrick J. Suhrie

**Mercer Boro:**

Jerry Johnson

3. **Geo-Tech Report** – Is complete. A copy is on file with the Authority.
4. **NPDES Permits** – Were received on 7/30/14. Those were all needed before the Part II permit could be submitted to DEP, which will be submitted on Friday. The permit fee is \$500.00.
5. **Highway Occupancy Permit** – Submitted on 8/1/14. We were asked for a construction schedule.
6. **Township Rights-of-Way** - East Lackawannock & Findley Townships were each asked to sign a paper giving the Authority the permission to work in the township rights-of-way.
7. **Penn Power** – Dan met with Penn Power on 7/23/14. The subdivision for the treatment plant and pump station, we need to add the right-of-way for Penn Power. Dan is waiting on Penn Power to get back to us on that.
8. **Plantation Park** – The cost to get electric back to the pump station will cost a fortune. Dan will set up a meeting with Plantation Park to show them everything we want to do and discuss using the electric from their pump house, feed the pump station and put a private meter on the Authority’s pump station, and give Plantation Park a credit for how much electric was used.
9. **Permits** - Dan has a copy of the Permit for East Lackawannock & Findley Townships for public inspection.
10. **Grinder Pump Agreements (2<sup>nd</sup> Notice)** – Will be sent out next month. An agreement will accompany each letter that goes out.
11. **CDBG Money** – The first allocation of \$50,000 is secured, but we will wait for the 2<sup>nd</sup> allocation before we send the letters to the residents. Chris at MCRPC said there are municipalities that are returning excess CDBG money, so there may be more than expected.
12. **Amendment #1 to the Engineering Services Agreement** – *\*A motion was made by John Lechner and seconded by Pat Suhrie to amend, with no additional cost, but adjusts the costs in (3) different categories of the Engineering Services Agreement. Motion carried.*
13. **Requisition No. 9** – \$17,622.21.
  - A. \$13,271.95 – Gannett Fleming, Inc. (Professional engineering services relative to rights-of-way exhibits, geotechnical and wetlands investigation services).
  - B. \$425.50 – NCWJMA (Reimbursement for Recorder fees).
  - C. \$90.50 – NCWJMA (Reimbursement for Recorder fees).
  - D. \$758.50 – NCWJMA (Reimbursement for Recorder fees).
  - E. \$28.50 – NCWJMA (Reimbursement for Recorder fees).
  - F. \$740.00 – NCWJMA (Reimbursement for Recorder fees).
  - G. \$1093.50 – NCWJMA (Reimbursement for Recorder fees).
  - H. \$20.50 – NCWJMA (Reimbursement for Recorder fees).
  - I. \$500.00 – NCWJMA (Reimbursement for Water Quality Management Part II Permit Application Fee).
  - J. \$200.00 – NCWJMA – (Reimbursement for Zoning Variance Fee payable to East Lack. Twp.).
  - K. \$493.26 – MCSB (Interest payment on local share loan-due 8/20/14).

*\*A motion was made by Jerry Johnson and seconded by John Lechner to approve Requisition #9 as presented. Motion carried.*

## **SOLICITORS REPORT**

Roger Shaffer discussed title insurance. Rural Development said there was no money available in the budget for it.

John Lechner inquired about signing the contract with 3 Rivers Aggregate. We have to wait for the variance hearing on the subdivision for the sewer treatment plant before the signing can take place.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

1. A petition has been circulating through Findley and East Lack Townships opposing the current sewage project. Dan stated this should be directed at DEP.
2. Payment Plan for Tap-In Fee – Dan stated that maybe we need to think about this as an option for the customers.
3. Right-to-Know – Roger would like to add discussion of an Open Records Officer to be added to the Sept. meeting agenda.

## **ADJOURNMENT**

A motion was made by John Lechner and seconded by Pat Suhrie to adjourn the meeting. Motion carried. Meeting adjourned at 9:25 AM.

Respectfully Submitted;

Karen B. Shipton  
Recording Secretary