

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY
Phone: (724)748-4808 Fax: (724)748-5668
369 McClelland Road
Mercer, PA 16137

MEETING MINUTES

September 10, 2014

8:15 AM

Officers:

Chairman:

Paul Minner

Vice

Chairman:

Patrick J. Suhrie

Treasurer:

John Lechner

Secretary:

Bob Gregory

Rec Sec'y:

Karen Shipton

Board

Members:

Mercer

County:

John Lechner

Coolspring

Twp:

Paul Minner

East Lack

Twp:

Robert Gregory

Findley Twp:

Patrick J. Suhrie

Mercer Boro:

Jerry Johnson

The Authority meets the second Wednesday of each month at 8:15 AM in the County Commissioner's Meeting room at the Mercer County Courthouse, Mercer, PA.

THE NEXT MEETING IS SCHEDULED FOR OCTOBER 8, 2014 AT 8:15 AM

ATTENDANCE

Bob Gregory, John Lechner, Paul Minner, Roger Shaffer, Patrick Suhrie, Dan Goncz, Karen Shipton, Debbie Plant.

The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM

PUBLIC COMMENT

Deb Shaulis of Findley Township presented her reasons for her disapproval of the sewage project slated to include residents of East Lackawannock and Findley Townships.

APPROVAL OF MINUTES FROM THE 08/13/14 MEETING AS PRESENTED

**A motion was made by John Lechner and seconded by Pat Suhrie to approve the minutes from the 8/13/14 meeting as presented. Motion carried.*

TREASURER'S REPORT

Beg Bal.: \$6299.54. Expenses: \$4012.00. Balance as of 8/31/14: \$2287.54.

**A motion was made by Pat Suhrie and seconded by Bob Gregory to approve the treasurer's report as presented. Motion carried.*

ENGINEER'S REPORT

- Grinder Pump Maintenance Agreements** – Were due back on 7/31/14. The final notice was sent on 8/13/14 to those residents who have not turned theirs in yet. The number outstanding as of today is below 40. Dan would like to discuss sending a final follow-up letter in October, before we advertise for grinder pump bids.
- List of Easements** – All have been prepared and sent out except for a couple not completed yet.
- Plantation Park** – Dan and Pat met with the Board of Directors. Meeting went well. They want to see the easement paperwork and then turn it over to their attorney.

4. **Building Permit for Plant** – Permit is complete and Dan has possession of it. Dan will send a letter to the East. Lack. Zoning Hearing Board requesting the fee be returned since the lot size changed we no longer need a variance hearing.
5. **Revised Subdivision Plan for the Treatment Plant & Interchange Pump Station** – Sent to the County Solicitor 8/21/14. It showed the additional easement required by Penn Power. Dan has not heard back from Penn Power on how they plan to supply electric to those facilities yet.
6. **Highway Occupancy Permit** – Submitted to PennDot 8/1/14. Comments were received back on 8/28/14. Time was spent in the field addressing those comments. This will be re-submitted by the end of the month.
7. **Road Occupancy Permits** – Issued by Findley Township on 8/6/14 and East Lackawannock Township 8/12/14.
8. Two or three people are thinking of building homes are interested in grinder pump agreements.
9. There are two right-of-way exhibits still not complete. (School & Brandy Springs Park).
10. **Amendment No. 2 to the Engineering Services Agreement** – The cost not-to-exceed budget for the wetlands delineation, geotechnical investigation and rights-of-way preparation, referred to as Additional Services, were to be performed on an hourly basis with a budget of \$55,000. We are respectfully requesting an amendment to the Engineering Services Agreement for an additional \$19,000 for the engineering services associated with the rights-of-way and land acquisition portion of the project.

**A motion was made by John Lechner and seconded by Pat Suhrie to approve Amendment No. 2 to the Engineering Services Agreement. Motion carried.*

11. **Requisition No. 10** - \$72,000./Gannett Fleming, Inc. /Professional Engineering Services.
\$15,000./Barr & Shaffer/Legal Services.
\$ 691.50/NCWJMA/Reimbursement for Recorder Fees.
\$566.00/NCWJMA/Reimbursement for Recorder Fees.
\$1,739./NCWJMA/Reimbursement for STP Bld. Permit & Zoning Permit Fees.
\$527.06/MCSB/Interest Paymt. On Local Share Loan, Due 9/20/14.

Total: \$89,957.56

**A motion was made by John Lechner and seconded by Bob Gregory to approve payment of Requisition No. 10 as presented. Motion carried.*

OLD BUSINESS

Re: Letter from State Regarding Annual Report of Municipal Authorities 2013 – The statutory authority that they cite has been repealed so we would like them to provide us with the proper authority for demanding an audit. Karen will call the number on the letter and check on this.

NEW BUSINESS

Re: Open Records – The Authority needs to appoint an Open Records Officer.

****A motion was made by Pat Suhrie and seconded by John Lechner to appoint Karen Shipton as Open Records Officer. Motion carried.***

Re: Interim Loan – Needs to be closed on before we begin construction. At October meeting, we need to discuss and take action on whether or not to have bond counsel solicit proposals from banks for an interim loan in hopes to close in January.

Re: 2nd Hearing on CDBG – John Lechner reported that the Commissioner's are getting ready to hold the 2nd hearing on the CDBG requests. There are (2) other entities requesting the CDBG money. Countryside Nursing Home and Plantation Park are both applying separately for this money.

ADJOURNMENT

A motion was made by John Lechner and seconded by Pat Suhrie to adjourn the meeting. Motion carried. Meeting adjourned at 9:10 AM.

Respectfully Submitted;

Karen B. Shipton
Recording Secretary