## MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS March 3, 2016

## Members Present: Matthew B. McConnell, Scott Boyd, Tim McGonigle

Pledge of Allegiance: was held

Others Present: Tom Amundsen, Ruth Bice, Nicki Biles, Rene Fustos, Jeff Greenburg, Jennifer Hamilton, Sheriff Gary Hartman, Tim Hofius, John Logan, Bill Madden, Pete Morrin, Nicolette Read, Ginny Richardson, Tracy Romesburg, Deanne Zickar Citizens Jamie Galentine, Bob Giebner, Lonnie McFall Media Sandy Scarmack, Molly Van Woert

General Discussion Items: Utilization of Courthouse grounds approved: Memorial Day 500 grounds and Rotunda if inclement weather, Mercer Community Band use of Bandstand for concerts 6-24 to 8-12, Central labor Council for Workers memorial service 4/28/16 in Rotunda. Commissioner Boyd discussed Ag Development reappointment for Board members Commissioner McConnell noted BHC audit indicated no issues and discussed possible closure of Penn State Extension office and their programs due to no money budgeted by the State. Tom Amundsen noted the United Way campaign kickoff will be on 3-10-16 in the Courthouse Bids were opened for the two sheriff's department explorers from one bidder Jamie Galentine in the amount of \$500.00 and \$250.00.

Bids were opened for the computer equipment and microfilm equipment from CompuCom in the amount of \$700.00 for 3 items, Rose May Sticker in the amount of \$100.00 for one item and Mercer Historical Society \$252.00 for 10 items

Items which received no bids will be disposed of as scrap

All bids referred to solicitor for review.

Public Comment on Agenda Items: None

Motion to approve February 18, 2016 Commissioners' Meeting minutes.

Moved: Mr. McGonigle Seconded: Mr. Boyd Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to approve a proclamation to recognize George "Jig" Warren for being named as the 2016 Irishman of the Year by the Ancient Order of Hibernians of Mercer County.

Moved: Mr. McGonigle Seconded: Mr. Boyd Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to recognize the Mercer Area Library on the occasion of the 100<sup>th</sup> anniversary of the founding of the Library.

Moved: Mr. McGonigle Seconded: Mr. Boyd Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

## Motion to approve the following financial investments as listed: <u>INVESTMENTS DATED 02/19/2016</u>

| FROM  | ТО   |           | AMOUNT           |  |
|---|--|-----------|------------------|--|
| CAPITAL RESERVE<br>PNC CK                           | CAPITAL RESERVE<br>FARMERS CKWI              | \$        | 347.00           |  |
| <b>INVESTMENTS DATED 02/22/16</b>                   |  |           |                  |  |
| FROM  | ТО   | A         | MOUNT            |  |
| LIQUID FUEL<br>PNC CK                               | LIQUID FUEL<br>NORTHWEST MUN                 | \$        | 1,792.00         |  |
| CLERK OF COURTS AUTOMATION<br>PNC CK                | CLERK OF COURTS AUTOMATION<br>NORTHWEST MMKT | \$ 904.00 |                  |  |
| PRIVATE SALE<br>PNC CK                              | PRIVATE SALE<br>NORTHWEST MUN                | \$        | 400.00           |  |
| TAX LIEN<br>PNC SWP                                 | TAX LIEN<br>FNB/PA IMM                       | \$        | 388,342.00       |  |
| INVESTMENTS DATED 02/26/2016                        |  |           |                  |  |
| FROM  | ТО   | AMOUNT    |                  |  |
| FEDERAL BRDIGE<br>PNC CK                            | FEDERAL BRIDGE<br>FARMERS MMKT2              | \$        | 11,647.00        |  |
| INVESTMENTS DATED 03/01/2016                        |  |           |                  |  |
| FROM  | ТО   | AMOUNT    |                  |  |
| CAPITAL RESERVE<br>PNC CK                           | CAPITAL RESERVE<br>FARMERS CKWI              | \$        | 8,707.00         |  |
| inte en   | FARMERSUKWI                                  |           |                  |  |
| INVESTMENTS DATED 03/02/2016                        | FARMERS UK WI                                |           |                  |  |
|   | TO   | P         | AMOUNT           |  |
| INVESTMENTS DATED 03/02/2016                        |  | <u> </u>  | AMOUNT<br>668.00 |  |
| INVESTMENTS DATED 03/02/2016<br>FROM<br>LIQUID FUEL | TO<br>LIQUID FUEL                            |           |                  |  |

Moved: Mr. McGonigleSeconded: Mr. BoydVote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to approve a contract renewal with Delta Dental Insurance Company to provide dental benefits to all full-time Hourly and Salaried employees (not to include those covered under the Western PA Teamsters Health and Welfare Fund Dental Plan) Coverage is 100% employee paid and is available at a Basic or Enhanced Plan Level. Contract is from April 1, 2016 to March 31, 2017. Cost as listed below reflect a 0% increase from the previous contract.

| Coverage Type                   | Basic Plan  | <b>Enhanced Plan</b> |
|---------------------------------|-------------|----------------------|
| Employee Only                   | \$29.42/mo. | \$32.99/mo.          |
| Employee + 1 or more Dependents | \$64.67/mo. | \$75.53/mo.          |

Moved: Mr. McGonigle Seconded: Mr. Boyd Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to approve a contract renewal with Vision Benefits of America to provide vision benefits to all full-time Hourly and Salaried employees (not to include those covered under the Western PA Teamsters Health and Welfare Fund Vision Plan). Basic Coverage is 100% County paid. Employees have the option to enroll in Enhanced Level coverage and the difference between the Basic Plan cost and the Enhanced Plan cost is 100% employee paid. Contract is from April 1, 2016 to March 31, 2018. Cost as listed below reflects a 0% increase from the previous contract for the Basic Plan coverage and a 3% increase from the previous contract for the Enhanced Plan coverage.

| Coverage Type          | Basic Plan  | <b>Enhanced Plan</b> |
|------------------------|-------------|----------------------|
| Employee Only          | \$4.95/mo.  | \$9.84/mo.           |
| Employee + 1 dependent | \$8.70/mo.  | \$17.20/mo.          |
| Family                 | \$11.50/mo. | \$22.72/mo.          |

Moved: Mr. McGonigleSeconded: Mr. BoydVote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

| Motion to approve the Human Resources action(s) as follows: |           |                           |  |  |  |
|---|-----------|---------------------------|--|--|--|
| NAME/POSITION   | EFFECTIVE | LEVEL/STEP/GRADE          |  |  |  |
| NEW HIRE:   |           |                           |  |  |  |
| FISCAL:   |           |                           |  |  |  |
| Adam Watson   | 2/22/2016 | PAINH-05-00 (\$10.00/hr.) |  |  |  |
| Temporary Part-Time Accounting Clerk                        |           |                           |  |  |  |
| ** (Correction of Hire Date from 2/23/2016 to 2/22/2016) ** |           |                           |  |  |  |
| <u>TRANSFERS:</u>   |           |                           |  |  |  |
| COURT ADMINISTRATOR:  |           |                           |  |  |  |
| Danielle Merenick   | 3/6/2016  | PA03-01-01 (\$25,786/yr.) |  |  |  |
| Administrative Assistant                                    |           | Transfer from PA03-00-01  |  |  |  |

## **SEPARATION FROM EMPLOYMENT:**

**BUILDING & GROUNDS:** 

Sharon Craner 2/18/2016 Part-Time Custodian I

Moved: Mr. McGonigle Seconded: Mr. Boyd Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to approve the following exoneration(s) being granted as listed:

| Tax Collector      | Taxing District   | County Per<br><u>Capita -</u><br><u>Exons</u> | County Per<br><u>Capita -</u><br><u>TBC</u> | <u>Tax</u><br>Year |
|--------------------|-------------------|---|---|--------------------|
| Mary E. Pederson   | Deer Creek Twp    | \$<br>5.00                                    | \$  | 2015               |
| Matthew D. Fischer | Grove City Boro   | \$<br>495.00                                  | \$  | 2015               |
| William H Blatt    | Hempfield Twp     | \$<br>160.00                                  | \$  | 2015               |
| Bernadette Harry   | Hermitage         | \$<br>440.00                                  | \$  | 2015               |
| Leona McIntire     | Jackson Twp       | \$<br>5.00                                    | \$  | 2015               |
| Joni F. Maybee     | Salem Twp         | \$<br>10.00                                   | \$  | 2015               |
| Ruth A. Magee      | Springfield Twp   | \$<br>5.00                                    | \$  | 2015               |
| Nanci E Gearhart   | Sugar Grove Twp   | \$<br>115.00                                  | \$  | 2015               |
| Jill A Niddel      | Wheatland Borough | \$<br>5.00                                    | \$  | 2015               |
| Cindy Smith        | Worth Twp         | \$<br>10.00                                   | \$  | 2015               |
| Total              |                   | \$<br>1250.00                                 | \$  |                    |

Moved: Mr. McGonigle Seconded: Mr. Boyd Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to approve Resolution 2016-04 adopting a policy to govern the rights of property owners to redeem their property following the filing of a petition by the Tax Claim Bureau seeking judicial sale pursuant to the provisions of the Real Estate Tax Sale law.

Moved: Mr. McGonigleSeconded: Mr. BoydVote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to enter into an agreement with the Sharon City School District and the City of Sharon to collaborate in the recovery of delinquent real estate taxes with regard to properties being exposed to Judicial Sale pursuant to the Real Estate Tax Sale law.

Moved: Mr. McGonigle Seconded: Mr. Boyd Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell Motion to enter into a professional services contract with Phone Recovery Services Hoboken, New Jersey to perform a forensic audit to detect, document and arrange for collection of unpaid 911 and /or E911 fees that should have been remitted by telecommunication providers to the County during the period from January 1, 2010 through June 30, 2016.

Moved: Mr. McGonigle Seconded: Mr. Boyd Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to enter into an engagement letter with the law firm of Dilworth Paxson LLP, Philadelphia, Pa. in connection with the recovery of certain 911 or E911 fees as identified by the forensic telecommunications auditing services related to the Phone Recovery Services agreement.

Moved: Mr. McGonigleSeconded: Mr. BoydVote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to approve reappointments to the Conservation District Board for Fred J. Brenner, Grove City, Pa., Cornelia Sealand, Mercer, Pa. four year terms to expire 12-31-19 and a one year term for Commissioner Timothy McGonigle to expire 12-31-16.

Moved: Mr. McGonigleSeconded: Mr. BoydVote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to enter into a memorandum of understanding with the Counties of Butler, Lawrence and Venango to provide a mechanism for the acquisition of consulting services including request for proposal generation for the future shared Computer Aided Dispatch system. The total amount is based on the percentage of seats at the respective 911 centers. Mercer County's portion will be 31% of \$100,000.00.

Moved: Mr. McGonigle Seconded: Mr. Boyd Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

**Old Business: None** 

New Business: None

**Recess to Salary Board:** 

**Public Comment: None** 

Questions of the Media: None

Motion to adjourn.

Moved: Mr. Boyd

Seconded: Mr. McGonigle

Mercer County Board of Commissioners

Attest:

**Chief Clerk**