

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY
Phone: (724)748-4808 Fax: (724)748-5668
369 McClelland Road
Mercer, PA 16137

Meeting Minutes

July 13, 2016

8:15 AM

Officers:

Chairman:

Paul Minner

Vice

Chairman:

Patrick J. Suhrie

Treasurer:

John Lechner

Secretary:

Bob Gregory

Rec Sec'y:

Karen Shipton

Board

Members:

Mercer

County:

John Lechner

Coolspring

Twp:

Paul Minner

East Lack

Twp:

Robert Gregory

Findley Twp:

Patrick J. Suhrie

Mercer Boro:

Jerry Johnson

ATTENDANCE

Bob Gregory, John Lechner, Paul Minner, Roger Shaffer, Patrick Suhrie, Dan Goncz, Karen Shipton, Jerry Johnson, Deb Plant, Walt Darraugh, Allan Figas, Lee McCracken, Alan McCracken, Lorie Shaw, David Thompson, Deb Shaulis, Denny Heasley.

The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM

APPROVAL OF MINUTES FROM THE 06/08/16 MEETING AS PRESENTED

****A motion was made by Pat Suhrie and seconded by Bob Gregory to approve the minutes from the 06/08/16 meeting. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE SPECIAL MEETING HELD 6/21/16 AS PRESENTED

****A motion was made by John Lechner and seconded by Pat Suhrie to approve the minutes from the special meeting held 6/21/16 as presented. Motion carried unanimously.***

PUBLIC COMMENT

Lee McCracken - Premier Power Solutions in Grove City, PA. His company helps customers shop for the best electric rates.

****A motion was made by John Lechner and seconded by Bob Gregory to turn over copies of our current electric bills to Lee McCracken of Premier Power Solutions so he may see what kind of electric rate he can find for us and present it at our next meeting. Motion carried unanimously.***

Allan Figas – Customer at 830 Scrubgrass Rd., is seeking exemption from paying the monthly user fee of \$69.00 since they do not reside there fulltime. No action was taken.

Lori Shaw – Her mother (Mary Thompson) lives on Court St. She never received any notices as the information went to another person with the same last name. She had some questions on the project. Dan gave her direction on the different concerns she had.

Deb Shaulis – Expressed her concerns over her patio being damaged and some other issues. Dan answered her questions.

TREASURER’S REPORT

Beginning Balance: \$38,642.85 Expenses: \$12,364.10. Debits (Mo. Service Chg. & Deposit Slips) \$57.58. Deposits: \$6,853.56. Ending Balance: \$33,074.73.

**A motion was made by Jerry Johnson and seconded by Bob Gregory to approve the treasurer's report as presented. Motion carried unanimously.*

ENGINEER'S REPORT

1. Project Status Report

1 . Sewage Facilities Project Status Report

The final pay request for the construction contracts are in and there is also a maintenance bond (12 month) for any item that they need to come back and address. There will be an 11 month maintenance bond inspection on or about April 6, 2017. Mercer Co. Jail was connected on June 20, 2016 and Comfort Inn was connect4ed on June 22, 2016. Plantation Park was connected a couple weeks ago. Dan has heard nothing yet about Countryside Nursing Home connecting yet. There have been many questions from customers regarding connection and fees.

2. Project Funding

Requisition No. NW-11 in the amount of \$452,776.84 for the Sewage Facilities Project.

**A motion was made by John Lechner and seconded by Pat Suhrie to approve payment of Requisition No. NW-11 in the amount of \$452,776.84. Motion carried unanimously.*

3. Annual Consulting Services

Now that the construction phase is complete, the Authority is in the position to appoint both a legal counsel and a consulting engineer for the remainder of 2016. A proposal for Professional engineering services which details the scope of work that is anticipated for the rest of the year is attached to the Engineer's Report.

4. Operations Report

Dan provided a copy of the Operations Report from Mike Davidson containing laboratory analysis, inflows, etc. There was no discharge in June so the numbers were all zeros, but Mike gave us the format he will use.

Thompson Road Pump Station – Dan provided pictures of what has come out of the jail.

Garbage Disposal – Karen called (3) providers: 1. Aikens does not service the area. 2. Tri-County Industries – 2 yd. dumpster – every other week - \$55.00/mo. Plus a \$75.00 delivery fee. 3. Waste Management – 2 yd. dumpster – every other week - \$82.52/mo. Plus a \$105.00 delivery fee.

**A motion was made by Pat Suhrie and seconded by John Lechner to accept the quote for Tri-County Industries. Motion carried unanimously.*

OLD BUSINESS

1. Annual Audit

Norb from Black, Bashor & Porsch would like to see the Requisitions for 2014.

2. Tapping Fee Payments – There was discussion on payment plans/credit cards. No action was taken.

3. Sewer Use Fee Deposits and Prepayment – There was discussion on which bank should be used to deposit the monthly user fees.

**A motion was made by John Lechner and seconded by Pat Suhrie to approve use of Citizens Bank for the monthly user fee deposits and to be the main operating account and have (2) signers on the account. Motion carried unanimously.*

Prepayment of User Fees – Some folks want to pay for the entire year.

NEW BUSINESS

1. Professional Services for 2016 - Proposal attached to the Engineer's Report for Engineering services for the remainder of 2016.

**A motion was made by John Lechner and seconded by Bob Gregory to approve the proposal from Daniel Goncz at Gannett Fleming, Inc. to perform Engineering Services for the remainder of 2016. Motion carried unanimously.*

2. Solicitor Retainer Agreement for the Remainder of 2016 – Roger Shaffer read his proposal for Solicitor Services for the remainder of 2016.

**A motion was made by John Lechner and seconded by Pat Suhrie to approve the proposal by Authority Board Solicitor Roger Shaffer for Solicitor services for the remainder of 2016. Motion carried unanimously.*

3. Semi-Annual or Monthly Payment on Debt Service.

**A motion was made by Pat Suhrie and seconded by John Lechner to repay the debt service loan on a semi-annual basis with the first payment due 12/17/16. Motion carried unanimously.*

4. Rules and Regulations Governing Sewer Use. Dan would like the Board to read these and come back to August meeting with questions/comments.

5. Rights-of-Way Status. The Bequeath matter has been recorded and complete. There was an inquiry from the Wingers' on Hope Mill Rd. regarding right-of-way that needs discussed in Executive Session. There is a manhole that was believed to be on the Wagner's property, which is adjacent to the Wingers' property, and looking at the tree line it appears to be on the Wagner's property. Wingers feel that the manhole is on their property and if that is the case a right-of-way is needed.

ADJOURNMENT

A motion was made by Pat Suhrie and seconded by John Lechner to adjourn the meeting. Motion carried. Meeting adjourned at 9:55 AM.

The next meeting is scheduled for 08/10/16 at 8:15 AM

Respectfully Submitted;

Karen B. Shipton
Administrator