

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

November 30, 2017

Attendance	Present	Not Present	By Phone	Notes
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Scott Boyd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Matthew B. McConnell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Pledge of Allegiance: was held

Others Present: Tom Amundsen, Nicki Biles, Brad Elder, Jeff Greenburg, Jennifer Hamilton, John Logan, Bill Madden, Ann Morrison, Nicolette Read, Dot Hillman, Ken Ammann, Lonnie McFall, Eric Poole, Molly Moser

General Discussion Items: See Below

Former Commissioner Ken Ammann presented a plaque from PCoRP commemorating their 30th anniversary.

John Logan commented on the PCoRP \$15,000 safety grant program that Mercer County proactively uses each year to avoid future risk issues. The grant will be \$20,000 in 2018. It is a member benefit.

Mercer Chamber of Commerce tree decorating at the bandstand was announced.

Bid Openings:

CYS vehicle purchase

- Lakeland Chrysler, 2017 Dodge Grand Caravan SE, \$21,763 plus plate and title fees.
- Price Motor Sales, 2017 Dodge Grand Caravan SE, \$23,440.

Tax Collector Fidelity Bond

- Reinhardt Insurance, \$70,648 for 4 years, Traveler’s Insurance is the underwriter.

John Logan commented on the legislation concerning the increase in the Homestead exemption. No fiscal impact noted, no state funding available.

John Logan commented on the success of the recycling event where 4 tons of hazardous waste and 12 tons of electronics were collected. Event was well attended.

Public Comment on Agenda Items: None

Motion to approve November 2, 2017	Commissioners’	T.M.	Moved	Yes
Meeting minutes.		S.B.	2nd	Yes
		M.M.		Yes

EXONERATIONS

Motion to approve the following exoneration(s) being granted as listed:
Meeting Date 11/30/17

TAX COLLECTOR	TAXING DISTRICT	COUNTY PER CAPITA - EXONS	COUNTY PER CAPITA - TBC	TAX YEAR	CANCELLED
Lori McKnight	Clark Boro	\$ 5.00	\$	2017	
Brenda Struthers	Coolspring Twp	\$ 100.00	\$	2017	
Brenda Struthers	Coolspring Twp	\$ 115.00	\$	2017	
Brenda Struthers	Coolspring Twp	\$ 270.00	\$	2017	
Debra Rodemoyer	Delaware Twp	\$ 10.00	\$	2017	
Luanne Moose	East Lackawannock Twp	\$ 5.00	\$	2017	
Melissa Cannone	Farrell	\$ 470.00	\$	2017	
Sandra Swogger	French Creek Twp	\$ 10.00	\$	2017	
Joann Donner Goodlin	Jamestown Boro	\$ 130.00	\$	2017	
Robin Snyder	Jefferson Twp	\$ 5.00	\$	2017	
Barb Elder	Lake Twp	\$ 5.00	\$	2017	
Nancy Riethmiller	Lackawannock Twp	\$ 85.00	\$	2017	
Starla Lindey	Liberty Twp	\$ 5.00	\$	2017	
Paulette Young	Otter Creek Twp	\$ 75.00	\$	2017	
Karen King	Perry Twp	\$ 5.00	\$	2017	
Karen King	Perry Twp	\$ 50.00	\$	2017	
Carrie Jo Steese	Pine Twp	\$ 45.00	\$	2017	
Christine Davis	Sandy Lake Boro	\$ 25.00	\$	2017	
Diane Thut	Sharon	\$ 660.00	\$	2017	
Ruth Magee	Springfield Twp	\$ 5.00	\$	2017	
Linda Watts	Stoneboro Boro	\$ 20.00	\$	2017	
Kara Michaleski	Sugar Grove Twp	\$ 10.00	\$	2017	
Kara Michaleski	Sugar Grove Twp	\$ 135.00	\$	2017	
Cheryl Babcock	West Middlesex Boro	\$ 10.00	\$	2017	
Michael Anthony	West Salem Twp	\$ 120.00	\$	2017	
Kelcie Beatty	Wilmington Twp	\$ 10.00	\$	2017	
Kathleen Weber	Wolf Creek Twp	\$ 140.00	\$	2017	
		\$ 2,525.00	\$ 0.00		

T.M.	Moved	Yes
S.B.	2nd	Yes
M.M.		Yes

REFUNDS

Motion to approve the following refund(s) as listed:

Meeting Date 11/30/2017

NAME/ADDRESS	DISTRICT	PER CAPITA	R. E.	REFUND	REASON
Thomas Russo 305 Mohican Trail Mercer PA 16137	Jackson Twp	X		\$ 4.90	Overpayment

T.M.	Moved	Yes
S.B.	2nd	Yes
M.M.		Yes

HUMAN RESOURCE

Motion to approve the following Human Resources actions:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
E-911 CENTER:		
Josh Noble Part-Time Telecommunicator	11/29/2017	TCE 00-01 (\$14.10/hr.)
SHERIFF:		
David Moyer Part-Time Deputy Sheriff	12/4/2017	SD00-00-00 (\$17.27/hr.)
<u>TRANSFERS</u>		
JAIL:		
Lester Somerset Lieutenant	11/5/2017	PA06-08-01 (\$22.57/hr.) Transfer from Corrections Officer
EMA:		
John Nicklin Deputy Director	11/26/2017	PA07-09-01 (\$56,468/yr.) **Due to position re-classification**

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
CHILDREN & YOUTH:		** CORRECTION **
Anelise Hoffman Clerk Typist	10/30/2017	PA05-03-01 (\$18.12/hr.) Information Technology Technician

SEPARATION FROM EMPLOYMENT

CHILDREN & YOUTH:

Heather Zarella Caseworker II	11/17/2017
Ashley Sockrider Caseworker II	11/16/2017

DISTRICT ATTORNEY:

Robert Hartley Jr. Assistant District Attorney	11/28/2017
Mary Odem Assistant District Attorney	12/29/2017
Dan Davis Assistant District Attorney	12/29/2017
Marcia Gregory Part-Time Victim Witness Coordinator	12/29/2017

E-911 CENTER:

Marie Clark Part-Time Telecommunicator	11/1/2017
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JAIL:

Steven Knapp Corrections Officer	11/4/2017
Daniel Craig Corrections Officer	11/15/2017
Alex Molina Part-Time Corrections Officer	11/16/2017

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
SHERIFF:		
Ian Kelly Part-Time Deputy Sheriff	11/13/2017	
ELECTIONS:		
Steve Kocis Part-Time Machine Custodian	11/10/2017	
David Welton Part-Time Machine Custodian	11/10/2017	
TREASURER:		
Amber White Clerical Assistant	12/29/2017	

T.M.	Moved	Yes
S.B.	2nd	Yes
M.M.		Yes

Motion to approve the following Human Resources actions:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>TRANSFERS</u>		
E-911 CENTER:		
John Chlpka Telecommunicator Supervisor	11/26/2017	PA06-05-02 (\$19.80/hr.) **Due to position re-classification**
Valerie Hartman Telecommunicator Supervisor	11/26/2017	PA06-08-01 (\$22.57/hr.) **Due to position re-classification**
Terra Long Telecommunicator Supervisor	11/26/2017	PA06-02-01 (\$17.96/hr.) **Due to position re-classification**
Melissa Long-Noble Telecommunicator Supervisor	11/26/2017	PA06-06-02 (\$20.63/hr.) **Due to position re-classification**
Robert McCauley Telecommunicator Supervisor	11/26/2017	PA06-04-02 (\$19.09/hr.) **Due to position re-classification**

Joseph Varga
Telecommunicator Supervisor

11/26/2017

PA06-04-01 (\$19.09/hr.)

Due to position re-classification

T.M.	Moved	Yes
S.B.	2nd	Yes
M.M.		No

MOTIONS

Appointment(s):

Motion to confirm the following appointment/re-appointments to the Mercer County Redevelopment Authority Board for the term as specified:

Re-Appointment	Mr. Robert Piccirilli	11/30/2023	T.M.	Moved	Yes
Re-Appointment	Mr. Doug Thomas	11/30/2022	S.B.	2nd	Yes
Appointment	Ms. Shelby Clark	11/30/2021	M.M.		Yes
Re-Appointment	Ms. Dot Hillman	11/30/2020			
Re-Appointment	Mr. Victor Staples	11/30/2019			

Appropriation(s):

Motion to appropriate \$9,500 from the Mercer County Unconventional Gas Well Fund for construction of a new canoe/kayak launch at Halfway Road (Greene Township) on the Shenango River. The project falls under the "Recreational Trails and Natural Area" and "Greenway" sub-category of Sec. 2315.a.1 of Act 13. The project is sponsored by the Shenango River Watchers, Inc. The balance of funds will come from other funds to be announced. The total project cost with signage is \$23,000. Project Leader is Hugh Clark. Project completion is by December 31, 2018.

T.M.	Moved	Yes
S.B.	2nd	Yes
M.M.		Yes

Contract Extension(s):

Motion to extend the completion date of Phase 1 (preliminary engineering services) of the contract with Gannett Fleming, Inc. of Foster Plaza 8, Suite 400, 730 Holiday Drive, Pittsburgh, PA 15220-2728 from December 31, 2017 to May 31, 2018 for Mercer County Bridge 2303, Kelly Road, Hermitage. This extension is necessary to complete the Tier II Biological Assessment, coordinate with agencies and secure environmental clearance.

T.M.	Moved	Yes
S.B.	2nd	Yes
M.M.		Yes

Contract Extension(s): cont.

Motion to extend the completion date of Phase I (preliminary engineering services) of the contract with SAI Consulting Engineers, Inc. of 1350 Penn Avenue, Suite 300, Pittsburgh, PA 15222-4211 from December 31, 2017 to December 31, 2018 for Mercer County Bridge 1015 on Mill Road in Perry Township. The extension is required for SAI to assist in the development of the Redundant Bridge Analysis for the existing truss bridge at the direction of Mercer County.	T.M.	Moved	Yes
	S.B.	2nd	Yes
	M.M.		Yes

Accept Bid(s):

Motion to accept the low bid in the amount of \$764,537.80 and proceed with entering into contract with Amelie Construction & Supply, LLC of 1341 Old Freeport Road, Pittsburgh, PA 15238 for structure replacement of two culverts situated at Mercer County Bridge 0125 on Tower Road in Greene Township and at Mercer County Bridge 0414 on Perrine Road in Sandy Creek Township.	T.M.	Moved	Yes
	S.B.	2nd	Yes
	M.M.		Yes

Motion to accept the low bid in the amount of \$736,918.71 and to proceed with entering into contract with S.E.T., Inc. of 235 East Water Street, Lowellville, Ohio 44436 for structure replacement of two culverts situated at Mercer County Bridge 2326 on Sample Road in the City of Hermitage and at Mercer County Bridge 2404 on Reiber Road in Lackawannock Township.	T.M.	Moved	Yes
	S.B.	2nd	Yes
	M.M.		Yes

Motion to enter a contract with Renick Brothers Construction Co., Slippery Rock, PA, for preventive maintenance services of select HVAC system elements (equipment list attached) for the two-year period 01/01/2018 – 12/31/2019 at a total cost of \$9,385. This includes two inspections per year, lubrication and adjustment, evaluation of current condition of the equipment, limited training and advice on new techniques or products, and report of the services performed at each inspection. Recommendations for repairs not covered by this agreement will be reported to County Facilities Manager; no work will be done without written authorization.	T.M.	Moved	Yes
	S.B.	2nd	Yes
	M.M.		Yes

GRANTS

Application(s):

Motion to approve the application for a Safety Improvement Program grant of \$15,000 from the PComp insurance program of CCAP (County Commissioners Association of Pa). The County Safety Committee will use these funds for the demolition of the old boiler house on County property at the Conservation Office site, 753 Greenville-Mercer Road. The work was previously advertised with bid awarded August 31, 2017, to Atwell and Perrine Excavating, Mercer, PA, for \$19,359. The balance of the cost is to be paid by Mercer County.	T.M.	Moved	Yes
	S.B.	2nd	Yes
	M.M.		Yes

Acceptance(s):

Motion to enter into a grant agreement with the Pennsylvania Emergency Management Agency (PEMA) for the 2017-18 Hazardous Response Fund Grant (HMRF) in the amount of \$13,900.65. The grant will provide funds to supplement the county's hazardous material safety program. The performance period is July 1, 2017 – June 30, 2018.	T.M.	Moved	Yes
	S.B.	2nd	Yes
	M.M.		Yes

Motion to accept an award and enter into an agreement with Pennsylvania Emergency Management Agency (PEMA). This allocation is made from the 2017 9-1-1 Statewide Interconnectivity Funding that is to be used toward the Region 13 ESInet Maintenance and Region 13 Shared CPE Projects. The performance period for this program is November 1, 2017 through December 31, 2018. The grant amount is \$26,359.77.	T.M.	Moved	Yes
	S.B.	2nd	Yes
	M.M.		Yes

Motion to accept an award and enter into an agreement with the "Emergency Management Performance Grant" (EMPG) with the Commonwealth of Pennsylvania, acting through Pennsylvania Emergency Management Agency (PEMA). This allocation is made to support "Personnel" salaries and benefits for the approved staff positions identified. The performance period for this program is October 1, 2016 through September 30, 2017. The grant amount is \$117,080.00.	T.M.	Moved	Yes
	S.B.	2nd	Yes
	M.M.		Yes

Old Business: None

New Business: None

Recess to Salary Board:

Public Comment: None

Questions of the Media: Questions were answered.

Motion to adjourn.

Moved: Mr. McGonigle

Seconded: Mr. Boyd

Attest:

Chief Clerk

Mercer County Board of Commissioners