

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

02/14/17

8:15 AM

ATTENDANCE

John Lechner, Paul Minner, Dave Swartz, Pat Suhrie, Bob Gregory, Dan Goncz, Karen Shipton, Pat Kelley, Tim McGonigle.

****The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM****

APPROVAL OF MINUTES FROM THE 01/10/17 MEETING AS PRESENTED

****A motion was made by John Lechner and seconded by Pat Suhrie to approve the minutes from the 01/10/17 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT

Beginning Balance (Citizens): \$79,044.68. Ending Bal. (01/31/17): \$82,808.36.

****A motion was made by Bob Gregory and seconded by John Lechner to approve the treasurer's report as presented. Motion carried unanimously.***

****A motion was made by Bob Gregory and seconded by Pat Suhrie to approve the payment of bills submitted with the addition of \$988.00 payable to Suhrie Excavating. Motion carried unanimously.***

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INVOICES SUBMITTED FOR PAYMENT

02/14/17

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
Mercer Hardware	Supplies	305.20
Plantation Park Camper's Assoc.	Electric Bill Reimb.	168.35
Black, Bashor & Porsch, LLP	Accounting Asst./QB	525.00
The Record Argus	Advertising	66.35
M. Davidson & Associates Inc.	Plant Operations	5457.00
Jim Riddle	Supplies/Reimb.	15.30
Findley Township	Postage/Reimb.	18.20
Tri-County Industries	Trash/845 Perry Hwy.	55.00
Tri-County Industries	Trash/57 Thompson Rd.	30.00
Pat Kelley	Inspections	2950.00
Gannett Fleming, Inc.	Engineering Fees	230.00
Suhrie Excavating	Gates	988.00
Total Invoices:		\$10,808.40

Mileage/Vehicle Use Request

Pat Kelley, SEO for Mercer County who is doing the new connection inspections, has requested to receive reimbursement for mileage/vehicle use. This will be discussed under Executive Session at the end of the meeting.

ENGINEER'S REPORT

A. Sewage Facilities Report

Estimated cost for Easements for Samuel Winger and Clair and Patricia Winger. This will be discussed under Executive Session at the end of the meeting.

Countryside Nursing Home Pump Station – Everything up and running again.

Thompson Road Pump Station – The pump will be pulled today and replace the malfunctioning part in.

Interchange Pump Station – The source of grease was determined to be the Margarita King attached to Comfort Inn. After cleaning the grease trap, it appeared to not be damaged as originally thought.

Burger King - They replaced the lids on the grease traps and cleaned the traps.

Plantation Park Pump Station – Still a lot of excess ground water, so pumps were shut off. They are locating the source of the water and will correct it.

2016 Municipal Wasteload Management Report – This has been completed and must be submitted to PA DE no later than March 31, 2017.

**A motion was made by Pat Suhrie and seconded by Bob Gregory to sign the completed 2016 Municipal Wasteload Management Report. Motion carried unanimously.*

OPERATOR'S REPORT

The flow for Dec/2016 was 65,000/day. This report will always be a month behind. Everything well within the limit. No problems since the clarifier was installed.

Dan reviewed some of the highlights of the report which is on file with the Secretary.

OLD BUSINESS

Re: Rate Increase of \$5.50/EDU for Excess Debris & Grease – Needs to be passed by Resolution at the next meeting.

Plantation Park – Dan sent them a letter informing them that based on the flow through the pump station, they are 38 EDU's and not 25 and if they don't do something with the excess flow they will be charged another tapping fee. They believe they have figured out where the water is coming from and will correct it.

NEW BUSINESS

None.

EXECUTIVE SESSION

The Board entered into Executive Session at 8:58 AM.

ADDITIONAL BUSINESS

The Board came out of Executive Session at 9:32 AM.

**A motion was made by Pat Suhrie and seconded by Bob Gregory to reimburse SEO Pat Kelley the sum of \$500.00 for the use of his vehicle from July/2016 – February 14, 2017 and also to use the PA State Mileage allowance of .52.5/mile from now on for inspections. Motion carried unanimously.*

ADJOURNMENT

A motion was made by Bob Gregory and seconded by Pat Suhrie to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:35AM.

The next meeting is scheduled for 03/14/17 at 8:15 AM

Meetings Are Now Held the 2nd Tuesday of each Month

Respectfully Submitted;

Karen B. Shipton
Administrator