

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

August 9, 2018

Attendance	Present	Absent	By Phone	Notes
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Scott Boyd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Matthew B. McConnell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Pledge of Allegiance: was held.

Others Present: Tom Amundsen, Nicki Biles, Jeff Greenburg, John Logan, Bill Madden, Ann Morrison, Debra Sicilian, Eric Poole, Molly Moser

General Discussion Items: See Below.

Mercer Borough released updates regarding the South Diamond Streetscape renovation project. Sidewalk demolition, installation of new walks and curbs begin the week of August 20th with lighting replacements, ADA ramps, new planter placements and asphalt paving to follow. Trees will be planted the week of October 15th and the project is estimated to be completed the week of November 26th, subject to weather. Mercer Borough confirmed that they will continue to provide ADA access to the South Annex building during the project.

Greenburg invited the media to review the agenda and discuss any topics following the Board of Elections meeting held prior to the Commissioners Meeting.

Commissioners Boyd and McGonigle attended the annual CCAP conference. A key topic of discussion at the conference is the future of the voting machines, especially with no funding available at this time. CCAP members are lobbying the Governor to pursue all funding sources. The deadline for a vendor agreement for new voting machines is December, 2019. However, restrictions and requirements to replace the Board of Elections members when they are running for re-election (2019), may accelerate the decision-making process to complete an agreement prior to petitions being filed for re-election.

The Commissioners are concerned about the life span of any new system due to technology changes. Machines are only used twice a year for 13 hours each election day. Mercer County has 290 machines and 100 precincts.

Public Comment on Agenda Items: None.

2018-208 RESOLUTION to approve **7/26/2018** Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

EXPENDITURES

2018-209 RESOLUTION to approve DISBURSEMENTS for the period of 07/01/2018–07/27/2018 in the amount of \$4,687,235.19.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

EXONERATIONS

#**2018-210** RESOLUTION to approve the following EXONERATION(s) being granted as listed effective 08/09/2018.

TAX COLLECTOR	TAXING DISTRICT	COUNTY PER CAPITA - EXONS	COUNTY PER CAPITA - TBC	TAX YEAR
Leona McIntire	Jackson Twp	\$ 40.00	\$	2018
Jill Niddel	Wheatland	\$ 5.00	\$	2018
Jill Niddel	Wheatland	\$ 5.00	\$	2018
		\$ 50.00	\$ 0.00	

CANCELLED

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#2018-212 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
DOMESTIC RELATIONS:		
Jamie Knoblespeace Senior Procedure Clerk	8/13/2018	TCN05-00-01 (\$15.05/hr.)
<u>TRANSFERS</u>		
DOMESTIC RELATIONS:		
Susan Arkwright Conference Officer	8/13/2018	PA05-04-01 (\$19.80/hr.) Transfer from Enforcement Officer
Shyra Glaize Enforcement Officer	8/13/2018	PA04-03-01 (\$17.26/hr.) Transfer from Intake Officer/Locator
Emily Robinson Intake Officer/Locator	8/13/2018	TCN07-01-01 (\$15.95/hr.) Transfer from Senior Procedure Clerk

SEPARATION FROM EMPLOYMENT

DOMESTIC RELATIONS:	
Susan Speer Conference Officer	8/3/2018

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FISCAL

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2018-223	Mercer County Area Agency on Aging 133 N. Pitt Street Mercer, PA 16137	\$1,140,041.00.	Effective 08/09/2018

Engage Mercer County Area Agency on Aging as a sub-recipient under our existing Memorandum of Understanding for the administration of Medical Assistance

Transportation Program (MATP) Grant Agreement awarded June 28, 2018 for FY 2018-2019. Funds to be administered per MATP Standards and Guidelines, Title 55, Pennsylvania Code, Part IV, Chapter 2070 and State and other Federal guidelines as outlined.

DISCUSSION: Clarification that due to a change in the state budget, Mercer County had previously accepted the grant and had to research the process to engage a sub-recipient. Mercer County has been awarded a sizable increase in the MATP grant this year due to usage of the program.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
2018-214	As noted below	N/A	Effective 08/09/2018

Adopt the Extension and Seventh Amendment of the standby bond purchase agreement with US Bank, NA (trustee and tender agent), and PNC Bank, NA (remarketing agent), effective for the period 10/01/18—09/30/19, and to renew the contract with PNC Bank, NA, to provide the liquidity facility for the same period at a fee of 80 basis points, with adjustment at 01/01/19 to 85 basis points. The fee will increase 10 basis points if the County no longer maintains certain treasury management services with the Bank. These services are required for the administration of our variable rate demand bond of 2011, current outstanding principal amount of \$22,810,000. The costs are included in the County budget for annual debt service. The agreement is cancellable without penalty with one day notice to the Trustee and Agent.

DISCUSSION: Originally the cost of the liquidity facility was 40 basis points. Although Mercer County’s credit rating has improved and the credit exposure is less, it appears that PNC is trying to maintain their revenue position with a current cost of 80 basis points plus.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

RESOLUTION # 2018-215	VENDOR/CONTRACT Lake Township 339 Strausser Road Stoneboro, PA 16153	AMOUNT \$2,062.50	DATE RANGE Effective 08/9/2018
------------------------------	---	----------------------	-----------------------------------

Appropriate funds from the Mercer County Unconventional Gas Well Fund for a permanent outfield fence for one of the baseball fields located at Jack Jones Memorial Park in Lake Township. The project falls under the "Community Park" sub-category of Sec. 2315.a.1 of Act 13. The balance of funds will come from Lake Township's general fund designated for the Park. The total project cost is \$4,125.00. Project Leader is Deanna L. Yarnell. The project is expected to be completed by October 31, 2018.

DISCUSSION: Commissioners are appreciative of the availability of Act 13 funds to complete community projects.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PUBLIC SAFETY

RESOLUTION # 2018-216	VENDOR/CONTRACT Zito Business 102 S. Main Street, Box 665 Coudersport, PA 16915	AMOUNT \$250.00/mo.	DATE RANGE 08/09/2018–07/31/2019
------------------------------	--	------------------------	-------------------------------------

Approve contract for technical service agreement for Alternate ESINET Network Access between Cambria County PSAP and Mercer County PSAP. Mercer may use the existing 1 Gbps transport between the 2 facilities on an as needed basis. Contract replaces tower site for Crown Communications with a savings of \$236.67 per month. Agreement is for one year period. Permanent communication to be established with fiber route between Lawrence County and Mercer County.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MIS

RESOLUTION #	VENDOR	RECURRENT PURCHASES	DATE RANGE
2018-217	AEC Group, Inc.	Cisco/Meraki Hardware – Networking Equipment. Amount not to exceed \$4,000 per transaction.	01/01/2018–12/31/2018
	AEC Group, Inc.	Cisco – Phone System Hardware and Software. Amount not to exceed \$17,500.	
	DES	Milestone VMS – Video Systems. Amount not to exceed \$6,000.	
	Harris	Financial System/Payroll. Amount not to exceed \$60,000.	

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BRIDGE

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
2018-218	N/A	N/A	Effective 08/09/2018

Approve advertisement to replace Mercer County Bridge 3099 on Old Ash Road in Springfield Township. Project is funded by Act 44 funds. Text of the advertisement for this project can be obtained by contacting the Bridge Department at 104 Mortensen Road, Greenville, PA 16125 during normal operating hours, Monday through Friday.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

TREASURER

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
2018-219	RA Outdoors, LLC dba ASPIRA I Technology Drive Frostburg MD, 21532	\$123.75.	06/01/2018–09/30/2018

Approve three month lease of a Verifone PB01 Printer in connection with processing and/or printing of Fish & Game license sales for the Commonwealth of Pennsylvania.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MAINTENANCE

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
2018-220	N/A	< \$1,000.00	Effective 08/09/2018

Approve disposal of items listed in “as-is” condition. The lot was previously posted for sale and no bids were received as of end of business on August 6, 2018.

- Portable battery operated AmpliVox Perma Power Roving Rostrum Sound System Portable Lectern model S122 (PA system) in “as is” condition
- 3 - 6’ Microwave dishes, 2 - 4’ Microwave dishes, 1 – 2’ Microwave dish, 300’ of feedline cable, 2 sections of steel uprights from old shelving in “as is” condition.
- Scrap metal and aluminum metal frames, approximately 20# and 15 old rusted signage (12”X18”) in “as is” condition.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION # 2018-221	VENDOR/CONTRACT N/A	AMOUNT \$25.00	DATE RANGE Effective 08/09/2018
--------------------------	------------------------	-------------------	------------------------------------

Accept bid for John Deere 832 snow blower “walk behind”, 8 hp, 32” model #832, serial number #P 832D 031357 M in “as is” condition. Item previously posted for sale.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MAINTENANCE/CYS

RESOLUTION # 2018-222	VENDOR/CONTRACT N/A	AMOUNT < \$1,000.00	DATE RANGE Effective 08/09/2018
--------------------------	------------------------	------------------------	------------------------------------

Post notice of sale for disposition of assets. Each item valued at less than \$1,000.00.

Maintenance:

- 3 Elkay water fountains, model #EBFSA8
- 80 gallon hot water tank
- 12 Acton Stacker blue plastic chairs

CYS:

- 2 HP Photosmart D71620 printers
- HP Photosmart 8250 printer

Items may be viewed by contacting the Maintenance Department. Bids for any item as listed are due no later than 08/20/2018 at the office of the Chief Clerk. County reserves the right to accept or reject any and all bids.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: None.

New Business: None.

Recess to Salary Board

Public Comment: None.

Questions of the Media: None.

Motion to adjourn.

Moved: Mr. McGonigle

Seconded: Mr. Boyd

Attest:

Chief Clerk

Mercer County Board of Commissioners