

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

April 10, 2018

8:15 AM

ATTENDANCE

Robert Gregory, John Lechner, Pat Suhrie, Dave Swartz, Walt Darraugh, Dan Goncz, Karen Shipton, Jim Riddle.

****The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM****

APPROVAL OF MINUTES FROM THE 03/13/2018 MEETING AS PRESENTED

****A motion was made by John Lechner and seconded by Dave Swartz to approve the minutes from the 03/13/2018 meeting. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT

Balance as of 3/31/2018: \$172,557.69. Additional invoice in the amount of \$1560.00 payable to Doors-N-More will be added to the list of bills to be submitted for payment. Cummins Bridgeway invoice was tabled. Total amount to be submitted for payment is \$18,012.01.

****A motion was made by John Lechner and seconded by Robert Gregory to approve the treasurer's report and pay the bills submitted as presented. Motion carried unanimously.***

ENGINEER'S REPORT

Plantation Park Pump Station – Dan Goncz attached the readings from the first quarter of 2018 for Board review. They are at about 61 EDU's, about the same as the third quarter in 2017. They are using approx. 36 EDU's more than what they are paying for on a monthly basis and also the tapping fee they paid for. One letter was already sent telling them they are being monitored. Dan suggested we send another letter to Plantation Park letting them know what the tapping fee and monthly user fees would be if this continues throughout the year. Dan will create the letter explaining this to Plantation Park.

OPERATORS REPORT

Everything is operating as it should. There were no grinder pump calls for February. The plant met its' effluent limits and is under the hydraulic loading.

OLD BUSINESS

Jim & Lori Amon – 441A S. Shenango St.,/Mercer, PA – The house in question is gone. A letter will be sent to the Amons asking the date of demolition and where the electric panel is. The pump will be pulled. When verification is received on the date of demolition, the outstanding invoice for monthly

user fees will be adjusted. The Amos will be responsible for the amount of monthly user fees due prior to the demolition.

Aqua Water Fees – No action taken. Still waiting on Aqua Water to respond with the paperwork necessary.

Customer Issues – Melody Mercadante; Minnie Stevenson – **A motion was made by John Lechner and seconded by Walt Darraugh to have Roger form a letters addressed to Melody Mercadante and Minnie Stevenson informing both that \$100.00, in addition to the regular monthly user fee of \$69.00 (each customer) will be acceptable until the balance of each account is paid in full. If the additional \$100/month is not received, the lien will be placed on the property owner's property. Motion carried unanimously.*

Pulling Grinder Pumps – The process to remove grinder pumps for customers not yet connected will begin on 6/1/2018.

Line of Credit – Karen will check with Sandy at FNB to see if there is an expiration date on the line of credit just opened.

Mausser, Eric – Pat Suhrie, Karen Shipton and Dan Goncz met with him at the Findley Township Building with the understanding what his obligations are as far as obtaining a grinder pump and the installation. We have heard nothing back yet as of this date.

NEW BUSINESS

Environmental Service Laboratories Quote – M. Davidson & Assoc. would facilitate the lab process. This is needed for the 5year NPDES Permit renewal. **A motion was made by Dave Swartz and seconded by John Lechner to authorize Environmental Service Laboratories to do the lab work necessary for the 5 year NPDES Permit Renewal in the amount of \$443.90. Motion carried unanimously.*

Instructions/Costs for New Construction - **A motion was made by John Lechner and seconded by Walt Darraugh to approve the Instructions/Costs for New Construction that will be given to new customers building within the scope of the sewer lateral lines. Motion carried unanimously.*

Walt Johnson Property – Map of the area and email from Walt Johnson was reviewed by the Board. Karen will send a copy of the new Instructions/Costs for New Construction to Mr. Johnson,

PA DEP – Three Rivers Aggregates, LLC – They have applied to PA DEP for a Stage I Release of Bond Liability on Permit No. 43040301. No action taken.

Letter from USDA – Due to the fact that reports have been sent on a timely manner, and other criteria have been met, we no longer have to send in quarterly reports to USDA. The yearly reports will still be required.

Purchase of 8ft. Table for Plant – Jim will order (1) 8ft. table and (4) chairs for the plant.

ADJOURNMENT

A motion was made by Robert Gregory and seconded by Dave Swartz to adjourn the meeting. Motion carried. Meeting adjourned at 9:15 AM.

The next meeting is scheduled for 05/08/2018 at 8:15 AM

Respectfully Submitted;

Karen B. Shipton
Administrator