

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

November 21, 2019

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Tom Amundsen, Jeff Greenburg, Jared Hoffacker, Bill Madden, Ann Morrison, Deb Sicilian, Amber White, Molly Moser

General Discussion Items: See Below.

Bid opening for the Roof Top Unit(s) project at Penn State Extension Office. One bid received from Roth Mechanical, Inc. for \$70,440.00. Bid referred to Solicitor for review.

Announced the Re-organization meeting is scheduled for 1-6-2020.

Commissioners announced that the Special Election for Tedd Nesbit, 8th District, will need to be scheduled by the Speaker of the House. They are requesting that it be concurrent with the Primary on April 28th. Each party from Mercer and Butler Counties will choose a candidate. The Speaker has 10 days following receipt of Representative Nesbit’s resignation to announce an election date. The announcement must be 60 days prior to the chosen date. Approximately 37 precincts in Mercer County will be impacted by the Special Election. All registered voters in the 8th District may vote in the Special Election.

Greenburg explained that an election other than on Primary day would definitely incur additional expenses from precinct rental costs to poll worker expenses. Due to Act 77, the county may not need to print 110% of the ballots as currently required because of a change in the formula. The county will still need to lease thumb drives to accommodate the Special Election. There is also a concern that voter turnout could be low if a Special Election is held independently.

The second signing of the Election Book to certify the results from the November election will be November 25, 2019.

Commissioners discussed their recent attendance at the P3 (Pennsylvania Public Private Partnership) meeting with PennDOT in Oil City to review transportation and specifically bridge issues. Despite the number of aging bridges in Mercer, the bridges are not in the worst shape. Mercer County is proactively managing replacement, renovation and repair needs.

Public Comment on Agenda Items: None.

2019-358 RESOLUTION to approve 11/7/2019 Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

EXPENDITURES

2019-359 RESOLUTION to approve DISBURSEMENTS in the amount of \$5,018,531.43 for the period of 09/28/2019–10/25/19.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

EXONERATIONS

#2019-360 Resolution to approve the following EXONERATION(s) being granted as listed effective 11/21/2019.

TAX COLLECTOR	TAXING DISTRICT	COUNTY PER CAPITA - EXONS	COUNTY PER CAPITA - TBC	TAX YEAR
Luanne Moose	East Lackawannock Twp	\$ 5.00	\$	2019
Luanne Moose	East Lackawannock Twp	\$ 35.00	\$	2019
Melissa Cannone	Farrell City	\$ 30.00	\$	2019
Melissa Cannone	Farrell City	\$ 10.00	\$	2019
Melissa Cannone	Farrell City	\$ 85.00	\$	2019
Melissa Cannone	Farrell City	\$ 395.00	\$	2019
Karen B Shipton	Findley Township	\$ 5.00	\$	2019

CANCELLED

TAX COLLECTOR	TAXING DISTRICT	COUNTY PER CAPITA - EXONS	COUNTY PER CAPITA - TBC	TAX YEAR	CANCELLED
Frank H Vanderslice	Greenville Borough	\$ 40.00	\$	2019	
Bernadette Harry	Hermitage City	\$ 1,290.00	\$	2019	
Robin Snyder	Jefferson Township	\$ 5.00	\$	2019	
Jody Scopack	Lackawannock Twp	\$ 130.00	\$	2019	
Mary E Pederson	New Lebanon Borough	\$ 5.00	\$	2019	
Joni F Maybee	Salem Township	\$ 25.00	\$	2019	
Joan Rodgers-Totin	Sharon City	\$ 460.00	\$	2019	
Jill A Niddel	Wheatland Borough	\$ 5.00	\$	2019	
		\$ 2,525.00	\$ 0.00		

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

REFUNDS

2019-361 RESOLUTION to approve the following REFUNDS(s) listed effective 11/21/2019.

NAME/ADDRESS	DISTRICT	PER CAPITA	R. E.	REFUND	REASON
Cody J Northcott	French Creek Township		X	\$353.45	Corrected Building Assessment
918 New Lebanon Rd Carlton, PA 16311					
LuAnn Leone 2135 W Sunbury Rd Hilliards, PA 16040	Liberty Township	X		\$4.90	Paid Per Capita in Butler County (2018)
LuAnn Leone 2135 W Sunbury Rd Hilliards, PA 16040	Liberty Township	X		\$4.90	Paid Per Capita in Butler County (2019)

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2019-362 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
DISTRICT ATTORNEY:		
Nicole Kaltenbaugh Part-Time Clerical Assistant	12/9/2019	TCN05-00-00 (\$13.82/hr.)
Kristopher Micknowski Assistant District Attorney	12/16/2019	PA09-00-01 (\$53,628/yr.)
Anthony Settle Investigator	12/2/2019	PA06-00-01 (\$20.32/hr.)
CHILDREN & YOUTH:		
LeAnna Maurice Caseworker II	11/18/2019	YCW 00-02 (\$18.73/hr.)
JAIL:		
Judith Swartzbeck Assistant Records Coordinator	12/2/2019	PA04-00-01 (\$16.34/hr.)
SHERIFF:		
Michael Kokoski Part-Time Deputy Sheriff	11/25/2019	SD00-00-00 (\$17.62/hr.)
<u>TRANSFERS</u>		
SHERIFF:		
David Moyer Deputy Sheriff	11/25/2019	SD00-00-02 (\$20.38/hr.) Transfer from Part-Time Deputy Sheriff

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
DISTRICT ATTORNEY:		
Andrew Acker Assistant District Attorney	12/2/2019	PA09-00-01 (\$53,628/yr.) Transfer from Part-Time Assistant District Attorney

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

2019-363 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
JUDGE REED/AMRHEIN:		
Ashley D’Onofrio Administrative Assistant	12/2/2019	PA05-03-01 (\$35,522/yr.)

TRANSFERS

DOMESTIC RELATIONS:

Rose Fulton Enforcement Officer	10/15/2018	PA04-06-01 (\$18.66/hr.) Transfer from UIFSA Officer
Lisa Suhrie Enforcement Officer	12/9/2019	PA04-00-01 (\$16.34/hr.) Transfer from Intake Officer/Locator
Jamie Knoblespeace Intake Officer/Locator	12/9/2019	TCN07-01-01 (\$16.65/hr.) Transfer from Senior Procedure Clerk

SEPARATION FROM EMPLOYMENT

DOMESTIC RELATIONS:

Valorie Gilliland Part-Time Corrections Officer	12/6/2019
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DISCUSSION: The position listed is in error for Valorie Gilliland and will be revised on the 12/05/2019 meeting Human Resources resolution.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

ORDINANCES

RESOLUTION	TITLE	AMOUNT	DATE RANGE
# 2019-364	N/A	N/A	Effective 11/21/2019

Adopt Ordinance 2019–003, an ordinance of the Board of Commissioners of the County of Mercer, Commonwealth of Pennsylvania, prohibiting on county controlled property, possession, use or transportation of potentially lethal weaponry; defining terms used in this ordinance; providing for expansion of prohibition beyond the courthouse through resolution of the County Commissioners; deeming implied consent for searches; setting forth exemptions; providing for notice and penalties for violation including fines and confiscation; and ordinance repealer severability and effective date.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2019-365	Herbert, Rowland and Grubic, Inc. 200 West Kensinger Dr. Cranberry Twp., PA 16066 Bridge Load Rating Review	\$525.00 per assignment	Effective 11/21/2019

Accept work order for bridge load rating independent review services on an “as needed” basis. These services will provide concurrence with the load rating analysis that is performed by the Mercer County bridge engineer associated with bridge inspection reports. This cost is 80% reimbursable to Mercer County.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2019-366	Herbert, Rowland and Grubic, Inc. 200 West Kensinger Dr. Cranberry Twp., PA 16066 Bridge Load Rating Review	\$13,600.00 estimated	Effective 11/21/2019

Accept work order for Old Mercer Road bridge 2606 load rating services. These services will provide any load posting requirements associated with the latest bridge inspection report. This cost is 80% reimbursable to Mercer County.

DISCUSSION: Costs are lower with HRG as compared to Gannett Fleming which did the load rating of the Kelly Road bridge repairs in 2018. The relative cost per hour is \$154.55 with HRG versus \$166.33 with Gannett Fleming.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2019-367	N/A	N/A	Effective 11/21/2019

Approve advertisement for proposals from companies qualified to provide security screeners for Mercer County Courthouse, 103 Courthouse, and Domestic Relations, 121 N. Pitt Street, Mercer, PA 16137. Text of the advertisement for this project can be obtained from the Mercer County website, (<https://www.mcc.co.mercer.pa.us/rfp>) or by contacting the Director of Public Safety, 205 S. Erie St., Mercer, PA 16137 during normal operating hours, 8:30 am–4:30 pm, Monday through Friday.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

MC RETIREMENT BOARD

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2019-368	Korn Ferry 1650 Arch Street Suite 2300 Philadelphia, PA 19103	\$27,720.00	01/01/2020–12/31/2020

Approve renewal of contract for actuarial services payable monthly at \$2,310.00. This represents an increase of 1%. The prior increase was 2019. Mercer County Retirement Board approved this motion on November 7, 2019.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

MENTAL HEALTH AND DEVELOPMENTAL SERVICES

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2019-369	Grapevine Center, Inc. 140 N. Elm St., Ste. B Butler, PA 16001	\$24,165.00	07/01/2019–6/30/2020

Approve contract with Mercer County Behavioral Health Commission for the 2019-2020 Independent Monitoring Team/Intellectual Disabilities Program Allocation funded by IM4Q waiver. This contract will consist of Grapevine performing the activities outlined in the contract including 37 independent monitoring surveys, 5 national core indicators surveys, and 3 adult autism waiver surveys as required. The cost of each survey is \$537.00.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

MIS

RESOLUTION # 2019-370	VENDOR	RECURRENT PURCHASES	DATE RANGE Effective 01/01/2020
	AEC Group, Inc.	Cisco/Meraki Hardware – Networking Equipment. Amount not to exceed \$4,500.00 per transaction.	
	AEC Group, Inc.	Cisco – Phone System Hardware and Software. Amount not to exceed \$19,800.00	
	AEC Group, Inc.	Informacast – Panic Alarm and 911 Alerting Software maintenance not to exceed \$2,700.00	
	DES	Milestone VMS – Video Systems. Amount not to exceed \$6,400.00	
	Harris	Amount not to exceed \$68,000.00 for services listed: Main Contract ESS Mobile EOM Unisys Maint. AE Maint./Support	
	Global Surveillance System	Door Access yearly Cloud License not to exceed \$900.00	
	AvidxChange	Check writing software maintenance not to exceed \$1,000.00	
	Datacove	Maintenance archiving of emails not to exceed \$1,000.00	

RESOLUTION	VENDOR	RECURRENT PURCHASES	DATE RANGE
	Dude Solutions	Database for Jail Maintenance and County Maintenance Department yearly cloud fee not to exceed \$2,600.00	Effective 01/01/2020
	High Tech Accessories, Inc.	Maintenance and support for Hecon buttons not to exceed \$1,400.00	
	Tangent	Replacement hardware and 3-year warranty for Email archiving not to exceed \$3,750.00	

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
2019-371	Staley Wireless, LP 2-22 nd Street, Suite 100 Wheeling, WV 26003	\$2,918.40 Total	12/01/2019–11/30/2020

Approve renewal of tower rental for Microwave Panel transport of telecommunication services/use of bandwidth between Masury (\$1,776.00) and Greenville (\$1,142.40) sites with service being provided to county offices in the Sharon, Farrell and Greenville areas. No increase in cost from 2019.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

PUBLIC SAFETY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2019-372	Motorola Solutions, Inc. 809 Pinnacle Dr., Suite G Linthicum Heights, MD 21090	\$871,854.00 (purchase) \$1,087,484.66 (future warranty)	Effective 11/21/2019

Approve contract to replace the existing legacy radio dispatch equipment with new Motorola MCC7500 consoles (10) which will be connected to the ICORRS Core. Cost includes implementation, engineering, system technologist, project management/administration, training and first year warranty. Net warranty cost for year two (2) through year fifteen (15) warranty includes all discounts.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISPOSAL OF ASSETS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2019-373	N/A	\$80.00	Effective 11/21/2019

Accept bid for item listed below in “as is”, “where is” condition with no implied warranties or guaranties. Item is valued at less than \$1,000.00.

Approximately 115 used bridge (roadway) signs and approximately 72-ft of used 5-in aluminum pipe railing; with posts and other miscellaneous hardware.

DISCUSSION: The scrap value of the signage is 475# times 22 cents per pound or \$104.50. The Bridge department cannot load, transport and scrap the signs for \$104.50. The bid is accepted.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: None.

New Business: Commissioners noted that a professional services contract may be executed with Joe Kurtanich, KEA Engineers, for drawings required for the Independent Living program build out. Discussions are ongoing. Mercer County would lease the completed space.

Recess to Salary Board

Public Comment: None.

Questions of the Media: Topics included the Ordinance prohibiting weapons on Courthouse grounds. Questions asked and answered.

Motion to adjourn.

Moved: Mr. Boyd

Seconded: Mr. McGonigle

Attest:

Chief Clerk

Mercer County Board of Commissioners