

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

4/09/2019

8:30 AM

ATTENDANCE

Robert Gregory, Jerry Johnson, Matthew McConnell, Patrick Suhrie, Walt Darraugh, Dan Goncz, Karen Shipton, Jim Riddle. List of others present available in the Authority office.

****The Meeting Opened with the Pledge to the U.S. Flag at 8:30 AM****

APPROVAL OF AGENDA

****A motion was made by Walt Darraugh and seconded by Matthew McConnell to approve the agenda as presented. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 3/12/2019 MEETING AS PRESENTED

****A motion was made by Walt Darraugh and seconded by Matthew McConnell to approve the minutes from the 3/12/2019 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

Barbara Bell – 580 S. Erie St. – There was damage done to the grinder pump due to grit being found in the pump. There was discussion as to how the grit got into the pump. Dan Goncz suggested a dye test be performed to see if that will show how the grit got there. The board will wait until the test is done to decide who is financially responsible.

TREASURER'S REPORT

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INVOICES SUBMITTED FOR PAYMENT

4/09/2019

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
M. Davidson & Associates Inc.	Plant Operations	5790.00
M. Davidson & Associates Inc.	Pulled/Tested/Stored (2) Pumps	300.00
Selective Insurance Company	Insurance Premium	1848.00
Gannett Fleming	Engineering Services/Through 4/1/2019	275.00
Plantation Park Campers Assoc.	Electric Reimb.	194.96
Bowser, Naomi	Reimb. Monthly User Fee	69.00
Shacklock, Steven & Tina	Reimb. Tap Fee of \$900.00	900.00
PA One Call System, Inc.	Monthly User Fee Mar/2019	2.55
Tri-County Industries	Trash/845 Perry Hwy.	62.37
Tri-County Industries	Trash/57 Thompson Rd.	34.02
Penn Power	Electric/845 Perry Hwy.	332.33
Penn Power	Electric/835A Perry Hwy.	95.14
Penn Power	Electric/57 Thompson Rd.	39.75
Champion Energy Services	Electric/845 Perry Hwy.	2176.60
Champion Energy Services	Electric/835A Perry Hwy.	121.26
Champion Energy Services	Electric/57 Thompson Rd.	108.21
Findley Township	Admin. Reimbursement/Aquafix	3995.81
Tepco	E1 Cover/Gasket Assembly	68.97
Ben Miller Tarps	Tarp Removal/Storage	200.00
<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>

USA Blue Book	Frio-Temp Lab Therm./pH Tester	255.70
Ace fix-it Hardware of Mercer	Supplies	51.85
Prothonotary of Mercer County	(3) Lien Removals	22.50
Barr and Shaffer	(32) Lien Filing Fees & (3) Removals	825.55
Cummins Sales and Service	Repair Generator/Travel	1141.50
Cummins Sales and Service	Repair Generator/Travel	4054.42
Total Invoices:		\$22,965.49

Walt reported that for the month of March, 2019, there were deposits of \$43,186.58. There were payments of \$12,834.05. Balance in the FNB Checking Account as of 3/29/2019: \$239,851.82.

Steven and Tina Shacklock – 20 Cassidy Drive - A refund was due them in the amount \$900.00 for overpayment of tapping fee. Instead of giving them a check for \$900.00, this amount was applied to their account making them current with a credit balance on their account.

Naomi Bowser – 46 Court St. – Ms. Bowser sold her property and overpaid one month's fee in the amount of \$69.00. Since she used a bill-pay feature at her bank, we were not able to simply return the check. It had to be deposited and then we issue her a refund.

There was discussion on the invoices to Cummins Sales and Service and the problems with the generator at the Jail location. There was a power outage for several hours. This is the first time in its existence (other than about an hour at installation) that it has run for several hours. The generator kept starting and stopping for low oil pressure. Jim Riddle stated that it would re-start manually, run for about 15-20 minutes, then shut down again. It repeated this over and over. This occurred on a Sunday (most of Mercer County was without power at this time). A call was made to the repair company (Cummins Sales and Service) since we didn't know how long the power would be off. A technician came and found nothing obvious that would cause the problem. He told Jim he had the wrong oil in the generator. Jim stated that the oil was put in by Cummins Sales and Service. The power was restored about 15 minutes later. The technician had no idea what was causing the generator to start and stop, he thought perhaps it was the sensing unit. The technician decided not to take the unit out and Jim asked him if he would call him in the morning and get someone out to take a look at it. No one ever came back to follow up. A routine oil change was done by another technician and he left Jim a sensing unit should the problem ever occur again. We were billed \$1141.50 for this. All generators run once a week for a half an hour. A breakdown of the bill is as follows: \$271.05/Labor; \$458.70/Travel; \$411.75/Misc. Charges (Truck Charge).

The generator at the plant had a bad bearing, Cummins took the generator to Pittsburgh for repair. They installed a temporary generator while ours was being repaired. While they were diagnosing ours, we had no back-up generator for six months. The invoice for this generator repair is \$4054.42. There are similar excessive charges for travel with this generator also. We will contact Cummins Sales and Service to discuss these invoices before they will be paid. Karen will set something up for the board members to meet with Cummins representatives.

**A motion was made by Matthew McConnell and seconded by Jerry Johnson pay the bills submitted in the amount of \$22,965.49 (with the exception of the two Cummins Sales and Service invoices totaling \$5195.92) and \$900.00 to be credited to the Shacklock's account. Motion carried unanimously.*

**A motion was made by Matthew McConnell and seconded by Robert Gregory to approve the treasurer's report as submitted. Motion carried unanimously.*

ENGINEER'S REPORT

Thompson Rd. Pump Station - Dan Goncz reported that he has a manufacturer's rep coming tomorrow to see what kind of screening device will fit in the chamber.

Plantation Park – the EDU's in March were 42, YTD are 43. They are currently paying for 61 EDU's. We will monitor this all year.

OPERATOR'S REPORT

The flows for February were 99,000/gal/day average daily flow.

The MPF Permit expires at the end of May. Our application was sent in, but it has not come in yet.

Repair of Grinder Pumps – For the operations staff to be able to repair grinder pumps, there is a tool kit that needs to be purchased at a cost of approx. \$2500-\$3000. Dan will obtain an actual quote and report back at the next meeting. Our warranty is about up for grinder pumps, so we will need to have this kit.

Linda Thomas from USDA will be making an inspection/visit May 1, 2019. She will visit the office at 369 McClelland Rd.; and also the Treatment Plant on SR19.

OLD BUSINESS

1. Aqua Water – No action taken.

2. Diraimondo, Dennis – 8323 Lamor Rd. – Dennis is current on his account and the lien was removed. An inspection by SEO Pat Kelley was performed on 3/12/2019 and reported that the tank appears to be filled with water and the septic tank appears to have never been dug up and backfilled. The system is up and running and the wire is proper on the outside the brown out appears on the computer board, not sure why. No one was home during the inspection. Jim Riddle stopped by on 3/14/2019 and said there was no water in the tank. Karen sent him a letter on 3/15/2019 thanking him for his payment and reminded him that he needed to demolish his old system.

3. Dillon, William R. & Mary – 673 Pulaski-Mercer Rd. – Removed mobile home on their property. Karen spoke with Mr. Dillon's son after multiple phone calls and two letters. He stated they were not intending to put anything in this location at the present time. Jim pulled the pump but the electric panel was destroyed when they removed the mobile home. Karen will check the cost of a panel and invoice the Dillon's accordingly. No permit was ever obtained to remove the mobile home. Karen will send a letter informing them they will have to start over as a new customer if they relinquish their edu, this includes paying the tap fee again, and ask them for proof of when the mobile home was removed and then adjust their account accordingly.

4. Marcella Edwards (BRFOUR, LLC C/O Clark, Dennis J. Etal) – Account is current and lien removed.

NEW BUSINESS

1. Resolution No. 01-2019 - Sewer Rate Resolution – Raises the monthly user fee from \$69.00 to \$72.00/edu and the improperly shredded material rate from \$75.00 to \$78.00/edu.

**A motion was made by Walt Darraugh and seconded by Matthew McConnell to adopt Resolution No. 01-2019 with the effective date of May 1, 2019. Motion carried unanimously.*

2. Authority Credit Card – Karen will check with Sandy Rodgers at First National Bank and report back at the next meeting.

ADJOURNMENT

**A motion was made by Matthew McConnell to adjourn the meeting. Meeting adjourned at 9:39 AM.*

Respectfully Submitted;
Karen B. Shipton
Administrator