

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**Meeting Minutes**

**5/14/2019**

**8:30 AM**

**ATTENDANCE**

Robert Gregory, Jerry Johnson, Matthew McConnell, Patrick Suhrie, Walt Darraugh, Dan Goncz, Karen Shipton, Jim Riddle. List of others present available in the Authority office.

***\*The Meeting Opened with the Pledge to the U.S. Flag at 8:30 AM\****

**APPROVAL OF AGENDA**

***\*A motion was made by Matthew McConnell and seconded by Walt Darraugh to approve the agenda as presented. Motion carried unanimously.***

**APPROVAL OF MINUTES FROM THE 4/09/2019 MEETING AS PRESENTED**

***\*A motion was made by Walt Darraugh and seconded by Matthew McConnell to approve the minutes from the 4/09/2019 meeting as presented. Motion carried unanimously.***

**PUBLIC COMMENT**

None.

**TREASURER'S REPORT**

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**  
**INVOICES SUBMITTED FOR PAYMENT**  
**5/14/2019**

<b><u>PAYEE</u></b>	<b><u>SERVICE/PRODUCT</u></b>	<b><u>AMOUNT</u></b>
M. Davidson & Associates Inc.	Plant Operations	5790.00
M. Davidson & Associates Inc.	Parts/Countryside Pump/Gas Reimb.	552.65
Gannett Fleming	Engineering Services/Through 4/26/2019	275.00
Plantation Park Campers Assoc.	Electric Reimb.	160.54
PA One Call System, Inc.	Monthly User Fee APR/2019	12.70
Tri-County Industries	Trash/845 Perry Hwy.	62.37
Tri-County Industries	Trash/57 Thompson Rd.	34.02
Tri-County Industries	Sludge Removal	690.25
Penn Power	Electric/845 Perry Hwy.	2064.02
Penn Power	Electric/835A Perry Hwy.	121.59
Penn Power	Electric/57 Thompson Rd.	117.70
Tepco	Annual Telemetry Service	2400.00
USA Blue Book	Freight Charge for Oakton WP Tester	14.85
Ace fix-it Hardware of Mercer	Supplies	156.27
*Prothonotary of Mercer County	(1) Lien Removal (PEC Mgt./Burger King)	7.50
Eliminators	Mice Removal Treatment	159.00
McCurley Houston Electric Inc.	Replace (1) Light, Repair (3)	878.53
Cummins Sales and Service	Repair Generator/Travel	1141.50
Cummins Sales and Service	Repair Generator/Travel	4054.42
<b>Total Invoices:</b>		<b>\$18,692.91</b>

**\*Already Paid**

**\*\*USDA Payments to be paid in June/2019: Loan 92/01 and 92/03, in the amounts of \$74,421.00 and \$16,025.00 respectively will be automatically withdrawn from the account on file on June 17, 2019.**

Walt reported that for the month of April, 2019, there were deposits of \$45,103.07. There were payments of \$19,010.24. Balance in the FNB Checking Account as of 4/30/2019: \$265,944.65.

*\*A motion was made by Walt Darraugh and seconded by Robert Gregory to approve the treasurer's report and approve payment of the bills submitted. Motion carried unanimously.*

## **ENGINEER'S REPORT**

**Plantation Park** – Dan Goncz reported that the average daily flow for April, 2019 was 46 EDU's and 44 EDU's year-to-date for 2019. It is lower than it was last year at this time, but still higher than it should be.

**Thompson Rd. Pump Station** – Dan Goncz handed out quotes attached to the Engineer's Report (equipment only) for a screening device. There was discussion on the different quotes/equipment. Dan will obtain additional information on the cost and difference of equipment for the next meeting.

## **OPERATOR'S REPORT**

**Countryside Living Center** – The pump was damaged from the debris that is being put into the sewer system. They will be invoiced for the repairs made to the damaged pump. There was discussion on passing on the information on the bar screen device to Countryside for purchase consideration. Two of their three pumps were down with damage due to the excess debris in the system. Dan will reach out via email and express the board's concerns over the debris/damaged pumps.

The flows at the plant for March were performing within the required effluent limits.

## **OLD BUSINESS**

**1. Aqua Water Shut-Off Agreement** – Matthew McConnell obtained (2) names for contact, President Mark Buka and James Willard (whom we have repeatedly attempted to contact with no reply). Matthew reported that he would email both and see if we can make progress.

**2. Cummins Generator Invoices** – Karen presented an email received from Tom Schuetz from Cummins offering the following:

- Cummins to set a flat rate of \$400 for any call outs to your generators outside of the PM visits. This would cover all travel, mileage and (2) hours on-site to diagnose any issue.
- Cummins to set a \$2.00/mile charge on all quotes for repairs that are outside of the PM event (current is \$3.00/mile)
- These rates would remain intact as long as the equipment is enrolled in the yearly PM plan.

In regards to the other Mercer County locations, we have the jail, County DPS, and the Courthouse under a PM agreement like yours. Here is the service schedule and months of these locations:

Jail – Semiannual service done in March and September

Courthouse – Semiannual service done in May and November

DPS – Annual service done in April

Neshannock – Annual service done in April

There was discussion on this offer.

**3. Dillon, William R. & Mary – 673 Pulaski-Mercer Rd.** – Karen sent them a letter stating that the board needs proof of when the mobile home was removed from the property so we can adjust their bill accordingly and also informing them that if they decide to relinquish their (1) EDU, and not pay the monthly invoice, if they ever decide to put something back in this location they will have to start all over and pay a tap fee again. Still waiting to hear back from the Dillon's.

**4. Bell, Barbara A. – 572 S. Erie St./580 Erie St.** – After the last meeting in April, a dye test was to be performed the day after the meeting. There was no reason to do the test because the pipe was discharging on the top of the ground. The charge was removed from Ms. Bell's account since we can't prove where the problem came from.

**5. Authority Credit Card** – Sandy Rodgers, Branch Manager from First National Bank in Grove City stopped by the office and dropped off information and discussed the plan she felt would best suit the Authority. We will need the following items to move forward with opening an account:

1. The most current audit of the Authority.
2. Approved meeting minutes giving Karen Shipton approval to move forward with opening an Authority account and include a credit limit.
3. The names of (2) signers (usually the same signers as on the checking account, i.e. Dave Swartz, Walt Darraugh and Patrick Suhrie)

There is no annual fee. Points for every dollar spent are accumulated and can be used to obtain free items.

Payments are sent to Hermitage, PA.

*\*A motion was made by Walt Darraugh and seconded by Matthew McConnell to approve Karen Shipton to make application at First National Bank for an Authority Business Credit Card account with a credit limit of \$2500.00. Motion carried unanimously.*

## **NEW BUSINESS**

**1. Minner, James & Taryn – 1218 Schaffer Rd. – Electrical Box** – A demolition permit was received and the pump was removed back in July of 2018. Jim will pick up the electric box

An invitation was extended to the board members to attend a party on 5/23/2019 at Reinhardt's Insurance Agency in their parking lot from 11:00AM – 3:00PM.

## **ADJOURNMENT**

*\*A motion was made by Matthew McConnell to adjourn the meeting.*

Meeting adjourned at 9:29 AM.

Respectfully Submitted;

Karen B. Shipton  
Administrator