

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**Meeting Minutes**

**12/10/19**

**8:30 AM**

**ATTENDANCE**

Robert Gregory, Matthew McConnell, Patrick Suhrie, Dave Swartz, Walt Darraugh, Daniel Goncz, Karen Shipton, Jim Riddle. A list of others present is available in the Administrator's office.

**\*The Meeting Opened with the Pledge to the U.S. Flag at 8:30AM\***

**APPROVAL OF AGENDA**

***\*A motion was made by Matthew McConnell and seconded by Walt Darraugh to approve the agenda as presented. Motion carried unanimously.***

**APPROVAL OF MINUTES FROM THE 11/12/2019 MEETING AS PRESENTED**

***\*A motion was made by Dave Swartz and seconded by Walt Darraugh to approve the minutes from the 11/12/2019 meeting as presented. Motion carried unanimously.***

**PUBLIC COMMENT**

None.

**TREASURER'S REPORT**

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**INVOICES SUBMITTED FOR PAYMENT**

**12/10/2019**

<b><u>PAYEE</u></b>	<b><u>SERVICE/PRODUCT</u></b>	<b><u>AMOUNT</u></b>
M. Davidson & Associates Inc.	Plant Operations	5790.00
Gannett Fleming	Engineering Services/Through 11/22/2019	275.00
Plantation Park Campers Assoc.	Electric Reimb.	136.52
PA One Call System, Inc.	Monthly User Fee Nov./2019	2.55
Tri-County Industries	Trash/845 Perry Hwy.	66.74
Tri-County Industries	Trash/57 Thompson Rd.	36.40
Tri-County Industries	Sludge Removal	900.43
Penn Power	Electric/845 Perry Hwy.	2272.94
Penn Power	Electric/835A Perry Hwy.	77.77
Penn Power	Electric/57 Thompson Rd.	112.38
Ace fix-it Hardware of Mercer	Supplies	55.19
Homer Sanitary	Pump Tanks/Thompson Rd.	260.00
Tepco Trombold Equipment, Co.	Spare Core Unit for Countryside N.H.	2883.00
Hittie Repair	Change Flanges on Pump from Used to New	159.00
Cummins Sales and Service	4 <sup>th</sup> Year of 4 Year Annual Gen Maint.	1821.08
RUS Loan 92/01	Semi-Annual Payment	74,421.00
RUS Loan 92/03	Semi-Annual Payment	16,025.00
Asset Reserve/Restricted Account	Monthly Transfer	1636.88
Short Lived Asset Account	Monthly Transfer	3582.25
<b>Total Invoices:</b>		<b>\$105,295.00</b>
<b>Total Transfers:</b>		<b>\$5,219.13</b>
<b>Total Payments:</b>		<b>\$110,514.13</b>

Walt reported that for the month of November 2019, for the General Account, beginning balance was \$286,022.21. There were (6) deposits of \$30,675.98. There were (15) payments of \$21,572.80. Balance in the FNB Checking Account as of 11/29/2019: \$295,125.39.

**\*Asset Reserve Restricted Account:** (1) transfer for the month of November, 2019 in the amount of \$1636.88. Balance as of 11/29/2019: \$4910.64.

**\*Short Lived Asset Reserve Account:** (1) transfer for the month of November, 2019 in the amount of \$3582.25. Balance as of 11/29/2019: \$10,746.75.

*\*A motion was made by Robert Gregory and seconded by Matthew McConnell to approve the treasurer's report and approve payment of the bills submitted. Motion carried unanimously.*

#### **ENGINEER'S REPORT**

**Thompson Rd. Pump Station** – We are starting to get rolls of connected garbage bags. Matthew stated he received a call from Homer who pumps the tank, and discussed with him the extent of the debris they are finding at this location. There was discussion on installing a bar screen.

**Flow Report** – Plantation Park is still averaging 58/edu's/mo. Next month will show a final count of edu's for the year.

**Rt.19 Bridge Replacement Project** – Little bridge just south of Ben Bissett's. They are going to replace this in 2021. Jim marked the sewer line every 25'. They are going to replace the bridge with a culvert pipe. There will be a bypass route around the site.

#### **OPERATOR'S REPORT**

The flow has been about 76,000/gals/day for October, 2019. Permit limits have been met.

The covers have been placed on the clarifiers.

**Coolspring Comfort Inn** – Dan is suggesting a meeting between the owner of the hotel, NCWJMA board chairman, Jim Riddle and himself to discuss the grease issue. Karen will set this up.

Coolspring Township has been notified we need in writing their board appointee for the five year period of 1/6/2020 – 1/6/2025.

#### **OLD BUSINESS**

**Coolspring Comfort Inn** – Discussed under Operator's Report.

#### **NEW BUSINESS**

**Re-Organizational Meeting Date/Time/Location** - *\*A motion was made by Matthew McConnell and seconded by Walt Darraugh to set the re-organizational date to 1/14/2020 at 8:30AM in the Commissioner's Meeting room at the Mercer County Courthouse. Motion carried unanimously.*

New shelving was installed at the plant to store records that are currently stored at the Findley Township Municipal Building.

Board Chairman Patrick Suhrie stated that he gave permission to purchase the additional spare pump for Countryside Nursing Home since they are routinely being repaired. Countryside was billed for the pump.

#### **ADJOURNMENT**

*\*A motion was made by Matthew McConnell and seconded by Walt Darraugh to adjourn the meeting.*

Meeting adjourned at 9:00 AM.

Respectfully Submitted;

Karen B. Shipton  
Administrator