

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

June 4, 2020

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Tom Amundsen, Nicki Biles, Jared Hoffacker, Bill Madden, Ann Morrison, Deb Sicilian, Earl Corp

General Discussion Items: See Below.

Controller Amundsen reported that implementation of the new software reporting system is progressing. It has been delayed due to COVID-19. The anticipated date for conversion may be year-end or early in 2021.

Commissioners expressed appreciation for the response to COVID-19. Many departments including Human Resources, the Public Safety Director, Maintenance and Custodial have responded to provide a safe, clean workplace and to communicate with staff, the public, state agencies and community partners.

The recently published April unemployment numbers are 15% for the State and 18% for Mercer County. With the County transitioning to Green Phase as of June 5th, the Commissioners anticipate some economic recovery.

Commissioners expressed sorrow over George Floyd's death and thanked everyone for their cooperation during public protests.

They also expressed thanks for the election process. Changes introduced with Act 77 were challenging and required more people, more time and more space. The Director of Elections appreciates having the necessary equipment to assist with handling the volume of mail-in ballots due to the legislative changes. He expects to complete the count and certify the election in a timely manner.

Public Comment on Agenda Items: None.

2020-193 RESOLUTION to approve 5/21/2020 Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

EXONERATIONS

#2020-194 RESOLUTION to approve the following EXONERATION(s) being granted as listed effective 06/04/2020.

TAX COLLECTOR	TAXING DISTRICT	COUNTY PER CAPITA - EXONS	COUNTY PER CAPITA - TBC	TAX YEAR
Debra Rodemoyer	Delaware Township	\$	\$ 10.00	2020
Melissa Cannone	Farrell City	\$	\$ 85.00	2020
Melissa Cannone	Farrell City	\$	\$ 60.00	2020
Frank H Vanderslice	Greenville Borough	\$	\$ 90.00	2020
William Fagley	Hempfield Township	\$	\$ 140.00	2020
Starla K Lindey	Liberty Township	\$	\$ 15.00	2020
Mary E Pederson	New Lebanon Borough	\$	\$ 5.00	2020
Carrie Jo Steese	Pine Township	\$	\$ 25.00	2020
Joni F Maybee	Salem Township	\$	\$ 10.00	2020
Jill A Niddel	Wheatland Borough	\$	\$ 35.00	2020
		\$	0.00	\$ 475.00

CANCELLED

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

REFUNDS

2020-195 RESOLUTION to approve the following REFUNDS(s) listed effective 06/04/2020.

NAME/ADDRESS	DISTRICT	PER CAPITA	R. E.	REFUND	REASON
Dale & Terri McKinley 748 N Liberty Rd Grove City, PA 16127	Pine Township		X	\$ 9.27	Overpayment Due to Assessment Change

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

CYS

2020-196 RESOLUTION to enter into AGREEMENTS(s) with the following providers for services being provided.

EFFECTIVE 07/01/2019—06/30/2021

VENDOR	PROGRAM	RATE	TERM
Greenville Area School District	Family Center	\$ 196,846.00	FY 19-20
9 Donation Road Greenville, PA 16125		\$ 208,846.00	FY 20-21

EFFECTIVE 07/01/2019—06/30/2020

VENDOR	PROGRAM	RATE	TERM
Farrell Family Center	Incredible Years	\$ 80,350.00	Annually
1901 Memorial Drive Farrell, PA 16121	Parents As Teachers	\$ 64,238.00	Annually

VENDOR	PROGRAM	RATE	TERM
Greenville Family Center 1609 Brentwood Drive Greenville, PA 16125	Incredible Years	\$ 90,688.00	Annually
	Parents As Teachers	\$ 74,799.00	Annually
Sharon Family Center 36 Case Avenue Sharon, PA 16146	Incredible Years	\$ 80,350.00	Annually
	Parents As Teachers	\$ 64,238.00	Annually

EFFECTIVE 07/01/2020—06/30/2021

VENDOR	PROGRAM	RATE	TERM
Avanco International, Inc. 12685 Wiltonshire Drive Clifton, Virginia 20124-1836	Consulting Services:		
	Research Analyst	\$ 54.50	Hourly
	Junior Programmer	\$ 65.40	Hourly
	Junior Programmer Analyst	\$ 73.00	Hourly
	Programmer Analyst	\$ 76.20	Hourly
	Senior programmer Analyst	\$ 78.70	Hourly
	Developer	\$ 92.50	Hourly
	Senior Developer	\$ 111.20	Hourly
	Project Director	\$ 125.00	Hourly
	CAPS User Agreement	\$ 29,935.60	Annually

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Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2020-197 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
INTERMEDIATE PUNISHMENT PROGRAM:		
Christopher Howard Temporary Full-Time Drug Court Coordinator	6/15/2020	PA05-03-01 (\$20.65/hr.)

NAME/POSITION

EFFECTIVE

LEVEL/STEP/GRADE

TRANSFERS

VOTER REGISTRATION:

Kira Chambers Clerical Assistant	5/26/2020	TCC05-00-01 (\$16.13/hr.) Transfer from Part-Time Seasonal Clerical Assistant
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SEPARATION FROM EMPLOYMENT

BUILDING & GROUNDS:

Kamoren Kaufman Part-Time Custodian I	6/1/2020	
Michael Meacham Part-Time Custodian I	5/29/2020	

INTERMEDIATE PUNISHMENT PROGRAM:

Michelle Patterson Temporary Part-Time Transitional Services Coordinator	6/12/2020	
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DISTRICT ATTORNEY:

Judith Candiotti Specialist	8/7/2020	
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E-911 CENTER:

Karen Tomko Part-Time Telecommunicator	5/29/2020	
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SOIL CONSERVATION:

Nicholas Micsky Part-Time Summer Intern	5/29/2020	
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Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

COMMISSIONERS

RESOLUTION # 2020-198 VENDOR/CONTRACT AMOUNT DATE RANGE
Bill McCandless Ford \$23,698.00 Effective 06/04/2020
8416 Sharon-Mercer Road
Mercer, PA 16137-3138

Approve purchase of 2020 FORD Escape SE AWD. Vendor is on COSTARS and is the low apparent responsible quote.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

CYS

RESOLUTION # 2020-199 VENDOR/CONTRACT AMOUNT DATE RANGE
Bill McCandless Ford \$23,698.00 Effective 06/04/2020
8416 Sharon-Mercer Road
Mercer, PA 16137-3138

Approve purchase of 2020 FORD Escape SE AWD. Vendor is on COSTARS and is the low apparent responsible quote.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

CYS

RESOLUTION # 2020-200	VENDOR/CONTRACT McCall Motors, Inc. 4914 Admiral Peary Hwy Ebensburg, PA 15931	AMOUNT \$22,443.04	DATE RANGE Effective 06/04/2020
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Approve purchase of 2019 Dodge Grand Caravan SE, FWD. Vendor is on COSTARS and is the low apparent responsible quote.

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DOMESTIC RELATIONS

RESOLUTION # 2020-201	VENDOR/CONTRACT Adani 13631 Poplar Circle Conroe, TX 77304	AMOUNT \$218.23	DATE RANGE Effective 06/04/2020
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Amend Resolution # 2020-039. Original bid for purchase of compact X-Ray inspection system included estimated charges of \$850 for return freight for surplus Rapsican X-Ray System. Actual freight charges were \$727.23 shipping plus \$350.00 labor charges to dismantle old machine. No changes in the price of the equipment.

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Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

ELECTIONS

RESOLUTION # 2020-202	VENDOR/CONTRACT Neopost USA 478 Wheelers Farms Road Milford, CT 06461	AMOUNT \$5,389.00	DATE RANGE Effective 05/22/2020
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Approve purchase of *Omatation 210 Envelopener*, includes equipment, freight, installation and training. Letter opener to be used for processing “mail in” ballots. COVID-19 expense due to increase in applications for “mail in” ballots.

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

MIS

RESOLUTION # 2020-203	VENDOR/CONTRACT ESRI 380 New York Street Redlands, CA 92373	AMOUNT \$14,845.00	DATE RANGE 06/01/2020–05/31/2021
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Approve agreement for GIS Desktop Service License and support. \$1,200.00 is to be paid by 9-1-1 and \$13,645.00 to be paid by Act 13 funds.

RESOLUTION adopted:

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Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

PROFESSIONAL SERVICES AGREEMENTS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-204	Attorney/Firms as listed	As listed	06/01/2020–12/31/2020 Unless terminated sooner by the Courts

Approve professional legal services agreement to provide legal representation to adult criminal defendants who cannot be represented by the Public Defender’s Office at a caseload not to exceed:

Stephanie Lauderbaugh 20 cases \$9,000

Attorney will be paid \$450.00 per case if she exceeds her assigned numbers or if caseload assigned is less than contracted number, then funds will be credited or deducted against future work.

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Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISPOSITON OF ASSETS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-205	N/A	< \$1,000.00	Effective 06/04/2020

Post notice of sale for items listed below in “as is”, “where is” condition. Each item is valued at less than \$1,000.00. Bids for any item as listed are due no later than 06/15/2020 at the office of the Chief Clerk. Items are being sold in “as-is” condition with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

- Two (2) five drawer filing cabinets, tan, legal size
- Five (5) four drawer filing cabinets, brown, legal size
- Two (2) four drawer filing cabinets, tan, letter size
- Thirty-five (35) cardboard banker boxes, 11-1/2” high x 16” wide x 25-5/8” long

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: None.

New Business: None.

Recess to Salary Board

Public Comment: None.

Questions of the Media: Topics discussed included the COVID-19 CARES funding to the County and election certification. Questions asked and answered.

Motion to adjourn.

Moved:

Seconded:

Attest:

Chief Clerk

Mercer County Board of Commissioners