

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

2/11/2020

8:30 AM

ATTENDANCE

Robert Gregory, Matthew McConnell, Beth Hillmar, Patrick Suhrie, Dave Swartz, Walt Darraugh, Daniel Goncz, Karen Shipton, Jim Riddle. A list of others present is available in the Administrator's office.

The Meeting Opened with the Pledge to the U.S. Flag at 8:30AM

APPROVAL OF AGENDA AS PRESENTED

****A motion was made by Matthew McConnell and seconded by Dave Swartz to approve the agenda as presented. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 1/14/2020 MEETING AS PRESENTED

****A motion was made by Patrick Suhrie and seconded by Matthew McConnell to approve the minutes from the 1/14/2020 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT

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INVOICES SUBMITTED FOR PAYMENT

2/11/2020

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
M. Davidson & Associates Inc.	Plant Operations	6227.00
M. Davidson & Associates Inc.	Countryside Parts/Labor	843.00
Gannett Fleming	Engineering Services/Through 1/31/2020	275.00
Gannett Fleming	Municipal Wasteload Mgt. Report	3000.00
Plantation Park Campers Assoc.	Electric Reimb.	209.51
PA One Call System, Inc.	Monthly User Fee Jan/2020	7.65
Tri-County Industries	Trash/845 Perry Hwy.	66.74
Tri-County Industries	Trash/57 Thompson Rd.	36.40
Penn Power	Electric/845 Perry Hwy.	2234.62
Penn Power	Electric/835A Perry Hwy.	120.66
Penn Power	Electric/57 Thompson Rd.	128.75
Ace fix-it Hardware of Mercer	Supplies	84.53
The Record Argus	Advertisement of 2020 Meetings	39.50
Wilson Electric, Inc.	Bucket Truck/Bird Guard/Light Replace.	1687.40
FNB Commercial Credit Card	Min. Oil/Record Binders(Plant)/PVC Sheet	313.33
Asset Reserve/Restricted Account	Monthly Transfer	1636.88
Short Lived Asset Account	Monthly Transfer	3582.25
Total Invoices:		\$15,274.09
Total Transfers:		\$ 5,219.13
Total Payments:		\$20,493.22

Walt reported that for the month of January 2020, for the General Account, beginning balance was \$228,250.51. There were (5) deposits of \$39,032.33. There were (15) payments/debits of \$12,269.53. Balance in the FNB Checking Account as of 1/31/2020: \$255,013.31.

***Short Lived Asset Reserve Account:** (1) transfer for the month of January, 2020 in the amount of \$3582.25.

Balance as of 1/31/2020: \$17,911.25.

***Asset Reserve Restricted Account:** (1) transfer for the month of January, 2020 in the amount of \$1636.88.

Balance as of 1/31/2020: \$8184.40.

**A motion was made by Matthew McConnell and seconded by Beth Hillmar to approve the treasurer's report and approve payment of the bills submitted. Motion carried unanimously.*

ENGINEER'S REPORT

Wasteload Management Report – The report was submitted to PA DEP. This report contains status of the treatment plant and sewer system, the operations of the treatment plant, pump stations and sewer lines, identifies our operators, number of edu's, hydraulic and organic loading, list of customers not connected yet. There are (42) edu's that are currently not connected to the sewer line.

Pump Stations/Treatment Plant – Plantation Park – 55/edu's for the month of January, 2020.

OPERATOR'S REPORT

The flow was 89,000/gal/day for December, 2019. The plant was within its permit limits.

The next permit expiration is August 31, 2024.

There were (2) grinder pump call-outs and (1) pump repaired in December, 2019.

OLD BUSINESS

Debra Shaulis – 878 Mercer-Grove City Rd. – Dan Goncz provided before and after photos of her property. Dan also spoke to Mortimer's about this issue and he told Dan the grinder pump route was to go through the back of the fence in the photo (Ms. Shaulis's backyard). Mortimer indicated that the property owner (Ms. Shaulis) wanted it on the opposite side because she didn't want the fence taken down. They honored her request and while they were doing that, and as they were pulling the topsoil up they did find bricks underneath them. He said they helped her salvage the brick and he told her he was not putting the brick back because it was not in his contract to replace the brick. She is connected so this would have had to have been tore up again. She has been here three years ago asking for the same thing. Mortimer said he is not replacing the brick. They didn't know until they started digging that the brick was even there. They only went this way because she didn't want them to go through the fence. They gave her the bricks once they realized there was brick under there. Some broken pieces would have been removed because they were covered in dirt and they didn't know they were there. Mortimer's said they were not just weeds growing through the bricks, but there was an actual layer of topsoil on top of them. If Ms. Shaulis pursues this, we will direct her to deal with Mortimer's on this.

Customers Not Connected – Dan stated that everyone on the "Not Connected" list had signed a grinder pump agreement. There was discussion on how to make these customers connect. Customers on this list that have not been paying have had multiple liens filed on their properties. It is the responsibility of the municipality to enforce connection. Karen will provide a list for the next meeting, of the customers that have not paid/owe a significant balance. There was discussion on having our solicitor send a letter to these customers and look into enforcement by sheriff sale.

Mice Protection Sheeting – Seems to be working.

Debris at the Thompson Rd. Pump Station – There is still significant debris showing up at the Thompson Rd. pump station. There was discussion on the mechanical bar screen and who is responsible to haul the debris away. Matt McConnell will get a hold of the company they received a quote from and report back.

NEW BUSINESS

Estimate to Build a Bird Guard over Light at the Plant – The guard was built and installed.

ADJOURNMENT

**A motion was made by Dave Swartz to adjourn the meeting.*

Meeting adjourned at 9:30 AM.

Respectfully Submitted;

Karen B. Shipton
Administrator