

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

September 8, 2020

8:30AM

ATTENDANCE

Robert Gregory, Beth Hillmar, Pat Suhrie, Dave Swartz, Walt Darraugh, Dan Goncz, Karen Shipton, Jim Riddle. Matthew McConnell attended via phone. A list of others in attendance is filed in the Authority office.

****The Meeting was Opened with the Pledge to the U.S. Flag at 8:30 AM****

APPROVAL OF AGENDA

****A motion was made by Beth Hillmar and seconded by Walt Darraugh to approve the agenda as presented. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 8/11/2020 MEETING AS PRESENTED

****A motion was made by Walt Darraugh and seconded by Dave Swartz to approve the minutes from the 8/11/2020 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT/PAYMENT OF BILLS SUBMITTED

No bank statements have been received at this time.

Short Lived Asset Reserve FNB Account: There was (1) transfer in the amount of \$3582.25. Ending balance as of 8/31/2020: \$42,987.00.

Asset Reserve Restricted FNB Account: There was (1) transfer in the amount of \$1636.88. Ending balance as of 8/31/2020: \$19,642.76.

General FNB Account: There were (5) Deposits in the amount of \$33,177.00. There were Debits in the amount of \$23,136.02. Approximate interest would be \$55.00. Ending balance as of 8/31/2020: \$274,982.77. These numbers are not exact as the bank statements have not arrived yet.

***Karen stated that all invoices were available for immediate review.**

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY
INVOICES SUBMITTED FOR PAYMENT
9/8/2020

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
M. Davidson & Associates Inc.	Plant Operations	6227.00
Gannett Fleming	Engineering Services/Through 8/28/2020	275.00
Plantation Park Campers Assoc.	Electric Reimb.	169.26
Tri-County Industries	Trash/845 Perry Hwy.	71.41
Tri-County Industries	Trash/57 Thompson Rd.	39.70
Penn Power	Electric/845 Perry Hwy.	2366.64
Penn Power	Electric/835A Perry Hwy.	59.82
Penn Power	Electric/57 Thompson Rd.	98.43
Ace fix-it Hardware of Mercer	Nozzle, Disinfectant, Screw Driver	81.09
Tepco, Trombold Equipment	Mechanical Seal Kit	1009.00
Aquafix	Boost N Lock	305.14
Powell Sanitation and Construction	Skimmed (2) Loads from Station, Erie/Vac	1900.00
Selective Insurance Co.	Insurance	1858.08
PA One Call System, Inc.	Monthly User Fee	7.80
Asset Reserve/Restricted Account	Monthly Transfer	1636.88
Short Lived Asset Account	Monthly Transfer	3582.25
Total Invoices:		\$14,468.37
Total Transfers:		\$ 5,219.13
Total Payments:		\$19,687.50

**A motion was made by Walt Darraugh and seconded by Beth Hillmar to approve the treasurer's report and approve the payment of the bills as submitted above. Motion carried unanimously.*

ENGINEER'S REPORT

Dan noted that Plantation Park's average for the year is currently at 53/edu's/month.

5000 Gal Septic Tank Installation at Thompson Rd. Pumpstation – Dan spoke to Pebbles Construction and was given a cost of approximately \$15,000. The quote he gave was for a tank that had no top on it. There was discussion on the size of this tank and what to do to put a top on it. Still looking at a barscreen at a cost of approx. \$250,000.00. The materials to make one are hard to find right now due to COVID. There was also discussion on using Homer (who is extremely busy) and Powell to clean the wet well out on a weekly basis. Jim will get a more firm quote from Powell to clean it once a month or every (3) weeks.

**A motion was made by Beth Hillmar and seconded by Walt Darraugh to contact Powell Sanitation and have them clean the Thompson Rd. pump station and also to give us a firm quote to pump it in the future every (3) weeks. Motion carried unanimously.*

**A motion was made by Beth Hillmar and seconded by Walt Darraugh to have Dan Goncz contact Authority Solicitor Roger Shaffer to proceed forward with obtaining funding through DCED for a mechanical barscreen at the Thompson Rd. pump station. Motion carried unanimously.*

OPERATIONS REPORT

The plant met its effluent limits for July/2020. There were (3) grinder pump call outs. One was a high pressure alarm at the same house as in April/2019 (McMillan Rd.). The flow monitor at the plant quit working. Jim will have it looked at for repair.

PennDOT is replacing the bridge on SR158 and they broke the sewer line. Rather than repairing it and having them build the bridge on top of it, we will have to re-route the line. SR19 will be a similar situation. There was no prior meeting or notice other than the PA One Call notice we received that work was being done on SR158.

OLD BUSINESS

Black Top/Sealed at the Plant – Quotes were submitted from the following companies:

Smith Sealing & Asphalt Restoration at a cost of \$3947.98.

Big Mac's Driveway & Hot Tar Crack Filling at a cost of \$3380.00.

No action taken.

Customers/Delinquent >\$7,000.00. – There was a question on whether we reimburse if a customer has a credit on their account. There was one customer who moved a couple years ago that has a credit on her account. Karen will look into this. No action was taken.

NEW BUSINESS

Application for Sewage Service – John Heintz/N. Hope Mill Rd. - **A motion was made by Beth Hillmar and seconded by Walt Darraugh to approve the Application for Sewage Service for John Heintz on N. Hope Mill Rd. Motion carried unanimously.* John paid the \$3900.00 tap fee.

Three Rivers Aggregates, LLC – Karen read a letter from PA DEP stating that an inspection will be scheduled to evaluate the adequacy of the reclamation work performed at this property (845 Perry Hwy.). We are to contact their representative if someone wants to be present for this inspection. No action was taken.

ADJOURNMENT

****A motion was made by Beth Hillmar and seconded by Dave Swartz to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:27 AM.***

Respectfully Submitted;

Karen B. Shipton
Administrator