

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

October 15, 2020

8:30AM

ATTENDANCE

Dave Swartz, Matthew McConnell, Pat Suhrie, Walt Darraugh, Karen Shipton, Jim Riddle.

****The Meeting was Opened with the Pledge to the U.S. Flag at 8:30 AM****

APPROVAL OF AGENDA

****A motion was made by Dave Swartz and seconded by Matthew McConnell to approve the agenda as presented. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 9/8/2020 MEETING AS PRESENTED

****A motion was made by Walt Darraugh and seconded by Dave Swartz to approve the minutes from the 9/8/2020 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT/PAYMENT OF BILLS SUBMITTED

Asset Reserve Restricted FNB Account: Opening Balance as of 8/31/20: \$19,642.76. There was (1) transfer in the amount of \$1636.88. Ending balance as of 9/30/2020: \$21,279.44.

Short Lived Asset Reserve FNB Account: Opening Balance as of 8/31/20: \$42,987.00. There was (1) transfer in the amount of \$3582.25. Ending balance as of 9/30/2020: \$46,569.25.

General FNB Account: Opening Balance as of 9/01/20: \$280,811.91. There were (8) Deposits in the amount of \$34,377.06. There were (13) Debits in the amount of \$19,687.50. Ending balance as of 9/30/2020: \$295,501.47.

***Karen stated that all invoices and bank statements were available for immediate review.**

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY
INVOICES SUBMITTED FOR PAYMENT
10/15/2020

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
M. Davidson & Associates Inc.	Plant Operations	6227.00
M. Davidson & Associates Inc.	Reimb./Mail Oil Samples	19.00
Gannett Fleming	Engineering Services/Through 9/25/2020	275.00
Plantation Park Campers Assoc.	Electric Reimb.	164.64
Tri-County Industries	Trash/845 Perry Hwy.	71.41
Tri-County Industries	Trash/57 Thompson Rd.	38.95
Penn Power	Electric/845 Perry Hwy.	2550.03
Penn Power	Electric/835A Perry Hwy.	66.73
Penn Power	Electric/57 Thompson Rd.	109.13
Ace fix-it Hardware of Mercer	Screws/Fasteners/Cleaner/Other	39.67
Pollu-Tech, Inc.	Pollu-Treat/450 lb.	888.50
Aquafix	Boost N Lock	315.50
Powell Sanitation and Construction	Clean Thompson Rd. Pump Station	1800.00
Selective Insurance Co.	Insurance	1892.00
PA One Call System, Inc.	Monthly User Fee	2.55
Susan L. Shawgo	Reimb. For Monthly User Fee/Overpayment	75.00
FNB Commercial Credit Card	Gas for Tractor	11.15
Advanced Contracting, Inc.	PennDOT Emergency Sewer Repair	14,456.00
Asset Reserve/Restricted Account	Monthly Transfer	1636.88
Short Lived Asset Account	Monthly Transfer	3582.25
Total Invoices:		\$29,002.26
Total Transfers:		\$ 5,219.13
Total Payments:		\$34,221.39

We need to add \$.75 to our Tri County Industries invoice due to a check writing error last month. We should be reimbursed by PennDOT for the \$14,456.00 invoice (to Advanced Contracting) when they hit our line.

**A motion was made by Matthew McConnell and seconded by Dave Swartz to approve the treasurer's report and approve the payment of the bills as submitted above. Motion carried unanimously.*

**A motion was made by Matthew McConnell and seconded by Walt Darraugh to move forward with sending Tammy Meyers of Nextera our current electric invoices so she can shop for rates that will take effect January/2022. Motion carried unanimously.*

ENGINEER'S REPORT

None.

OPERATIONS REPORT

The report was reviewed. Jim Riddle was on hand if there were any questions.

OLD BUSINESS

1. **Seal Coat Quote** – No action taken. Will review again next month.

NEW BUSINESS

None.

ADJOURNMENT

**A motion was made by Dave Swartz and seconded by Matthew McConnell to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:55 AM.*

Respectfully Submitted;

Karen B. Shipton
Administrator