

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

August 19, 2021

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Tom Amundsen, Nicki Biles, Jennifer Hamilton, Jared Hoffacker, Bill Madden, Ann Morrison, Deb Sicilian, Becky Page, Tom Doyle, Mitchell Henderson, Melissa Klaric, Caleb Stright

General Discussion Items: See Below.

Commissioners announced the results of the 2020 Census. Population for Mercer County is 110,652, a decline of 5.1% or approximately 6,000 less residents than in 2010. Regionally most neighboring counties, except Butler County, showed a population decline. Mercer County continues to be robust with more jobs than applicants. Residents are encouraged to look for opportunities. Training is available for those who want to learn new skills so they may be eligible for higher paying jobs. Starting wages are rising. Penn-Northwest Development Corporation and CareerLink offer training and economic development resources to assist with increasing employment and population growth in the County.

Mercer County is fiscally sound. Commissioners have maintained a level tax rate. They are working to attract new businesses. The recent bond refinance that generated funds for bridges is part of the plan to improve local infrastructure. Bridge renovations help to retain, grow, and develop business in the County by enhancing access and traffic flow. The quality of life and cost of living in Mercer County is very positive.

Commissioners announced that September 1st is the deadline to file for tax assessment appeals. They recommend that property owners obtain an appraisal if they believe the Fair Market Value is now less than the Implied Value.

Public Comment on Agenda Items: None.

2021-299 RESOLUTION to approve 8/5/2021 Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

PROCLAMATIONS

2021-300 RESOLUTION to approve a PROCLAMATION to recognize the Fiftieth (50th) Anniversary of the Jefferson Township Fair.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

PROCLAMATIONS

2021-301 RESOLUTION to approve a PROCLAMATION to recognize Barb McWilliams for her Fifty (50) Years of Commitment and Service as a Jefferson Township Fair Committee Member.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

EXPENDITURES

2021-302 RESOLUTION to approve DISBURSEMENTS for the period 06/26/2021–07/30/2021, in the amount of \$6,703,962 for County operations, \$1,585 for internal response expenses to the COVID-19 pandemic, \$195,000 to Penn-Northwest Development Corporation for PA CHIRP grants to Hospitality Industry businesses and \$29,376 for grant administration, \$600,000 to Mercer County Housing Authority for federal ARPA Rent Assistance grants (ERAP), \$10,872 for administrative fees to ERAP subrecipient agencies (MCHA, Community Action Partnership, and Shenango Valley Urban League), \$28,521.64 to pass-through to AWARE the CARES Emergency Solutions Grant, transfer to BHC \$2,814,848 prior year MH/ID state funding, \$2,332,779.22 internal transfers to combine debt service funds, and \$10,000 for CDBG CARES grant to business.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

REFUNDS

2021-303 RESOLUTION to approve the following REFUNDS(s) listed effective 08/19/2021

NAME/ADDRESS	DISTRICT	R. E.	REFUND	REASON
Clarke, Janis 225 Bedford Rd West Middlesex, PA 16159	Shenango Twp	X	\$36.51	Remove Existing Improvements
Smith, Frank E & Jodi 341 Stony Hill Rd West Middlesex, PA 16159	Shenango Twp	X	\$36.51	Add/Remove Existing Improvements
Thompson-Stoops, Tanya R 119 Wet Track Rd West Middlesex, PA 16159	Shenango Twp	X	\$18.35	Add/Remove Existing Improvements

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

REFUNDS

2021-304 RESOLUTION to approve the following CANCELTION of REFUND due to Tax Collector error. Refund was previously approved 07/15/2021.

Darlene & David Gregory 313 Quinter Rd. Hadley, PA 16130	Salem Twp	X	\$85.76	Add/Remove Existing Improvements
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RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

CYS

2021-305 RESOLUTION to enter into AGREEMENT(S) with the following providers for services being provided.

EFFECTIVE 07/01/2021—06/30/2022

VENDOR	PROGRAM	RATE	TERM
Avanco International, Inc. 12685 Wiltonshire Drive Clifton, Virginia 20124	AFCARS Final Rule Work Statement	\$1,493.38	Flat
Commonwealth of Pennsylvania Department of Human Services Office of Child Development and Early Learning Bureau of Early Intervention Services and Family Supports 333 Market Street, 6th Floor Harrisburg, PA 17126	21-22 Family Center Services Grant	\$208,846.00	Annual
Family Services of NW PA 5100 Peach Street Erie, PA 16509	Foster Care 0-11 Foster Care 12+ FC supportive Placement 0-21 FC Medically Dependent 0-21 FC Supportive & Medically Dependent FC Teen and Baby	\$89.24 \$94.22 \$104.23 \$114.23 \$156.23 \$129.23	Daily Daily Daily Daily Daily Daily

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2021-306 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
CHILDREN & YOUTH:		
Kayla Boles Temporary Caseworker I	8/23/2021	YCW 00-01 (\$18.76/hr.)

SEPARATION FROM EMPLOYMENT

JAIL:	
Debbie Lowe Part-Time Corrections Officer	7/31/2021
Scott Garner Corrections Officer	8/3/2021
William Altman III Part-Time Corrections Officer	8/6/2021

SOIL CONSERVATION:	
Jacqueline McCullough Environmental Education Coordinator	8/20/2021

RECORDER:	
Charlene Schweiss Temporary Part-Time Clerical Assistant	7/23/2021

BUILDING & GROUNDS:	
Jesse Thompson Part-Time Custodian	8/6/2021

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2021-307 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
DOMESTIC RELATIONS:		
Kortney Covert Senior Procedure Clerk	8/23/2021	** DATE CORRECTION ** TCN05-00-01 (\$15.97/hr.)
Angela Gonzalez Enforcement Officer	8/9/2021	** POSITION & LEVEL/STEP/GRADE CORRECTIONS** PA04-00-01 (\$17.01/hr.)
DISTRICT JUSTICE MCEWEN:		
Constance Rotz Part-Time Senior Procedure Clerk	8/30/2021	TCN06-00-00 (\$14.81/hr.)
<u>TRANSFERS</u>		
JUDGE AMRHEIN:		
Betty Lee Temporary Part-Time Administrative Assistant	9/1/2021	** DATE CORRECTION ** PA05H-00-00 (\$16.97/hr.) Transfer from Tip Staff/Court Crier
DOMESTIC RELATIONS:		
Hannah Richards Intake Officer/Locator	8/16/2021	** CANCEL TRANSFER ** TCN07-01-01 (\$17.32/hr.) Transfer from Senior Procedure Clerk
<u>SEPARATION FROM EMPLOYMENT</u>		
DOMESTIC RELATIONS:		
Kara Stainbrook Intake Officer/Locator	8/20/2021	** CANCEL SEPARATION **
JUDGE YEATTS:		
Carey Kimball Temporary Part-Time Summer Intern	7/26/2021	

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

ORDINANCES

ORDINANCE	TITLE	AMOUNT	DATE RANGE
# 2021-308	As Listed	See Below	Effective 08/19/2021

Adopt and enact Ordinance 2021-004, An Ordinance of the Board of Commissioners County of Mercer Amending Ordinance 2021-001, Section 1 to add a \$25.00 non-refundable fee for submission of a Bidder's Registration Form as required by law prior to each Upset or Judicial Tax Sale.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

APPOINTMENTS

RESOLUTION

2021-309

Confirm the following appointment to the MERCER COUNTY LOCAL EMERGENCY PLANNING COMMITTEE for the YEAR 2021.

Ms. Sandy Scarmack Media Representative

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

COMMUNITY FOOD WAREHOUSE OF MERCER COUNTY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-310	Community Food Warehouse of Mercer County 109 S. Sharpsville Ave., Ste. A Sharon, PA 16146	\$162,610.34	Effective 08/19/2021

Approve Member Agency allocations for the 2021-2022 Pennsylvania State Food Purchase Program (SFPP). Funding represents 8% increase received by Mercer County and amounts are commensurate with quantities of food purchased and number of people served by each agency:

Prince of Peace	\$44,119.00
Lakeview Helping Hands	\$9,310.00
Grove City Food Pantry	\$7,840.00
Episcopal Community Services	\$17,569.00
St. Joe’s Pantry	\$11,966.00
Good Shepherd	\$7,840.00
Jamestown Food Pantry	\$799.00
Salvation Army - Greenville	\$4,624.00
Salvation Army - Sharon	\$52,481.34
Cedar Avenue Church	\$1,162.00
Loaves & Fishes	\$4,900.00

DISCUSSION: Becky Page, Executive Director, reported the member agencies rely heavily on SFPP. Currently member agencies are serving 4,200 families per month. Per federal statistics, there are 14,000 persons in Mercer County who are food insecure. The Community Food Warehouse has a total of 32 member agencies and 11 agencies participate in the SFPP.

Page thanked the Commissioners for appointing the Food Warehouse as lead agency and said the Food Warehouse is working with local businesses to enhance the building visibility, by adding either an art wall or mural.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

ELECTIONS/VOTER REGISTRATION

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
2021-311 B&H Photo-Video \$3,150.80 Effective 08/02/2021
 420 Ninth Avenue
 New York, NY 10087

Purchase four (4) Hikvision PanoVu Network cameras.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

JAIL

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
2021-312 B&H Photo-Video \$8,024.52 Effective 08/02/2021
 420 Ninth Avenue
 New York, NY 10087

Purchase ten (10) Hikvision PanoVu cameras and caps.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

JAIL

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
2021-313 Johnson Controls \$32,535.00 Effective 08/19/2021
 Fire Protection LP
 3159 Unionville Rd, Ste 500
 Cranberry Township, PA 16066

Approve agreement to replace obsolete 4100U panel with new fire control panel, ancillary display unit and annunciators as required. Vendor is sole source provider.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISPOSITION OF ASSETS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-314	N/A	< \$1,000.00	Effective 08/19/2021

Approve notice of sale for items listed in “as is”, “where is” condition. Items are being sold with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

3 Kardex Series 80 Lektrievers
1 Kardex Series 2000 Lektriever

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
2020-315	Pennsylvania Emergency Management Agency (Agent for Commonwealth of PA) 1310 Elmerton Avenue Harrisburg, PA 17110	\$12,759.00	07/01/2021—06/30/2022

Accept the Hazardous Materials Emergency Response reimbursement grant per Act 165 of 1990.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: Commissioners announced that Prison Board has recommended hiring a second Mental Health Counselor at the Jail. This action will be addressed at a future meeting. And they reported the state has an obligation to serve community mental health needs; however, more of the responsibility is being pushed to the county level, as can be seen through the closing of state facilities and by limiting state resources.

New Business: None.

Recess to Salary Board

Public Comment: Mitchell Henderson asked if the Commissioners would institute either a mask mandate or vaccination mandate. Commissioners confirmed that they continue to follow CDC guidelines. Prison Board is reviewing vaccination protocols at the Jail. The Commissioners acknowledged that reported COVID-19 cases in Mercer County are increasing and they support responsible mitigation efforts as recommended by the CDC.

Questions of the Media: Topics discussed included census data, economic development in Mercer County to attract and retain businesses, and the impact of population change. Questions asked and answered.

Motion to adjourn.

Moved: Mr. Boyd

Seconded: Mr. McGonigle

Attest:

Chief Clerk

Mercer County Board of Commissioners