

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

October 21, 2021

| Attendance | Present | Absent | By Phone |
|----------------------|----------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |

Pledge of Allegiance: Was held.

Others Present: Brad Alan, Tom Amundsen, Nicki Biles, Bill Madden, Ann Morrison, Deb Sicilian, Mitchell Henderson, Malissa Klaric, Caleb Stright

General Discussion Items: See Below.

Commissioners announced the recent death of former Commissioner John G. “Jerry” Johnson. They thanked him for his service.

Reporting from a recent board meeting of the Visitors Bureau, Commissioners announced that collections for Mercer County Visitor’s Bureau from hotel taxes are only \$10,000 less than for the same time period in 2019. The Commissioners look forward to people returning to the County and enjoying its many resources.

Public Comment on Agenda Items: None.

2021-387 RESOLUTION to approve **10/7/2021** Commissioners’ Meeting MINUTES.

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓ | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> | ✓ | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |

EXPENDITURES

2021-388 RESOLUTION to approve DISBURSEMENTS for the period 08/28/2021—09/24/2021 in the amount of \$4,753,963.67 for County operations, \$1,480 for internal response expenses to the COVID-19 pandemic, \$400,000 to Mercer County Housing Authority for federal ARPA Rent Assistance grants (ERAP), \$10,872 for administrative fees to ERAP subrecipient agencies (MCHA, Community Action Partnership, and Shenango Valley Urban League), \$93.24 for County ERAP administrative expense, \$21,537.61 pass-through to AWARE, the CARES Emergency Solutions Grant, and \$2,280,886.97 to segregate Mercer County “ERAP-2” allocation in a separate fund.

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓ | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> | ✓ | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |

REFUNDS

2021-389 RESOLUTION to approve the following REFUNDS(s) listed effective 10/21/2021

| NAME/ADDRESS | DISTRICT | R. E. | REFUND | REASON |
|---|--------------------------|------------------|---------------|-----------------------------|
| Mauk, Robert F & Linda A 4905 Sandy Lake Rd Carlton, PA 16311 | French Creek Township | X | 138.19 | Razed House Due to Fire |
| Miller, Brian D 183 Airport Rd Grove City, PA 16127 | Liberty Township | X | 215.55 | Removed Mobile Home |
| Rouzer, Leroy & Priscilla 2780 N Hermitage Rd Sharpsville, PA 16150 | South Pymatuning | X | 137.13 | Part Land/Building Transfer |

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓ | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> | ✓ | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |

CYS

2021-390 RESOLUTION to enter into AGREEMENTS(s) with the following providers for services being provided.

EFFECTIVE 07/01/2021—06/30/2022

| VENDOR | PROGRAM | RATE | TERM |
|--|----------------------------------|-------------|-------------|
| Terry O’Hara, PH.D 145 44 th Street Pittsburgh, PA 15201 | Individual Evaluation | \$ 575.00 | Per Eval. |
| | Interactional/Bonding Evaluation | \$ 575.00 | Per Eval. |
| | Court Testimony | \$ 275.00 | Per Hour |
| | No Show Fee | \$ 150.00 | Per Eval. |
| | Travel Fee | \$ 100.00 | Per Hour |

Youth Advocate Programs, Inc. Addendum to the current contract:
2007 North Third Street
Harrisburg, PA 17102

Weekly Reporting (ESL’s & Reports) sent weekly electronically to Program Specialist. Monthly Reporting – Attendance Spreadsheet to be sent electronically to Program Specialist. Reauthorizations sent to Program Specialist 7 business days in advance. Any face-to-face contact will require a signature. Any phone calls or telehealth over 15 min. will require a signature. Travel time for Truancy Program is billable time.

| | | | |
|--|--|-----------|-------|
| White Deer Run, LLC, dba | Secure Care Male Sex Offender | \$ 325.00 | Daily |
| Torrance Cove Prep | Two-week Diagnostic Evaluation Program | \$ 350.00 | Daily |
| Torrance State Hospital, Open Bldg. #13, P.O. Box G Torrance, PA 15779 | | | |

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓ | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> | ✓ | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |

HUMAN RESOURCES

2021-391 RESOLUTION to approve the following HUMAN RESOURCES actions.

| NAME/POSITION | EFFECTIVE | LEVEL/STEP/GRADE |
|--|------------------|---|
| <u>NEW HIRES</u> | | |
| E-911 CENTER: | | |
| Elizabeth Hausam Part-Time Telecommunicator | 9/27/2021 | TCE 00-01 (\$14.96/hr.) |
| SOIL CONSERVATION: | | |
| Kelcy Marini Environmental Education Coordinator | 10/26/2021 | ** RATE CORRECTION ** PA06-02-01 (\$22.21/hr.) |
| JAIL: | | |
| Justin Angus Part-Time Corrections Officer | 10/12/2021 | JCO 00-00 (\$15.69/hr.) |
| Antonio Nero Part-Time Corrections Officer | 10/14/2021 | JCO 00-00 (\$15.69/hr.) |
| <u>TRANSFERS</u> | | |
| JAIL: | | |
| Chad Currie Corrections Officer | 10/24/2021 | JCO 00-01 (\$17.43/hr.) Transfer from Part-Time Corrections Officer |
| <u>SEPARATION FROM EMPLOYMENT</u> | | |
| JAIL: | | |
| Laneeka Robinson Corrections Officer | 10/5/2021 | |
| SOIL CONSERVATION: | | |
| Victoria Lisbon Part Time Intern | 10/13/2021 | |

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
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| Scott Boyd | <input type="checkbox"/> | ✓ | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |

HUMAN RESOURCES

2021-392 RESOLUTION to approve the following HUMAN RESOURCES actions.

| NAME/POSITION | EFFECTIVE | LEVEL/STEP/GRADE |
|----------------------|------------------|-------------------------|
|----------------------|------------------|-------------------------|

SEPARATION FROM EMPLOYMENT

DISTRICT JUSTICE ODEM:

| | | |
|--|------------|--|
| Lasonia Moorer-Henry Senior Procedure Clerk | 12/17/2021 | |
|--|------------|--|

DOMESTIC RELATIONS:

| | | |
|--------------------------------|------------|--|
| Madilyn Elder UIFSA Officer | 12/17/2021 | |
|--------------------------------|------------|--|

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
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| Scott Boyd | <input type="checkbox"/> | ✓ | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |

COURTS

| RESOLUTION | VENDOR/CONTRACT | AMOUNT | DATE RANGE |
|-------------------|------------------------|---------------|-----------------------|
| # 2021-393 | Pitney Bowes | \$11,594.40 | 02/05/2022–02/05/2027 |

Approve four (4) leases of postage meter SendPro C Series – Version 4, machine interface and peripherals for a sixty (60) month term at a cost of \$48.31 per month, billed quarterly at \$144.93 for each location:

- 574 Barkeyville Road, Grove City
- 425 Idaho Street, Farrell
- 1217 Hall Avenue, Sharon
- 14 N. Race Street, Suite 1, Greenville

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
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| Scott Boyd | <input type="checkbox"/> | ✓ | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |

PUBLIC SAFETY

| RESOLUTION | VENDOR/CONTRACT | AMOUNT | DATE RANGE |
|-------------------|---|-------------------------------|-----------------------|
| # 2021-394 | Motorola Solutions, Inc. 1307 East Algonquin Rd. Schaumburg, IL 60196 | \$4,072.853.93 Shared Cost | 01/01/2025–12/31/2033 |

Approve Maintenance Support and SUA II Agreement extension. Regional Public Safety Radio System Controller Switch for the Inter-county Regional Radio System (ICORRS) is shared among the nine County members. The contract price is invoiced annually and is split evenly among all Counties. The individual County cost over the contract term is approximately \$452,539.33.

RESOLUTION adopted:

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|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
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| Scott Boyd | <input type="checkbox"/> | ✓ | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |

PUBLIC SAFETY

| RESOLUTION | VENDOR/CONTRACT | AMOUNT | DATE RANGE |
|-------------------|---|-------------|----------------------|
| # 2021-395 | MCM Consulting Group Inc. 2595 Clyde Ave, Ste 1 State College, PA 16801 | \$25,000.00 | Effective 10/21/2021 |

Approve agreement to conduct a comprehensive flood study for Mercer County. Data will exceed requirements outlined by FEMA local plan review guide and will be used in the current hazard mitigation plan update scheduled for 2022. Cost to be paid from Flood Mitigation Grant. The required County match of 25% or \$6,250.00 will consist of in-kind services provided by County staff.

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓ | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> | ✓ | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |

RECORDER OF DEEDS

| RESOLUTION | VENDOR/CONTRACT | AMOUNT | DATE RANGE |
|------------|---|----------|-----------------------|
| # 2021-396 | IdentiSys Inc. 7630 Commerce Way Eden Prairie, MN 55344 | \$268.00 | 10/18/2021–10/17/2022 |

Approve renewal of technical phone support and updates for Badgepass Smartreg Software.

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓ | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> | ✓ | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |

RECORDER OF DEEDS

| RESOLUTION | VENDOR/CONTRACT | AMOUNT | DATE RANGE |
|------------|---|----------|-----------------------|
| # 2021-397 | IdentiSys Inc. 7630 Commerce Way Eden Prairie, MN 55344 | \$847.00 | 11/17/2021–11/16/2022 |

Approve renewal of onsite service contract.

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓ | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> | ✓ | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |

DISPOSITION OF ASSETS

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
2021-398 N/A < \$1,000.00 Effective 10/21/2021

Approve notice of sale for items listed in “as is”, “where is” condition. Items are being sold with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

- 4 – 2 ½ inch binders
- 4 – 3 ½ inch binders
- 1 – 4 inch binder
- 1 – 4 ½ inch binder

RESOLUTION adopted:

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| Scott Boyd | <input type="checkbox"/> | ✓ | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |

GRANTS

RESOLUTION GRANTOR AMOUNT DATE RANGE
2021-399 AOPC/Office of Judicial \$20,000.00 Effective 10/21/2021
 District Security
 601 Commonwealth Ave.
 Suite 1500
 Harrisburg, PA 17120

Approve application and participation in the FY 2021-2022 Common Pleas Security Equipment Reimbursement Project. Funding is focused on security enhancements for the Common Pleas Courts and courthouses housing Judges and Court Administrators. Project plan is due 12/31/2021.

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
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| Scott Boyd | <input type="checkbox"/> | ✓ | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |

GRANTS

| RESOLUTION | GRANTOR | AMOUNT | DATE RANGE |
|------------|---|------------|----------------------|
| # 2021-400 | Statewide Adoption and Permanency Network (SWAN) Department of Human Services Office of Children, Youth and Families Annex, Health & Welfare Building Harrisburg, PA 17120 | \$1,300.00 | Effective 10/15/2021 |

Approve application for funding to plan and execute foster/adoption/permanency recruitment/awareness activities during November 2021 - National Adoption Month. No County match required.

RESOLUTION adopted:

| | Moved | 2 nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|-----|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓ | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> | ✓ | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |

GRANTS

| RESOLUTION | GRANTOR | AMOUNT | DATE RANGE |
|------------|--|--------|----------------------|
| # 2021-401 | Department of Military & Veterans Affairs OA Budget & Finance ATTN: Grants Edward Marting Hall Building 0-47 Fort Indiantown Gap Annville, PA 17003-5002 | N/A | Effective 10/21/2021 |

Request a budget modification to Resolution #2021-191 for the Pennsylvania Veterans' Trust Fund grant for the Mercer County Veterans Affairs Department, for fiscal year 2020-2021. Transfer \$1,211.24 from the Veteran's Stand Down line, \$1,880.00 from Veterans Event Fund, and \$0.40 from Veterans ID Card Program to Veterans Court line. Due to CV-19 supply chain delays, the cost of goods for emergency access doors at the Boiler House/Warden Residence, used for Veterans Court administration and other Veterans Affairs programs, increased from the original estimate of \$3,984.68 to \$4,956.18. Vendor is Builder's Hardware and Specialty Company. There is no change to the overall budget total. No County match is required.

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓ | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> | ✓ | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |

GRANTS

| RESOLUTION | GRANTOR | AMOUNT | DATE RANGE |
|------------|--|-------------|----------------------|
| # 2021-402 | PEMA Bureau of Recovery & Mitigation 1310 Elmerton Ave. Harrisburg, PA 17110-9364 | \$25,000.00 | Effective 03/02/2021 |

Accept grant CFDA# 97.029 for Flood Mitigation Enhanced Flood Hazard Study under the FY 2019 Flood Mitigation Assistance Program. The performance period is 09/24/2020—09/23/2023. The required County match of 25% or \$6,250.00 will consist of in-kind services provided by County staff.

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓ | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> | ✓ | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓ | <input type="checkbox"/> | <input type="checkbox"/> |

Old Business: None.

New Business: None.

Recess to Salary Board

Public Comment: None.

Questions of the Media: Topics discussed included the comprehensive flood study. Questions asked and answered.

Motion to adjourn.

Moved: Mr. McGonigle

Seconded: Mr. Boyd

Attest:

Chief Clerk

Mercer County Board of Commissioners