

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**Meeting Minutes**

**August 10, 2021**

**8:30 AM**

**ATTENDANCE**

Robert Gregory; Clifford Hughes; Patrick Suhrie; Dave Swartz; Walt Darraugh; Karen Shipton; Dan Goncz; Jim Riddle. Matthew McConnell attended via phone. A list of visitors is on file in the administrator's office.

***\*The Meeting Opened with the Pledge to the U.S. Flag at 8:30 AM\****

**MERCER BOROUGH BOARD APPOINTMENT**

***\*A motion was made by Robert Gregory and seconded by Dave Swartz to approve Clifford Hughes as Mercer Borough's appointment to the NCWJMA board replacing Beth Hilmar contingent upon notifying Mercer Borough that the Authority's Act does not allow for an alternate. Motion carried unanimously.***

**APPROVAL OF THE AGENDA AS PRESENTED**

***\*A motion was made by Dave Swartz and seconded by Robert Gregory to approve the agenda as presented. Motion carried unanimously.***

**APPROVAL OF MINUTES FROM THE 7/13/2021 MEETING AS PRESENTED**

***\*A motion was made by Dave Swartz and seconded by Robert Gregory to approve the minutes from the 7/13/21 meeting as presented. Motion carried unanimously.***

**PUBLIC COMMENT**

None.

**ENGINEER'S REPORT**

The flows through the facility increased the last month due to large amounts of rainfall. Everything is still within the permit limits.

**Thompson Rd. Pumpstation** – RD sent a checklist of items needed for the loan. Dan stated that the Authority needs to get a final determination on whether we are going to go through RD or the ARP funds being that the paperwork for RD is very labor intensive.

**OPERATOR'S REPORT**

The plant operated within its effluent limits with flows being a little higher.

Tri-County pulled out sludge in June and the (4) drying beds were scraped off and cleaned.

A high level sensor at Countryside was replaced.

No grinder pump call outs in June.

The garbage in the wet well, Dan is still trying to find a place to take it. No one wants it. The hauler said he would take it to his shop and dispose of it in time. Dan will keep trying to call him. Once the wet well is cleaned out the pipe work repair can resume.

The flow monitor is not working and was sent out for repair. They believe it is under warranty.

**TREASURER'S REPORT**

**General Account:** Beg. Balance as of 7/01/21: \$239,226.40. (5) Deposits: \$39,348.58. (15) Debits: \$16,369.24. Ending Balance as of 7/30/21: \$262,205.74.

**Asset Reserve Restricted Account:** Beg. Balance as of 6/30/21: \$36,011.36. (1) Deposit: \$1636.88. Ending Balance as of 7/30/21: \$37,648.24.

**Short Lived Asset Reserve Account:** Beg. Balance as of 6/30/21: \$78,809.50. (1) Deposit: \$3582.25. Ending Balance as of 7/30/21: \$82,391.75.

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**  
**INVOICES SUBMITTED FOR PAYMENT**  
**8/10/2021**

| <b>PAYEE</b>                            | <b>SERVICE/PRODUCT</b>                | <b>AMOUNT</b>      |
|---|---------------------------------------|--------------------|
| M. Davidson & Associates Inc.           | Plant Operations/Service Call Repairs | 6427.00            |
| Gannett Fleming                         | Eng. Svcs. through 7/2/2021           | 275.00             |
| Gannett Fleming                         | Eng. Svcs. through 7/30/2021          | 275.00             |
| Plantation Park Campers Assoc.          | Electric Reimb.                       | 184.94             |
| Tri-County Industries                   | Trash/845 Perry Hwy.                  | 76.41              |
| Tri-County Industries                   | Trash/57 Thompson Rd.                 | 41.68              |
| Penn Power                              | Electric/845 Perry Hwy.               | 2406.08            |
| Penn Power                              | Electric/835A Perry Hwy.              | 64.02              |
| Penn Power                              | Electric/57 Thompson Rd.              | 103.76             |
| Homer Sanitary                          | Pump Tank/Countryside                 | 180.00             |
| Atwell & Perrine Excavating             | Limestone & Delivery/Plant            | 1472.42            |
| Commonwealth of PA                      | Annual Service Fee                    | 100.00             |
| Ace fix-it Hardware of Mercer           | Maint./Supplies                       | 42.61              |
| PA One Call System, Inc.                | Monthly User Fee                      | 25.95              |
| McKnight Oil                            | Fuel                                  | 604.17             |
| <b>Asset Reserve/Restricted Account</b> | <b>Monthly Transfer</b>               | <b>\$1636.88</b>   |
| <b>Short Lived Asset Account</b>        | <b>Monthly Transfer</b>               | <b>\$3582.25</b>   |
| <b>Total Invoices:</b>                  |                                       | <b>\$12,279.04</b> |
| <b>Total Transfers:</b>                 |                                       | <b>\$ 5,219.13</b> |
| <b>Total Payments:</b>                  |                                       | <b>\$17,498.17</b> |

*\*A motion was made by Dave Swartz and seconded by Robert Gregory to approve the treasurer's report and approve the payment of bills submitted as presented. Motion carried unanimously.*

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**ADJOURNMENT**

*\*A motion was made by Matthew McConnell to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:50AM.*

Respectfully Submitted;

Karen B. Shipton  
Administrator