

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**Meeting Minutes**  
**September 14, 2021**  
**8:30 AM**

**ATTENDANCE**

Robert Gregory; Clifford Hughes; Patrick Suhrie; Walt Darraugh; Karen Shipton; Dan Goncz; Jim Riddle. A list of visitors is on file in the administrator's office.

***\*The Meeting Opened with the Pledge to the U.S. Flag at 8:36AM\****

**APPROVAL OF THE AGENDA AS PRESENTED**

***\*A motion was made by Clifford Hughes and seconded by Walt Darraugh to approve the agenda as presented. Motion carried unanimously.***

**APPROVAL OF MINUTES FROM THE 8/10/2021 MEETING AS PRESENTED**

***\*A motion was made by Walt Darraugh and seconded by Clifford Hughes to approve the minutes from the 8/10/2021 meeting as presented. Motion carried unanimously.***

**PUBLIC COMMENT**

None.

**TREASURER'S REPORT**

**General Account:** Beg. Balance as of 7/31/21: \$262,205.74. (5) Deposits: \$40,230.75. (15) Debits: \$28,256.30. Ending Balance as of 8/31/21: \$274,180.19.

**Short Lived Asset Reserve Account:** Beg. Balance as of 7/31/21: \$82,391.75. (1) Deposit: \$3582.25. Ending Balance as of 8/31/21: \$85,974.00.

**Asset Reserve Restricted Account:** Beg. Balance as of 7/31/21: \$37,648.24. (1) Deposit: \$1636.88. Ending Balance as of 8/31/21: \$39,285.12.

**INVOICES SUBMITTED FOR PAYMENT**

**9/14/2021**

<b><u>PAYEE</u></b>	<b><u>SERVICE/PRODUCT</u></b>	<b><u>AMOUNT</u></b>
M. Davidson & Associates Inc.	Plant Operations/Service Call Repairs	6427.00
Gannett Fleming	Eng. Svcs. through 8/27/2021	275.00
Plantation Park Campers Assoc.	Electric Reimb.	134.75
Tri-County Industries	Trash/845 Perry Hwy.	76.41
Tri-County Industries	Trash/57 Thompson Rd.	41.68
Penn Power	Electric/845 Perry Hwy.	2372.92
Penn Power	Electric/835A Perry Hwy.	71.30
Penn Power	Electric/57 Thompson Rd.	100.04
PA One Call System, Inc.	Monthly User Fee	2.55
Barr and Shaffer	½ of Retainer for 2021	1750.00
** Mercer County Prothonotary	Filing of (22) Property Liens	407.00
** U.S. Postmaster	Mailing of (22) Property Liens	147.00
Graziani Construction, Inc.	Repair of Wet Well/MC Jail	9631.00
Pat Kelley	Inspections/Mileage	242.90
Mercer County Recorder	Printing of Deed for Lien	3.00
Tepco	E1 Alarm Board/Cable/Buzzer/Switch	1123.93
Findley Township	2 <sup>nd</sup> Qtr/Administrative Reimbursement	4145.63
USA Blue Book	Pocket Tester/Wire Flags	137.17
Asset Reserve/Restricted Account	Monthly Transfer	\$1636.88
Short Lived Asset Account	Monthly Transfer	\$3582.25
<b>Total Invoices:</b>		<b>\$27,089.28</b>
<b>Total Transfers:</b>		<b>\$ 5,219.13</b>
<b>Total Payments:</b>		<b>\$32,308.41</b>

**\*\*Already Paid**

***\*A motion was made by Robert Gregory and seconded by Walt Darraugh to approve the treasurer's report and approve the payment of bills submitted as presented. Motion carried unanimously.***

**ENGINEER'S REPORT**

The flows through August were listed on the written report provided. The treatment plant flowmeter is out of service.

Plantation Park's EDU's have crept back up.

Dan noticed that the gas company has relocated their gas line on SR19. He indicated that ours will probably be next.

**Thompson Rd. Pumpstation** The Authority needs to determine where the money is coming from (USDA or County) to fund the mechanical bar screen at the Thompson Rd. Pumpstation. Karen will reach out to the Commissioners regarding the requests that were hand delivered a couple months ago. The contents were pumped out of the wet well and disposed of.

**OPERATOR'S REPORT**

The clarifiers were hosed down, cleaned the UV, no sludge was hauled, plastic/debris was removed from the outfall. There were high level alarms at Plantation Park and Thompson during heaving rainstorms. There was (1) grinder pump call out at 64 Court St. Jim stated that the roof at the end of the drying beds was starting to break away and would need repaired at some point.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**ADJOURNMENT**

*\*A motion was made by Clifford Hughes to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:49AM.*

Respectfully Submitted;

Karen B. Shipton  
Administrator