

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes
November 9, 2021
8:30 AM

ATTENDANCE

Robert Gregory; Matthew McConnell; Patrick Suhrie; Walt Darraugh; Karen Shipton; Dan Goncz; Jim Riddle.
A list of visitors is on file in the administrator's office.

****The Meeting Opened with the Pledge to the U.S. Flag at 8:30AM****

APPROVAL OF THE AGENDA AS PRESENTED

****A motion was made by Walt Darraugh and seconded by Matthew McConnell to approve the agenda as presented. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 10/12/2021 MEETING AS PRESENTED

****A motion was made by Walt Darraugh and seconded by Robert Gregory to approve the minutes from the 10/12/2021 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT

General Account: Beg. Balance as of 10/01/2021: \$286,209.07. (4) Deposits: \$30,706.63. (18) Debits: \$27,713.41. Ending Balance as of 10/30/2021: \$289,202.29.

Short Lived Asset Reserve Account: Beg. Balance as of 10/01/21: \$89,556.25. (1) Deposit: \$3582.25. Ending Balance as of 10/30/2021: \$93,138.50.

Asset Reserve Restricted Account: Beg. Balance as of 10/01/2021: \$40,922.00. (1) Deposit: \$1636.88. Ending Balance as of 10/30/2021: \$42,558.88.

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY
INVOICES SUBMITTED FOR PAYMENT
11/09/2021

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
M. Davidson & Associates Inc.	Plant Operations/Service Call Repairs	6427.00
M. Davidson & Associates Inc.	Cleaning the Jail Bar Screen/Multiple Days	500.00
Gannett Fleming	Eng. Svcs. through 10/29/2021	275.00
Plantation Park Campers Assoc.	Electric Reimb.	112.38
Tri-County Industries	Trash/845 Perry Hwy.	76.41
Tri-County Industries	Trash/57 Thompson Rd.	41.68
Penn Power	Electric/845 Perry Hwy.	2217.67
Penn Power	Electric/835A Perry Hwy.	88.87
Penn Power	Electric/57 Thompson Rd.	91.64
PA One Call System, Inc.	Monthly User Fee	2.55
Tepco Trombold Equipment Co.	D1 Extreme Series Cable/Cap/Switch	183.54
Homer Sanitary	Pump Tank (2 Invoices)	325.00
Ground Tech Inc.	Vacuum Lift Station	2982.50
Reiter (J.H.) Fire Ext. Service	Annual Inspection	50.00
Barr and Shaffer	Balance of Retainer for 2021 (1/2)	1750.00
Asset Reserve/Restricted Account	Monthly Transfer	\$1636.88
Short Lived Asset Account	Monthly Transfer	\$3582.25
Total Invoices:		\$15,124.24

Total Transfers:	\$ 5,219.13
Total Payments:	\$20,343.37

**A motion was made by Robert Gregory and seconded by Matthew McConnell to approve the treasurer's report and approve the payment of bills submitted as presented. Motion carried unanimously.*

ENGINEER'S REPORT

Dan stated that the flow through each of the facilities is at the first of the report. The waste water treatment plant numbers are for October only, as the meter was out of service through September. They had the meter recalibrated also.

On 10/12/21 Dan and Jim met with one of the manufacturer reps at the Thompson Rd. Pumpstation to look at equipment possibilities. They have another meeting with another rep scheduled for next week. They are looking at different equipment options to find the best way to minimize cost.

Interchange Pump Station – The manhole lid was missing on the sewer system, the part that is owned by Comfort Inn. The owner was notified.

2022 Annual Budget – Dan presented a draft copy and it was reviewed. This will be voted on at the 12/14/21 meeting.

**A motion was made by Matthew McConnell and seconded by Walt Darraugh to retain Maher Duessel to as our auditor for 2022. Motion carried unanimously.*

OPERATOR'S REPORT

Dan reported that the flow in September/2021 was 81,000/gal/day. This figure is typical for the season.

The plant operated within it effluent limits.

Four drying beds were filled. Sludge was hauled. Everything was cleaned out.

There were (2) grinder pump call outs. There was one on 25 Shaffer Rd. was upset with his light being on. There was nothing wrong with the pump.

A picture was attached to the report of a demolished panel that was destroyed by the company that removed an old mobile home from the property owned by Howard Cratty on Butler Pike. The contractor will be responsible for payment of a new panel. A new cable will need purchased also. The homeowner will be responsible for this.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

**A motion was made by Matthew McConnell and seconded by Robert Gregory to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:58AM.*

Respectfully Submitted;

Karen B. Shipton
Administrator