

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

July 28, 2022

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Brad Elder, Jared Hoffacker, Bill Madden, Bill McClure, Ann Morrison, Stephen Sherman, Stephanie Smith, Mitchel Henderson, Melissa Klaric, Caleb Stright

General Discussion Items: No Discussion.

Public Comment on Agenda Items: None.

2022-346 RESOLUTION to approve **7/14/2022** Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

REFUNDS

2022-347 RESOLUTION to approve the following REFUNDS(s) listed effective 07/28/2022

NAME/ADDRESS	DISTRICT	R. E.	REFUND	REASON
800 North Water Realty, LLC 1287 Horn Rd Oil City, PA 16301	Sharon I	X	\$4,175.41	Court Ordered Assessment Appeal
The Anderson Family Realty LP 1 Anderson Plaza Greenville, PA 16125	Sugar Grove Township	X	\$137.91	Removed house, moved to Parcel 30 043 001

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Absent
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2022-348 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
CHILDREN & YOUTH:		
Danielle Magargee Temporary Caseworker I	8/8/2022	YCW 00-01 (\$19.18/hr.)
POSITION & DATE CORRECTION		
William Spangler Temporary Caseworker I	7/20/2022	YCW 00-01 (\$19.18/hr.)
<u>TRANSFERS</u>		
E-911 CENTER:		
Terra Shaffer Deputy Director	8/1/2022	PA07-06-01 (\$53,755/yr.) Transfer from Staff Development Specialist
Jasmine Morris Staff Development Specialist	8/1/2022	PA06-05-01 (\$21.85/hr.) Transfer from Telecommunicator Supervisor
Samantha Bees Telecommunicator Supervisor	7/18/2022	PA06-00-01 (\$18.87/hr.) Transfer from Part-Time Telecommunicator
CHILDEN & YOUTH:		
Bryan Weber Caseworker II	7/25/2022	YCW 08-01 (\$25.96/hr.) Transfer from Caseworker Supervisor
Jamie Maluk Caseworker Supervisor	7/25/2022	PA07-04-01 (\$25.36/hr.) Transfer from Temporary Caseworker Supervisor

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
Maggie Saxe Assistant Director	8/4/2022	PA08-08-03 (\$34.09/hr.) Transfer from Acting Director
William Spangler Caseworker I	7/26/2022	YCW 00-01 (\$19.18/hr.) Transfer from Temporary Caseworker I

SEPARATION FROM EMPLOYMENT

E-911 CENTER:

****DATE CORRECTION****

Joe Varga Telecommunicator Supervisor	7/7/2022
Brenda Pierce-Doland Part-Time Telecommunicator	7/24/2022

PUBLIC DEFENDER:

Ivory Barnett Part-Time Investigator	7/19/2022
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ELECTIONS:

Gina Furlano Part-Time Machine Custodian	7/18/2022
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RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2022-349 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
DOMESTIC RELATIONS:		
LeAnn Jenkins Senior Procedure Clerk	8/1/2022	TCN05-00-01 (\$16.29/hr.)
Melitza McAdoo Senior Procedure Clerk	8/8/2022	TCN05-00-01 (\$16.29/hr.)

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
JUDGE WALLACE: Mary Childs Intern	8/11/2022	No Salary/No Benefits

TRANSFERS

DISTRICT JUSTICE ARTHUR:	EFFECTIVE	LEVEL/STEP/GRADE
Jenna Rabideau Senior Procedure Clerk	7/19/2022	TCN06-02-01 (\$17.90/hr.) Transfer from Sr. Procedure Clerk (DJ Martwinski)

DOMESTIC RELATIONS:	EFFECTIVE	LEVEL/STEP/GRADE
Christine Hensel Intake Officer	8/1/2022	TCN07-01-01 (\$17.67/hr.) Transfer from Senior Procedure Clerk

SEPARATION FROM EMPLOYMENT

DOMESTIC RELATIONS:	EFFECTIVE
Jaymie Sagulla Intake Officer	8/11/2022

JUDGE WALLACE:	EFFECTIVE
Kimberly Kellner Court Stenographer	9/9/2022

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-350	TranSystems 437 Grant St., Suite 812 Pittsburgh, PA 15219	N/A	8/26/2022–2/26/2023

Extend the completion date of Part 1 (PE and Environmental Clearance) related to Agreement No. L00395 for Mercer County Bridges 2707 & 2717 on East Gilmore Road in Wolf Creek Twp. The extension is necessary to complete various Preliminary Engineering tasks, specifically the coordination with PADEP to secure the GP-11 permits.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-351	N/A	N/A	Effective 7/28/2022

Approve bidding advertisement for rehabilitation of certain county-owned bridges with steel open grid decks at various locations. Text of the advertisement for this project can be obtained via PENNBID or by contacting the Bridge Department, 104 Mortensen Road, Greenville, PA 16125 during normal operating hours, 8:00 am – 4:00 pm, Monday through Friday.

DISCUSSION: Brad Elder reported that three bridges are part of the open grid deck repair project. Only Andrusky Road bridge is closed. All of the bridges are weight restricted. They each have a history of repairs. The beams will be replaced, and new concrete decks will be constructed at each site.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

BUILDING & GROUNDS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-352	Chesapeake Controls Inc. 9001 Marshall Road Cranberry Twp, PA 16066	\$5,700.00	Effective 07/28/2022

Approve proposal to replace hot water plant controllers with Honeywell Webs Jace compatible units including software programming, interface, and training. Vendor services current interface and is low apparent responsible quote.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

BUILDING & GROUNDS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-353	Daikin Applied 650G Seco Road Monroeville, PA 15146	\$13,062.00	07/01/2022—06/30/2025

Approve three-year agreement for preventative maintenance and inspection of the Courthouse air chiller and pumps. Vendor is on COSTARS and is low apparent responsible quote. Annual cost is \$3,950.00, \$4,486.00, and \$4,626.00 respectively.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

CHILDREN & YOUTH SERVICES

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-354	The Lamar Companies PO Box 468 Girard, PA 44420	\$9,375.00	Effective 07/18/2022

Approve agreement for the production and posting of billboards for recruitment of resource families for children and youth in foster care. Cost to be paid from Family First Transition Act, 12/20/2019 funds. These are Federal funds with no State or County match required.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

COMMISSIONERS

RESOLUTION # 2022-355	VENDOR/CONTRACT Cafardi Ferguson Wyrick Weis & Gabriel 2605 Nicholson Road Suite 2201 Sewickley, PA 15143	AMOUNT \$275.00 Per request	DATE RANGE Effective 07/28/2022
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Approve 30-day notice of termination for professional services agreement to conduct Act 57 Background Check(s).

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

COMMISSIONERS

RESOLUTION # 2022-356	VENDOR/CONTRACT Gabriel Fera, P.C. 1010 Western Avenue Suite 200 Pittsburgh, PA 15233	AMOUNT \$275.00 Per request	DATE RANGE Effective 07/28/2022
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Approve professional services agreement for provider to conduct Act 57 Background Check(s).

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-357	PIC Electric PO BOX 458, #1 SECOND ST. Wheatland, PA 16161	\$2,900.00	Effective 07/28/2022

Approve the purchase and installation of strike plates, wiring and fobs for the Emergency Rental Assistance Program (ERAP) office at 700 Martin Luther King Blvd. to provide safety and restricted access to the building. Mercer County Housing Authority (the landlord) requested and authorized the improvement. Cost is being paid from Federal ARPA rental assistance grant fund, 296-H34-096003.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

INTERMEDIATE PUNISHMENT PROGRAM

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-358	Jackson Center Fire Station 1234 Franklin Road Jackson Center, PA 16133	N/A	Effective 07/28/2022

Enter into an agreement with the Mercer County Intermediate Punishment Community Service Program to carry out mutually agreeable activities which provide for offenders to perform community service as directed by the Courts. Offenders are to provide uncompensated labor for non-profit, governmental, and charitable agencies at no expense to the County. The agreement shall continue for one year and may automatically renew for one additional year period, unless either party gives thirty (30) days written notice to terminate this agreement to the other party.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

JAIL

RESOLUTION # 2022-359	VENDOR/CONTRACT Mobilcom 16343 Conneaut Lake Rd. Meadville, PA 16335	AMOUNT \$13,518.42	DATE RANGE Effective 07/28/2022
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Approve replacement of security radios, battery chargers and update to software.
Current radios are end of life. Vendor is low apparent responsible quote.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

LAW LIBRARY

RESOLUTION # 2022-360	VENDOR/CONTRACT Thomas Reuters/ West Publishing Corporation 610 Opperman Drive PO Box 64833 Eagan, MN 55123	AMOUNT \$753,843.00	DATE RANGE 09/01/2022–07/31/2026
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Amend Library Maintenance Agreement (08/01/2017) to extend the term and accept deletion of various Federal publications/Pennsylvania publications from the products list. Monthly charges represent negotiated discounted pricing with a savings of \$87,788.48 over the term:

Courts, PD, DA, Veterans, Masters, DRS Dates	Monthly Fee	Law Library, Courts, MDJs Dates	Monthly Fee
09/01/2022–07/31/2023	\$5,131.00	09/01/2022–07/31/2023	\$10,190.00
08/01/2023–07/31/2024	\$5,285.00	08/01/2023–07/31/2024	\$10,496.00
08/01/2024–07/31/2025	\$5,443.00	08/01/2024–07/31/2025	\$10,810.00
08/01/2025–07/31/2026	\$5,607.00	08/01/2025–07/31/2026	\$11,135.00

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

MIS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-361	Zito Business 102 S. Main Street, Box 665 Coudersport, PA 16915	As listed	Effective 07/28/2022

Approve contracts with vendor to provide internet services:

1st Contract

Month to Month agreement for E-Line at a cost of \$250 per month and Month to Month agreement for SIP Trunk at a cost of \$1,100 per month (SIP Trunk will be disconnected in the next few months).

2nd Contract

3 Year agreement for Internet Access at a cost of \$825 per month or \$29,700 for the term.

3 Year agreement for E-Line at a cost of \$650 per month or \$23,400 for the term.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

MIS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-362	Global Surveillance System, Inc. 14325 Willard Road, Unit K Chantilly, VA 20151	\$955.19	Effective 07/28/2022

Amend 2021-466 to increase amount from \$900.00 for one year renewal of license for Door Controllers for the period of July 2022-July 2023.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

SHERIFF

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-363	Keith Shilling c/o LifeForce Ambulance 35 Sixth Avenue Greenville, PA 16125	\$240.00	Effective 07/06/2022

Approve CPR/AED, First Aid course presented to sixteen (16) Deputies at a cost of \$15.00 each.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2022-364	Pennsylvania Commission On Crime and Delinquency 3101 N. Front St. Harrisburg, PA 17110	\$89,997.00	Effective 07/01/2022

Accept grant award for the Intermediate Punishment Treatment Programs (State IP/DARIP). This grant is for the Mercer County Intermediate Punishment Program (IPP) to provide the Courts with alternatives to incarceration in the Mercer County Prison in regard to Restrictive Conditions as an Order of Probation. Mercer County will utilize its House Arrest Program and Treatment Court Program to fulfill these objectives. These are State funds. Grant period is 07/01/2022–06/30/2023. No County match required.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: None.

New Business: None.

Public Comment: Commissioners stated the COVID-19 is still active in Mercer County and they reminded everyone to continue to mask, as appropriate, and to follow CDC guidelines.

Questions of the Media: None.

Motion to adjourn.

Moved: Mr. McGonigle

Seconded: Mr. McConnell

Attest:

Chief Clerk

Mercer County Board of Commissioners