

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

November 3, 2022

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Nicki Biles, Amy Freeman, Thad Hall, Cathy Herriott, John Logan, Ann Morrison, Lee Ann Nucерino, Bruce Rosa, Stephen Sherman, Amber White, Megan Gahring, Jerry Zona, Melissa Klaric, Caleb Stright

General Discussion Items: See Below.

The next scheduled Commissioners Meeting is 11/17/2022.

Voter Registration/Election Director, Thad Hall, reported 78% of mail-in ballots have been returned. In response to concerns about slow mail times, USPS is implementing new procedures to expedite sorting and delivery of election mail, especially at the Pittsburgh sorting facility that serves Mercer.

Commissioners asked about mail time from Florida. Based on postal studies there is a 7-to-9-day window for mail delivery to Florida. Electors are encouraged to return their ballots in person to the Election Office at 130 N. Pitt Street. The deadline to return ballots is 8:00 PM on election day. Historically about 100 ballots have been returned on election day. Electors may also opt to surrender a mail-in ballot and envelope at their precinct and vote in person on election day.

Hall discussed issues concerning the Department of State SURE system. It was not designed to support mail-in ballots and duplicate labels can be issued in error occasionally. It is due to be replaced next year by a new software program that is more robust and aligns with the election code and current guidelines. The Voter Registration/Election Office does keep track of problems as they are identified.

Treasurer White confirmed that hunters also have complained about mail delivery times in Mercer.

Commissioners discussed parking by the Republican Headquarters across the street from the Courthouse. Their parking area is limited to 12' behind the building. With a busy election season, it can be difficult for employees to access County parking spaces.

Public Comment on Agenda Items: None.

2022-511 RESOLUTION to approve 10/27/2022 Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

PROCLAMATIONS

2022-512 RESOLUTION to approve a PROCLAMATION to recognize and congratulate The Volant Lions Club's on their 75th Anniversary.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

ADMINISTRATIVE APPROVALS

2022-513 RESOLUTION to approve ADMINISTRATIVE ACTIONS executed by the Chair on behalf of the Board of Commissioners for the period of 10/01/2022–10/31/2022.

- Base contract for purchase of Natural Gas with Marathon Energy
- Emergency Solutions Grant
- Mosquito Borne Disease Control Grant
- CDBG Program Contracts
- Invoice for Hanna Leach, Conservation District Intern
- Mercer County PA Voluntary 457 (b) Deferred Compensation Plan

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2022-514 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
DISTRICT ATTORNEY:		
Stephen Fabian Assistant District Attorney	11/7/2022	PA09-00-01 (\$56,910/yr.)

JAIL:		
Victoria Gallo Corrections Officer	11/14/2022	JCO 00-01 (\$17.87/hr.)

TRANSFERS

TAX ASSESSMENT:		
Karen Dyer Senior Procedure Clerk	11/20/2022	TCC06-04-01 (\$19.32/hr.) Transfer from Clerical Assistant
Monica Pascarella Senior Procedure Clerk	11/20/2022	TCC06-04-01 (\$19.32/hr.) Transfer from Clerical Assistant

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2022-515 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
JUDGE MCEWEN:		
Thomas Brandenstein Tip Staff/Court Crier	11/7/2022	TIPCC-20-00 (\$76.00/day)

SEPARATION FROM EMPLOYMENT

COURT ADMINISTRATOR:		
Cassandra Stiles Veterans' Court Administrator	11/10/2022	

11/03/2022

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

PUBLIC SAFETY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-518	IDSI International 2125 Center Ave., Ste 611 Fort Lee, NJ 07024	\$6,075.00	11/30/2022—11/29/2023

Approve purchase of annual software license for the billing and tracking of Tier II hazardous chemicals stored at facilities within Mercer County. Vendor is sole source provider of Hazconnect proprietary software. Paid from HAZMAT Funds.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

VETERANS AFFAIRS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-519	National Flag & Display Co., Inc. dba Metro Flag Co. 353 Richard Mine Rd., Unit 100 Wharton, NJ 07885	\$16,767.36	Effective 11/03/2022

Approve purchase of 20,448 memorial flags for use in 2023 for Memorial Day and to decorate Veteran graves. Vendor is low apparent responsible quote.

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2022-520	Pennsylvania Department Of Environmental Protection Rachel Carson Building 400 Market Street Harrisburg, PA 17101	\$32,000.00 Estimated	Effective 11/03/2022

Approve application from Mercer County for Act 101, Section 904 grant for the Municipal Recycling Program Performance funding that calculates an award based on the recycling tonnage collected during the 2021 calendar year.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: None.

New Business: None.

Recess to Salary Board

Public Comment: Fiscal Administrator Logan recognized Jerry Zona and Megan Gahring from Lawrence-Mercer Recycling/Solid Waste Department. The DEP grant based on the collection of tonnage is a substantial benefit to Mercer County. Zona reported that the tonnage has steadily increased despite the elimination of glass from recycling. The grant amount has declined from approximately \$38,000 in 2019 due to changes in the calculation by DEP.

Zona also discussed proper recycling of batteries including alkaline, re-chargeable and lithium style. They should not be thrown away. Certain home improvement stores, such as Lowe’s or Home Depot, will accept them or you can look for advertised recycling events in the community.

Questions of the Media: None.

Motion to adjourn.

Moved: Mr. Boyd

Seconded: Mr. McGonigle

Attest:

Chief Clerk

Mercer County Board of Commissioners