

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

May 10, 2022

8:30 AM

ATTENDANCE

Robert Gregory; Dave Swartz; Clifford Hughes; Pat Suhrie; Walt Darraugh; Dan Goncz; Karen Shipton; Megan Shipton; Jim Riddle.

****The Meeting Opened with the Pledge to the U.S. Flag at 8:30 AM****

*Karen stated that the meeting was being recorded.

APPROVAL OF THE AGENDA AS PRESENTED

****A motion was made by Robert Gregory and seconded by Dave Swartz to approve the agenda as presented. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 4/12/2022 MEETING AS PRESENTED

****A motion was made by Robert Gregory and seconded by Walt Darraugh to approve the minutes from the 4/12/2022 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT

Treasurer Walt Darraugh reported the following:

Short Lived Asset Reserve Account: Last Statement (4/01/2022) Balance: \$111,049.76. One Transfer: \$3582.25. Balance as of 4/29/2022 : \$114,632.01.

Asset Reserve Restricted Account: Last Statement (4/01/2022) Balance: \$50,743.29. One Transfer: \$1636.88. Balance as of 4/29/2022 : \$52,380.17.

General Account: Last Statement (4/01/2022) Balance: \$282,442.18. (5) Deposits of \$36,220.11 and (16) Disbursements of \$20,611.91. Balance as of 4/29/2022: \$298,050.38.

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INVOICES SUBMITTED FOR PAYMENT

5/10/2022

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
M. Davidson & Associates Inc.	Plant Operations/Service Call Repairs	6697.00
Gannett Fleming	Eng. Svc. Rendered Through 4/29/2022	300.00
Gannett Fleming	Thompson Rd. Design Phase	4750.00
Plantation Park Campers Assoc.	Electric Reimb.	156.44
Tri-County Industries	Trash/845 Perry Hwy.	83.29

Tri-County Industries	Trash/57 Thompson Rd.	45.43
Penn Power	Electric/845 Perry Hwy.	2000.79
Penn Power	Electric/835A Perry Hwy.	147.61
Penn Power	Electric/57 Thompson Rd.	122.79
Ace fix-it Hardware	Maint./Repair Supplies	49.40
Homer Sanitary	Haul Sewage	180.00
Tepco/Trombold Equipment Co.	Cutter Assm Install Kit	1136.00
Asset Reserve/Restricted Account	Monthly Transfer	\$1636.88
Short Lived Asset Account	Monthly Transfer	\$3582.25
Total Invoices:		\$15,668.75
Total Transfers:		\$ 5,219.13
Total Payments:		\$20,887.88

***In April/2022, there was a check written payable to The Mercer Co. Prothonotary in the amount of \$45.00 to clear (6) liens from a property. Also, a check will be written to the Mercer Co. Prothonotary in May to clear (6) liens from another property. These expenditures did not appear on a list of bills for payment.** Karen added that each time a lien is filed, the filing and removal fee are charged so we are reimbursed for those ahead of time.

Karen has copies of all invoices and bank statements should anyone want to review.

**A motion was made by Dave Swartz and seconded by Clifford Hughes to approve the treasurer's report and the payment of bills for May 2022 as presented. Motion carried unanimously.*

ENGINEER'S REPORT

Dan stated that flows at Plantation Park are picking up due to the rainy season.

Thompson Rd. Pumpstation: The bid opening is scheduled for 6/8/2022 at 9:00am at the Gannett Fleming, Inc. office in Mercer. This will be advertised in the Record Argus.

OPERATOR'S REPORT

There is nothing of significance to report.

There was a grinder pump repaired and a grinder pump alarm on Applewood Drive. There was a high water alarm at Plantation Park pump station due to the rain.

OLD BUSINESS

Re: Lawnmower - Pat stated that we picked up and inspected the lawn mower the county was going to sell us. After Pat made a couple repairs, he returned it. Two mowers were looked at that are brand new. One was ordered from Watson's to be shipped to us.

NEW BUSINESS

None.

ADJOURNMENT

**A motion was made by Dave Swartz and seconded by Clifford Hughes to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:41AM.*

Respectfully Submitted;

Karen B. Shipton
Administrator