

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

June 14, 2022

8:30 AM

ATTENDANCE

Robert Gregory; Dave Swartz; Clifford Hughes; Matthew McConnell; Walt Darraugh; Dan Goncz; Jim Riddle.

****The Meeting Opened with the Pledge to the U.S. Flag at 8:30 AM****

*Dan Goncz stated that the meeting was being recorded.

APPROVAL OF THE AGENDA AS PRESENTED

****A motion was made by Matthew McConnell and seconded by Robert Gregory to approve the agenda as presented. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 5/10/2022 MEETING AS PRESENTED

****A motion was made by Walt Darraugh and seconded by Matthew McConnell to approve the minutes from the 5/10/2022 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT

Treasurer Walt Darraugh reported the following:

General Account: Last Statement (4/30/2022) Balance: \$298,050.38. (7) Deposits of \$35,719.42 and (11) Disbursements of \$27,849.88. Balance as of 5/31/2022: \$305,919.92

Short Lived Asset Reserve Account: Last Statement (4/30/2022) Balance: \$114,632.01. One Transfer: \$3582.25. Balance as of 5/31/2022 : \$118,214.26.

Asset Reserve Restricted Account: Last Statement (4/30/2022) Balance: \$52,380.17. One Transfer: \$1636.88. Balance as of 5/31/2022 : \$54,017.05.

All accounts balance.

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

INVOICES SUBMITTED FOR PAYMENT

6/14/2022

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
M. Davidson & Associates Inc.	Plant Operations/Service Call Repairs	6697.00
M. Davidson & Associates Inc.	Clean Jail Barscreen	450.00
M. Davidson & Associates Inc.	Repairs/Countryside Pumps	770.00
Wilmington Oil Co.	Fuel/(4) Pumpstations	971.83
Gannett Fleming	Eng. Svc. Rendered Through 6/3/2022	300.00
Gannett Fleming	Thompson Rd. Bid Phase	1500.00
Plantation Park Campers Assoc.	Electric Reimb.	118.56
Tri-County Industries	Trash/845 Perry Hwy.	83.29
Tri-County Industries	Trash/57 Thompson Rd.	45.43
Penn Power	Electric/845 Perry Hwy.	1852.21

Penn Power	Electric/835A Perry Hwy.	75.21
Penn Power	Electric/57 Thompson Rd.	109.20
Ace fix-it Hardware	Maint./Repair Supplies	94.30
The Record Argus	Advertising/Barscreen Bids	233.85
Maher Duessel	2021 Audit	8000.00
Watson's Inc.	Lawnmower	4899.00
Commonwealth of PA	Renewal of NPDES Permit	1000.00
PA One Call System, Inc.	Monthly User Fee	5.10
FNB Commercial Credit Card	Fuel/Office Supplies/Maint. Supp./Postage	2104.17
Tepco Trombold Equipment Co.	Maint./Repair Parts/Annual Telemetry Svc.	5142.99
USDA	Semi-Annual Loan Payment/92/01	74,421.00
USDA	Semi-Annual Loan Payment/92/03	16,025.00
Asset Reserve/Restricted Account	Monthly Transfer	\$1636.88
Short Lived Asset Reserved Acct.	Monthly Transfer	\$3582.25
Total Invoices:		\$124,898.14
Total Transfers:		\$ 5,219.13
Total Payments:		\$130,117.27

**A motion was made by Clifford Hughes and seconded by Matthew McConnell to approve the treasurer's report and the payment of bills for June 2022 as presented. Motion carried unanimously.*

ENGINEER'S REPORT

Dan Goncz stated that the various facilities are listed YTD. Plantation Park is at 60 edu's through May/2022.

Thompson Rd. Pumpstation: Bids were opened on 6/8/2022. (7) bids were received for the general and (2) for the electrical. These are attached to the Engineer's written report. The lowest bids were: Contract #1.) Penn West Specialized Contracting/Grove City - \$267,851.00. Contract #2.) Penn Ohio Electrical/Masury, OH - \$18,800.00.

The last page of the report includes a spreadsheet that shows total project costs of \$331,000.00. This is 10% higher than we thought we would be. The authority will have spent \$20,500.00 already towards this project. The spreadsheet shows the sources of funds with \$300,000. coming from the Mercer County American Rescue Act Funds, and \$10,500.00 would remain out of the authority funds. There is still a 5% contingency (unforeseen items) that's about \$14,000.00 and Dan believes we have enough funds for this project. The equipment needed for this project will be in around Jan/2023.

**A motion was made by Walt Darraugh and seconded by Robert Gregory to award the bids for Contract #1 & Contract #2 as specified above and listed in the Engineer's Report, contingent upon receipt of acceptable bonds and certificates of insurance. Motion carried. Matthew McConnell abstained.*

There was discussion on how to obtain the money from the county. It was suggested to get a hold of John Logan to get the process moving.

OPERATOR'S REPORT

The plant flow in April/2022 was 90,000/gal/day.

Our NPDES Permit expires in August/2024.

No sludge was hauled.

There are still issues at Countryside from grease and may need to be dug up and cleaned out.

There was one grinder pump repair.

OLD BUSINESS

None.

NEW BUSINESS

Dan stated that Karen had emailed everyone the annual report. If anyone needs a copy she will get you one.

ADJOURNMENT

**A motion was made by Walt Darraugh and seconded by Matthew McConnell to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:46AM.*

Respectfully Submitted;

Karen B. Shipton/Translating from the recorder and notes taken from Dan Goncz.
Administrator