

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

October 11, 2022

8:30 AM

ATTENDANCE

Robert Gregory; Matthew McConnell; Cliff Hughes; Patrick Suhrie; Walt Darraugh; Dan Goncz; Karen Shipton, Jim Riddle.

****The Meeting Opened with the Pledge to the U.S. Flag at 8:30 AM****

*Karen Shipton stated that the meeting was being recorded.

APPROVAL OF THE AGENDA AS PRESENTED

****A motion was made by Matthew McConnell and seconded by Walt Darraugh to approve the agenda as presented. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 9/20/2022 MEETING AS PRESENTED

****A motion was made by Walt Darraugh and seconded by Robert Gregory to approve the minutes from the 9/20/2022 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT

Treasurer Walt Darraugh reported the following:

General Account: Last Statement (8/31/2022) Balance: \$253,726.69. (7) Deposits of \$31,681.67 and (16) Disbursements of \$23,705.92. Balance as of 9/30/2022: \$261,702.44.

Asset Reserve Restricted Account: Last Statement (8/31/2022) Balance: \$58,927.69. One Transfer: \$1636.88. Balance as of 9/30/2022 : \$60,564.57.

Short Lived Asset Reserve Account: Last Statement (8/31/2022) Balance: \$128,961.01. One Transfer: \$3582.25. Balance as of 9/30/2022 : \$132,543.26.

All accounts balance. Karen stated she had copies of the general account bank statement (the other two have not arrived yet) and invoices should anyone like to review them.

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INVOICES SUBMITTED FOR PAYMENT

10/11/2022

| <u>PAYEE</u> | <u>SERVICE/PRODUCT</u> | <u>AMOUNT</u> |
|--------------------------------|---------------------------------------|----------------------|
| M. Davidson & Associates Inc. | Plant Operations/Service Call Repairs | 6697.00 |
| M. Davidson & Associates Inc. | Clean Jail Barscreen (8X) | 400.00 |
| Gannett Fleming | Eng. Svc. Rendered Through 9/23/2022 | 300.00 |
| Gannett Fleming | Thompson Rd./Constr. Phase/Barscreen | 640.00 |
| Plantation Park Campers Assoc. | Electric Reimb. | 108.94 |
| Tri-County Industries | Trash/845 Perry Hwy. | 91.62 |
| <u>PAYEE</u> | <u>SERVICE/PRODUCT</u> | <u>AMOUNT</u> |
| Tri-County Industries | Trash/57 Thompson Rd. | 49.97 |

| | | |
|----------------------------------|-----------------------------------|--------------------|
| Tri-County Industries | Sludge Removal | 650.88 |
| Penn Power | Electric/845 Perry Hwy. | 2652.96 |
| Penn Power | Electric/835A Perry Hwy. | 74.47 |
| Penn Power | Electric/57 Thompson Rd. | 93.73 |
| Ace fix-it Hardware | Maint./Repair Supplies(Batteries) | 40.27 |
| Barber's Chemicals | Calcium Hypochlorite/Algae Brush | 223.19 |
| Homer Sanitary | Pump Tank | 200.00 |
| Tepco Trombold Equipment Co. | Repair/Parts | 161.34 |
| FNB Commercial Credit Card | UGSI Chemical Feed | 374.30 |
| Asset Reserve/Restricted Account | Monthly Transfer | \$1636.88 |
| Short Lived Asset Reserved Acct. | Monthly Transfer | \$3582.25 |
| Total Invoices: | | \$12,758.67 |
| Total Transfers: | | \$5219.13 |

Total Payments: **\$17,977.80**

**A motion was made by Robert Gregory and seconded by Matthew McConnell to approve the treasurer's report and the payment of bills for October 2022 as presented. Motion carried unanimously.*

ENGINEER'S REPORT

Dan reported that the flows through September and EDU's are listed in the written report.

Thompson Rd. Pumpstation – We are going through shop drawings. It will be awhile for the equipment to come in. The electrical contractor can do his work right away as schedule permits, he doesn't have to wait on equipment.

New PSP Barracks – Steingrabe Rd. (behind Burger King) – A capacity letter was issued. They are planning on connecting with a grinder pump.

Bob Mills Subdivision – Sewage Extension on Autumn Drive – This was completed on 9/29/2022. A completion letter was issued so the subdivision can move forward with MCRPC. The (3) lots are ready to go to the new sewer line. There are (3) additional lots that just need taps on the existing sewer so it won't be a problem for the other three.

McCandless Ford – They are adding a 15,000 sq. ft. building to the car maintenance facility. They need to move the grinder pump. The maintenance building will include a carwash, an oil/grease separator for the water from the maintenance building goes to the grinder pump. This will add (1) additional edu. They are just transferring a lot of their activity from building to the other. The carwash will require the additional edu and they recycle that water. The land development plan that the MCRPC has needs the sewage addressed and that has been taken care of.

Sewage Treatment Plant – On 10/5/22, Thomas Construction came out to look at the tank that has settled and he will work on it and Dan will get together with them in a week or so.

Rural Development reached out to Karen and inquired whether we are going to use the money we applied for the barscreen. We have not given them an answer yet (the answer is "no" but Karen did not tell him that) and Karen was asked if there was any other project we had that we could use the money for. An individual was here a couple months ago inquiring about extending the sewer line out of Mercer on SR 58 to Pew Rd. Dan put together a total cost estimate of this, just putting together the other bid prices and measuring lengths. It's about \$400,000. \$150,000 of this is for the grinder pump

purchase and installations for the (15) houses.

2023 Budget – Dan should have a draft budget by the November meeting.

Dan believes that we need to be able to follow up on McCandless Ford’s maintenance plan to make sure they don’t damage their pump. McCandless Ford agrees with this.

OPERATOR’S REPORT

The plant operated within its permit limit.

Normal maintenance at the plant.

A valve was replaced at the interstate pump station.

The barscreen at the jail was cleaned.

There were several grinder pump repairs.

OLD BUSINESS

None.

NEW BUSINESS

New Checks - **A motion was made by Walt Darraugh and seconded by Matthew McConnell to give authorization to Karen Shipton to order (500) new checks for the general account. Motion carried unanimously.*

ADJOURNMENT

**A motion was made by Matthew McConnell to adjourn the meeting. Motion carried unanimously.*
Meeting adjourned at 9:02AM.

Respectfully Submitted;

Karen B. Shipton
Administrator