

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

March 9, 2023

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Nicki Biles, Amy Freeman, Jennifer Hamilton, Jared Hoffacker, Bill Madden, Ann Morrison, Lee Ann Nucerino, Stephen Sherman, Steve Pfaff, Tucker Maine, Michael Mendoza, Craig Conforti, Daniel Little, Lillian Quick, Melissa Klaric, Caleb Stright

General Discussion Items: No Discussion.

Public Comment on Agenda Items: None.

#2023-125 RESOLUTION to approve **3/2/2023** Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

PROCLAMATIONS

#2023-126 RESOLUTION to approve a PROCLAMATION to recognize 03/12/2023—03/18/2023 as Pennsylvania 4-H week.

DISCUSSION: Commissioners recognized the participants, Tucker Maine and Mike Mendoza, as well as the 4-H (Head, Heart, Hands and Health) Directors Craig Conforti and Steve Pfaff, parents and volunteers representing the organization. Mercer County is fortunate to have a 4-H park and it was recently rehabilitated by the members. Mercer County 4-H serves over 1,300 youth from the age of 5 years old to 18 years old. Mercer County is well known for its great agricultural industry. They encouraged participation in the program.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

#2023-127 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
E-911 CENTER:		
Victoria Arnold Part-Time Telecommunicator	3/15/2023	TCE 00-01 (\$16.17/hr.)
Candice Delgros Part-Time Telecommunicator	3/15/2023	TCE 00-01 (\$16.17/hr.)
Abigail Kiser Part-Time Telecommunicator	3/15/2023	TCE 00-01 (\$16.17/hr.)

SEPARATION FROM EMPLOYMENT

JAIL:	
Shelby Griswold Records Coordinator	2/24/2023

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

#2023-128 RESOLUTION to approve the following HUMAN RESOURCES actions.

<u>NAME/POSITION</u> <u>SEPARATION FROM EMPLOYMENT</u>	EFFECTIVE	LEVEL/STEP/GRADE
DISTRICT JUSTICE STRAUB: Susan Tomson Senior Procedure Clerk	3/3/2023	** DATE CORRECTION **

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-129	University of Pittsburgh School of Social Work 123 University Place Pittsburgh, PA 15260	N/A	Effective 03/09/2023

Approve agreement for employee to participate in the Child Welfare Education for Leadership Program (CWEL) per an intergovernmental agreement with the PA Department of Human Services. County will be reimbursed 95% of full-time salary and benefits.

- Gina Fertig

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

JAIL

RESOLUTION #2023-130	VENDOR/CONTRACT GovConnection, Inc. 732 Milford Road Merrimack, NH 03054	AMOUNT \$13,619.24	DATE RANGE Effective 03/09/2023
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Approve purchase of seven (7) desktop workstations, needed to support video surveillance software, at a cost of \$1,935.34 each plus shipping and handling. Current machines are end of life. Vendor is low apparent responsible quote.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

PUBLIC DEFENDER

RESOLUTION #2023-131	VENDOR/CONTRACT Karpel Solutions 9717 Landmark Parkway St. Louis, MO 63127	AMOUNT \$63,175.00	DATE RANGE Effective 03/09/2023
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Approve purchase of Public Defender Case Management software at a cost of \$53,050.00 including installation and training with annual support cost of \$10,125.00. Current case management software is being sold as of 12/22/2023 and customers need to procure a new case management system including migration of data. Cost of software to be paid from Capital Reserve, Fund 322, and the annual support cost to be paid from the County General Fund.

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

RECORDER OF DEEDS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-132	Cott Systems, Inc. 2800 Corporate Exchange Dr. Suite 300 Columbus, OH 43231	\$190.00 Per Hour	Effective 03/09/2023

Approve migration of server and workstations to new Domain of **mercercountypa.gov** to run Cott Systems programs. Estimated time of migration efforts not to exceed eight (8) hours. Invoice based on actual number of hours.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISPOSITION OF ASSETS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
#2023-133	N/A	\$2,800.00	Effective 03/09/2023

Accept bid for Chevrolet Impala, VIN 2G1WB55K681202961 with approximately 102,500 miles. Vehicle is being sold in “as-is” condition with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISPOSITION OF ASSETS

RESOLUTION # **2023-134** VENDOR/CONTRACT N/A AMOUNT > \$1,000.00 DATE RANGE Effective 03/09/2023

Approve advertisement for sale of Ricoh MP4054 Laser Multifunction Printer with finisher attachment, two toner cartridges and two boxes of staples. Bids are due no later than 10:00 am prevailing time on 03/20/2023 in the Office of the Chief Clerk. Printer is being sold in “as-is” condition with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION # **2023-135** GRANTOR Juvenile Court Judges’ Commission (JCJC) of the Office of General Counsel Commonwealth of PA AMOUNT \$163,797.00 DATE RANGE 07/01/2022–06/30/2023

Approve application for a grant to assist Mercer County with the execution of our Juvenile Probation Services plan for the period as noted.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: None.

New Business: None.

Public Comment: None.

Questions of the Media: None.

Motion to adjourn.

Moved: Mr. McGonigle

Seconded: Mr. Boyd

Attest:

Chief Clerk

Mercer County Board of Commissioners