

**MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS**

**April 6, 2023**

<b>Attendance</b>	<b>Present</b>	<b>Absent</b>	<b>By Phone</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

**Pledge of Allegiance:** Was held.

**Others Present:** Nicki Biles, Amy Freeman, Ann Morrison, Lee Ann Nucерino, Stephen Sherman, Jim McLusky, Ann Coleman, Caleb Stright

**General Discussion Items:** See Below.

Chief Clerk announced the Emergency Rental Assistance Program II (ERAP2) is anticipating that grant funding will expire near the end of April. The office will open on April 10<sup>th</sup>-13<sup>th</sup> to receipt 30 additional completed applications. Eligible funding for applicants is based on 18 months of assistance for rent and utilities. All pending and new applications will be processed.

Commissioners reviewed Act 172 of 2016 that provides municipalities the option to offer a real estate and/or earned income tax credit (EIT) to active members of volunteer fire companies and nonprofit emergency medical service (EMS) agencies. It is a volunteer service credit program, and it may include up to 100% exoneration of residential real estate taxes for volunteers and a flat fee EIT credit for volunteers, as declared by resolution of the municipality. Neshannock Township recently approved both credits. Commissioners encouraged other municipalities to participate in the program as an incentive to attract and retain VFD and EMS volunteers.

**Public Comment on Agenda Items:** There is a De Minimums change on #166 for Recorder's Office. New hire title is Clerical Assistant not Senior Procedure Clerk. All other data is correct.

**#2023-164 RESOLUTION** to approve **3/30/2023** Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**ADMINISTRATIVE APPROVALS**

**#2023-165** RESOLUTION to approve ADMINISTRATIVE ACTIONS executed by the Chair on behalf of the Board of Commissioners for the period of 03/01/2023–03/31/2023.

- PEMA Rep. letter for the Audit for 2020 & 2021 for E911
- Keystone Communities Grant Payment Request
- ESG #6, Contract #C000081717-Rapid Rehousing
- ESG #7, Contract #C000081717-Homeless Prevention
- ESG #8 Contract #C000081717-Emergency Shelter
- DEP Chapter 105 Water Obstructions and Encroachment General Permit-MC Bridge #2111 Replacement
- DEP Chapter 105 Water Obstruction and Encroachment General Permit – MC Bridge #0702 Replacement
- DEP Chapter 105 Water Obstruction and Encroachment General Permit – MC Bridge #1111 Replacement
- DEP Chapter 105 Water Obstruction and Encroachment General Permit – MC Bridge 2209 Replacement
- Pictometry International Corp Agreement with Mercer County
- Agreement with Pennsylvania Resources Council, Pittsburgh PA, and Mercer County
- MOU between Erie Vet Center, Readjustment Counseling Service, Dept of Veterans Affairs and Mercer County
- FY 2021-22 Financial Statement for JPO
- Environmental Review for Activity for Mercer County OBOs Grove City Borough, Pine Township and Greenville Town.
- Environmental Review for Activity for Mercer County, Borough of Wheatland Clearance and Demolition
- Credit card Authorization for Penn Stater Hotel (JPO)

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**HUMAN RESOURCES**

#2023-166 RESOLUTION to approve the following HUMAN RESOURCES actions.

**NAME/POSITION**

**EFFECTIVE**

**LEVEL/STEP/GRADE**

**NEW HIRES**

**RECORDER:**

Courtney Bair  
Clerical Assistant

4/10/2023

TCC04-00-01 (\$16.58/hr.)

**JAIL:**

Brian Kope  
Part-Time Corrections Officer

4/10/2023

JCO 00-00 (\$16.49/hr.)

**TRANSFERS**

**INTERMEDIATE PUNISHMENT:**

Kelsey Dudash  
Administrative Assistant

4/10/2023

PA03-08-01 (\$22.16/hr.)  
Transfer from Enforcement Officer  
(Domestic Relations)

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**HUMAN RESOURCES**

#2023-167 RESOLUTION to approve the following HUMAN RESOURCES actions.

**NAME/POSITION**

**EFFECTIVE**

**LEVEL/STEP/GRADE**

**NEW HIRES**

**DISTRICT JUSTICE STRAUB:**

Shannon Schultz  
Senior Procedure Clerk

5/1/2023

TCN06-00-01 (\$17.62/hr.)

**TRANSFERS**

**DISTRICT JUSTICE DAVIS:**

Jennifer Daris  
Administrative Assistant

4/10/2023

PA03-05-01 (\$19.22/hr.)  
Transfer from Senior Procedure  
Clerk

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<b>DOMESTIC RELATIONS:</b> Leila Joseph Enforcement Officer	4/17/2023	PA04-02-01 (\$19.13/hr.) Transfer from Conference Officer
Dana Long Conference Officer	4/17/2023	PA05-08-01 (\$26.50/hr.) Transfer from Enforcement Officer

RESOLUTION adopted:

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**APPOINTMENTS**

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b>2023-168</b>	N/A	N/A	Effective 12/15/2022

Confirm the following appointments/re-appointments to the WEST CENTRAL WORKFORCE DEVELOPMENT BOARD for the term as specified:

Andrew Ginnis      Representing Business      01/01/2023–06/30/2024

RESOLUTION adopted:

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**APPOINTMENTS**

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b>2023-169</b>	N/A	N/A	Effective 04/06/2023

Confirm the following Appointment to the MERCER COUNTY MENTAL HEALTH/INTELLECTUAL DISABILITIES ADVISORY BOARD for the term as specified:

Katie Walker      04/18/2023—04/17/2026

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

### **COURTS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b>#2023-170</b>	Dagostino Electronic Services, Inc. (DES) 600 Mifflin Road Pittsburgh, PA 15207	\$4,050.00	Effective 04/06/2023

Approve agreement to purchase thirty (30) hour block of service time for the maintenance and repair of AV carts in four Courtrooms. Hours may be used over five-year period and do not expire annually. Replacement parts, as needed, will be billed separately.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**Old Business:** None.

**New Business:** None.

**Public Comment:** Ann Coleman of Hermitage updated the Commissioners on America250PA. She discussed Region I infrastructure projects and the podcasts planned for July for Mercer County highlighting its oral history. Bob Lark will partner on this project, and they will probably record at the studio at Thiel College.

**Questions of the Media:** None.

**Motion to adjourn.**

**Moved:** Mr. McGonigle

**Seconded:** Mr. Boyd

**Attest:**

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**Chief Clerk**

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**Mercer County Board of Commissioners**