

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

June 1, 2023

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Nicki Biles, Amy Freeman, Thad Hall, Jennifer Hamilton, Jared Hoffacker, Bill Madden, Bill McClure, Ann Morrison, Lee Ann Nucerino, Stephen Sherman, Amber White, Ann Coleman, Jim McLusky, Melissa Klaric, Holly Patterson

General Discussion Items: No Discussion.

Public Comment on Agenda Items: None.

2023-244 RESOLUTION to approve **5/25/2023** Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

ADMINISTRATIVE APPROVALS

2023-245 RESOLUTION to approve ADMINISTRATIVE ACTIONS executed by the Chair on behalf of the Board of Commissioners for the period of 05/01/2023–05/31/2023.

- CDBG Exempt Status Determination - Grove City Borough handicapped ramp project.
- Contract for William Powell Mowing - \$16,500.00 for 7 County Flood-Control Dams.
- Contract for William Powell Mowing - \$1,700.00 at 55 Thompson Road.
- Agreement for Mercer County Dam Inspections for Conservation District and WallacePancher Group - \$12,475.00.
- Custom Signs Inc. & Lighting, Grove City PA proposal for Mercer County Courthouse Interior Wayfinding, Directories and Office ID signage.
- CYS Child Accounting & Profile System – CWIS Maintenance FY 23-34.
- DCED First Amendment to Contract No C000080532 for \$300,000.00, 7/22/21--6/30/24.
- 2022 Emergency Solution Grant No C000084243 invoice.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2023-246 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
JAIL:		
Zachary Bartosh Intern	6/1/2023	No Salary/No Benefits
Christopher Heeter Corrections Officer	6/5/2023	JCO 00-01 (\$18.32/hr.)
DISTRICT ATTORNEY:		
Bryan Wetzel Intern	5/30/2023	No Salary/No Benefits
CHILDREN & YOUTH:		
Samantha Calvin Temporary Caseworker I	5/30/2023	YCW 00-01 (\$19.61/hr.)
<u>TRANSFERS</u>		
E-911 CENTER:		
Phillip Hoxworth IV Telecommunicator	6/4/2023	TCE 00-02 (\$17.97/hr.) Transfer from Part-Time Telecommunicator
BUILDING & GROUNDS:		
Jay Pierce Maintenance III	6/11/2023	TCC07-05-01 (\$20.61/hr.) Transfer from Corrections Officer (Jail)
<u>SEPARATION FROM EMPLOYMENT</u>		
PUBLIC DEFENDER:		
Makenna Fritz Paralegal/Sentence Advocate	6/23/2023	

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2023-247 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION

EFFECTIVE

LEVEL/STEP/GRADE

NEW HIRES

JUDGE AMRHEIN:

Diane Riddle
Tip Staff

6/20/2023

TIPCC-20-00 (\$78.70/day)

SEPARATION FROM EMPLOYMENT

DOMESTIC RELATIONS:

**** DATE CORRECTION ****

Melitza McAdoo
Senior Procedure Clerk

5/31/2023

DISTRICT JUSTICE ODEM:

Brieauna Morrison
Senior Procedure Clerk

4/28/2023

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-248	Pennsylvania Department of Transportation and Mercer County	N/A	Effective 06/01/2023

Amend 2020-430 regarding Reimbursement Agreement No. R20010010 for the Old Mercer Road Bridge 2606 using 80% federal funds, 15% state funds and 5% local funds. Move \$50,000 from the construction funding to the preliminary engineering phase to cover Engineering Agreement No. L00554. This is to reimburse Mercer County for project costs via the Transportation Improvement Program (TIP). The total Reimbursement Agreement for this project remains \$2,185,000.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-249	Gibson-Thomas Engineering Company, Inc. and Mercer County/L00554	\$267,214.95	Effective 06/01/2023

Approve a Consultant Agreement between Mercer County and Gibson-Thomas Company, Inc. for Mercer County Bridge 2606 on Old Mercer Road in East Lackawannock Township. This project uses 80% federal funds, 15% state funds and 5% local funds.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

PUBLIC SAFETY/E-9-1-1

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-250	Thomas Shelby & Company, Inc. 309 South Park Drive St. Marys, OH 45885	\$8,542.20	Effective 06/01/2023

Approve a three (3) year lease for six (6) dispatcher chairs in the 24/7 chair Fleet Program. Lease payment (in full) includes a 2% discount for a cost of \$8,467.20 plus a one-time set up fee of \$75.00. Lease includes maintenance, repair, and replacement every 12 months. Cost to be paid from E-911 Operating Fund 244.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

VOTER REGISTRATION/ELECTION

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-251	Election Systems & Software (ES&S) 6055 Paysphere Circle Chicago, IL 60674	\$4,152.98	Effective 06/01/2023

Approve purchase of two (2) ballot box bases for DS200 at a cost of \$3,312.98 and two (2) tote bins at a cost of \$840.00. Cost to be paid from Election Integrity Grant, Fund 255.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: None.

New Business: None.

Public Comment: None.

Questions of the Media: None.

Motion to adjourn.

Moved: Mr. McGonigle

Seconded: Mr. Boyd

Attest:

Chief Clerk

Mercer County Board of Commissioners