

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

August 3, 2023

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Ruth Bice, Nicki Biles, Amy Freeman, Thad Hall, Jennifer Hamilton, Cathy Herriott, Ann Morrison, Lee Ann Nucерino, Stephen Sherman, Amber White, Megan Matthew, Nicole Cadman, Rita Yannayon, Melissa Klaric, Caleb Stright, Jim McLusky

General Discussion Items: See Below.

The 08/10/2023 Commissioners' Meeting is cancelled. The next meeting is 08/17/2023.

The current ERAP II available grant balance, for rental assistance, is \$4,927. It is expected that it will be expended this week to pay future rent for eligible State Towers tenants. Mercer County and Shenango Valley Urban League (SVUL), the program subrecipient, will begin the close out and audit phase of the program.

Rita Yannayon, Project Manager for Tyler Technologies, presented an introduction to the Real Property Reassessment Project. They are in the process of hiring additional staff including Data Collectors and Data Administrative staff. The FAQ brochure has been approved by the Commissioners and is being printed and distributed. Tyler Technologies and Mercer County have posted the website link for reassessment, <https://empower.tylertech.com/Mercer-County-Pennsylvania.html>. It will be updated throughout the project.

Data Collection is targeted to begin by the end of August 2023 and continue through May 2026. Photos and automobile information for all Data Collectors will be on the website. They will be wearing bright yellow vests and have ID Badges. They will not go inside a residence or building. They will take measurements and photos of the exterior. If someone is not at home, they will leave a door hanger requesting additional information including improvements of the interior space.

Everyone is encouraged to participate so an accurate fair value can be established for each property. Tyler Technologies will use all resources, including data collection, Pictometry, MLS sales information and comparable sales to assess each property.

Property owners will receive tentative value notices during the Spring of 2026. Everyone will have an opportunity to meet with the Reassessment team members to ask questions before final values are confirmed. The new values will be effective for 2027.

Commissioners reported meeting with local Fire Chiefs to discuss a grant project for the 24 fire departments in the County. Firehouse Grants (grant writer) is proposing to assist with a Regional AFG application to support the purchase or replacement of radios for seated riding positions. The grant writer fee is \$19,999.00 and grant funding may be available in amounts up to \$2MM.

Voter Registration/Election Director, Thad Hall, reported that the County will receive the 2023 Election Integrity Grant. The amount is approximately \$4,000.00 more than the 2022 grant, due to an increase in registered voters in the County.

Public Comment on Agenda Items: None.

2023-342 RESOLUTION to approve 7/27/2023 Commissioners’ Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

ADMINISTRATIVE APPROVALS

2023-343 RESOLUTION to approve ADMINISTRATIVE ACTIONS executed by the Chair on behalf of the Board of Commissioners for the period of 07/01/2023–07/31/2023.

- Non-residential new service line for National Fuel for Interstate 80 & Perry Hwy.
- Request for reduction of “Improper Shred Material Surcharge” with NCWJMA.
- Emergency Solutions Grant (ESG)#2 for Rapid Re-housing – Contract #C000084243.
- Maintenance Agreement for Cummins regarding Courthouse Powerhouse Generator.
- Three-Year Project Activity Complete Extension Report with DCED for Sidewalk Improvement in Borough of Sharpville.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

REFUNDS

2023-344 RESOLUTION to approve the following REFUNDS(s) listed effective 08/03/2023.

NAME/ADDRESS	DISTRICT	R. E.	REFUND	REASON
McDermott, Kevin M & Rachel L 3764 Tuscany Court Hermitage, PA 16148	Hermitage C	X		Tax Assessment Valuation Error
			\$553.94	2019
			\$553.94	2020
			\$553.94	2021
			\$553.94	2022
Harrah, Nathan Etal 219 Five Points Rd Utica, PA 16362	Mill Creek Twp	X		Tax Assessment Valuation Error
			\$410.15	2017
			\$401.65	2018
			\$401.65	2019
			\$401.65	2020
			\$401.65	2021
			\$401.65	2022
Mast, Jonathan D & Ella L 41 Rogan Lane New Wilmington, PA 16142	Wilmington Twp	X	\$405.60	Separated Building from Land
Bloom, James D & April D 3740 Bethel New Wilmington Rd New Wilmington, PA 16142	Wilmington Twp	X	\$186.57	Corrected Building Information
Bloom, James D & April D 3740 Bethel New Wilmington Rd New Wilmington, PA 16142	Wilmington Twp	X	\$39.41	Corrected Building Information

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2023-345 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
JAIL:		
Austin Jordan Part-Time Corrections Officer	7/24/2023	JCO 00-00 (\$16.49/hr.)

<u>SEPARATION FROM EMPLOYMENT</u>	
JAIL:	
Christopher Heeter Corrections Officer	7/31/2023

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-346	Covius Document Services, LLC. DBA WALZ Postal 27398 Via Industria Temecula, CA 92590	\$5,413.08	Effective 07/27/2023

Amend 2023-332 to approve purchase of 10,000 certified mail envelopes and 250 non-barcoded one-up laser mailers, including a 5% permanent product discount and revised shipping costs of \$268.08. Vendor provides software for e-certified mail label processing at no cost to the County. Vendor is low apparent responsible quote.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION # 2023-347	GRANTOR PA Department of Community and Economic Development (DCED) Commonwealth Keystone Building 400 North Street, 4th Floor Harrisburg, PA 17120-0225	AMOUNT \$345,426.00	DATE RANGE Effective 08/03/2023
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Apply for an Emergency Solutions Grant (ESG) contracted by the County for sub-recipient AWARE, Inc. Funds will be used for essential services, operations, and an upgrade to security systems for the emergency housing programs. AWARE, Inc. will include in the grant application, a request for Rapid Rehousing funds, including utility assistance and administrative costs for housing inspections. Rapid Rehousing funds are used to assist with permanent housing for homeless clients. AWARE, Inc. will include in the grant request Homeless Prevention funds, including rental arrears, rental assistance, and utility assistance. AWARE will also be requesting funds for HMIS data input. All match dollars are provided by AWARE, Inc. No County match required.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION # 2023-348	GRANTOR Juvenile Court Judges' Commission (JCJC) of the Office of General Counsel Commonwealth of PA	AMOUNT \$163,797.00	DATE RANGE 07/01/2023–06/30/2024
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Approve application for a grant to assist Mercer County with the execution of the Juvenile Probation Services plan for the period as noted.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION # 2023-349	GRANTOR Pennsylvania Department of Community and Economic Development (DCED)	AMOUNT \$374,859.23	DATE RANGE Effective 08/03/2023
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Approve application for the Election Integrity Grant Program (EIGP) to provide grants to Counties for the administration of elections. The grant fund was established as an amendment to the Pennsylvania Election Code per the Act of July 11, 2022. No County match required.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: None.

New Business: None.

Public Comment: None.

Questions of the Media: None.

Motion to adjourn.

Moved: Mr. McGonigle

Seconded: Mr. Boyd

Attest:

Chief Clerk

Mercer County Board of Commissioners