

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

September 7, 2023

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓

Pledge of Allegiance: Was held.

Others Present: Pete Acker, Nicki Biles, Thad Hall, Cathy Herriott, Autumn Johnson, Bill Madden, Ann Morrison, Stephen Sherman, Amber White, Joanie Micsky, John Logan, Melissa Klaric, Caleb Stright, Ann Coleman, Jim McLusky

General Discussion Items: See Below.

Chief Assessor Herriott provided an update on the Real Property Reassessment Project. Tyler Technologies is doing data collection on commercial properties in Mercer Borough. Residential data collection will begin on September 11th in West Middlesex Borough.

Tyler did a presentation for Mercer County Tax Collectors and Municipal Secretaries about the Countywide Reassessment Project. As public meetings are scheduled, they will be posted on the County website Reassessment Page, along with the PowerPoint presentation. To date, the webpage has had 1,115 views. Current meeting dates are:

- September 12th, Hickory VFW at 6 PM
- September 18th, Lakeview High School at 6 PM
- September 28th, Penn State Extension building (N. Perry Hwy) at 6:30 PM
- October 4th, Greenville High School at 6 PM

Election Director Hall reported that beginning September 14, the Voter Participation Center (VPC) and the Center for Voter Information (CVI) will mail voter registration applications and vote by mail applications to some subset of Mercer County residents. These organizations do not coordinate their activities with Mercer County. This means that these groups occasionally send mailings to individuals who are deceased or to individuals who have moved out of the County.

They may also send a vote by mail application to voters who have already signed up to receive a ballot by mail in November, or have already contacted our office to inform us they intend to vote in person this year. Please note that the County does not authorize or participate in these mailings.

If a resident receives a mailing and wishes to be removed from the CVI or VPC mailing lists, each letter has a code near the bottom. Email that code to CVI or VPC to be automatically removed (unsubscribe@voterparticipation.org and unsubscribe@centerforvoterinformation.org).

A resident can also call one of their toll-free numbers:

- VPC VR: 866-290-1598
- VPC VBM: 800-986-2348
- CVI VR: 800-292-3142
- CVI VBM: 800-364-2317

Commissioners reported that the County Commissioners Association of Pennsylvania (CCAP) hosted a call on 911 reauthorization. Pennsylvania has sixty-one (61) 911 Centers. CCAP is petitioning State Legislators and Commissioners to lobby for the development of a funding mechanism and formula, well ahead of the 01/31/2024 sunset of the state’s 911 statute, that adequately supports current County needs.

911 systems are funded from revenue collected from the 911 surcharge (a flat rate fee placed on a phone service bill monthly or at point of sale for a prepaid device), which is currently \$1.65. Counties support an increase in the surcharge that will appropriately support the growing needs of the 911 system now and into the future, to \$2.30, with a \$0.15 annual increase until the next reauthorization in five years. Immediate action on a five-year reauthorization that allows NG911 to be fully implemented across the state, and provides counties with the data to better understand the needs of the system, moving forward, as technologies evolve at a rapid pace is critically needed.

Public Comment on Agenda Items: 2023-399 has an effective date change from 09/18/2023 to 09/13/2023.

2023-393 RESOLUTION to approve 8/31/2023 Commissioners’ Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

PROCLAMATIONS

2023-394 RESOLUTION to approve a PROCLAMATION to congratulate Mercer Rotary Club for receiving the distinguished award of the NON-PROFIT BUSINESS OF THE YEAR-2023.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

PROCLAMATIONS

2023-395 RESOLUTION to approve a PROCLAMATION to congratulate Dr. Hendley Hoge for his many accomplishments and for receiving the 2023 GENERAL HUGH MERCER AWARD.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

PROCLAMATIONS

2023-396 RESOLUTION to approve a PROCLAMATION to proclaim ERA Johnson Real Estate, owned by Walt and Midge Johnson, as the 2023 BUSINESS OF THE YEAR.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

ADMINISTRATIVE APPROVALS

2023-397 RESOLUTION to approve ADMINISTRATIVE ACTIONS executed by the Chair on behalf of the Board of Commissioners for the period of 08/01/2023–08/31/2023.

- Delegation of signing authority for CDBG contracts
- Worker protection and investment certification form
- Federal funding accountability & transparency act
- HRV Conformance Verification Associates Inc. Proposal Bridge 2007
- PCCD eGrants #40703 for IPP of \$90,000.00
- DCED Election Integrity Grant Program Contract
- Armstrong Business Solutions 5-year contract Department of Public Safety

- ACT 14 Notification PA DEP - Sean Gill, Delaware Township
- COMDOC Sales & Service Agreement Contract \$4998.00
- DEP Application of an Algicide, Herbicide or Fish Control Chemical in Waters of the Commonwealth for Conservation District

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

REFUNDS

2023-398 RESOLUTION to approve the following REFUNDS(s) listed effective 09/07/2023.

NAME/ADDRESS	DISTRICT	R. E.	REFUND	REASON
Seth Anthony Plumbing LLC P.O. Box 497 West Middlesex, PA 16159	West Middlesex Boro	X	\$46.65	Parcels combined per deed and plan
Miller, Anna J Etal 1769 Harrisville Rd Stoneboro, PA 16153	Jackson Center Boro	X	\$81.70	Building razed
Volaric, Lee D & Bonnie L 202 Jamison Rd Grove City, PA 16127	Worth Twp	X	\$96.57	Mobile Home removed

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2023-399 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
DISTRICT ATTORNEY:		
Brytany DiClaudio Administrative Assistant	9/13/2023 **date correction**	PA03-01-01 (\$16.75/hr.)

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2023-400 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>SEPARATION FROM EMPLOYMENT</u>		
DISTRICT JUDGE DAVIS:		
April Redfoot Part-Time Senior Procedure Clerk	6/30/2023	

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

FISCAL

RESOLUTION # 2023-403	VENDOR/CONTRACT PA Department of Community and Economic Development (DCED) Commonwealth Keystone Building 400 North Street, 4th Floor Harrisburg, PA 17120-0225	AMOUNT \$721,977.00	DATE RANGE 07/26/2023—07/25/2026
---------------------------------	--	------------------------	-------------------------------------

Authorize the Fiscal Administrator with official signing authority to submit any financial invoices for Contract # C000086331 (CDBG) for the duration of the contract activity period. The Fiscal Administrator is an employee of Mercer County (GRANTEE), and it is our responsibility to notify DCED of any authorization changes or revocations.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

SHERIFF

RESOLUTION # 2023-404	VENDOR/CONTRACT All Paws Matter Inc. 839 Mayfield Road Sharpsville, PA 16150	AMOUNT \$2,140.00 incoming	DATE RANGE Effective 08/31/2023
---------------------------------	---	----------------------------------	------------------------------------

Accept donation to the K9 Unit for the purchase of K9 Body Armor. No cost to the County.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

TAX ASSESSMENT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-405	Tyler Technologies, Inc. One Tyler Way Moraine, OH 45439	\$100,035.00	12/01/2023–11/30/2024

Approve renewal of Oracle, CAMA, Inquiry/Appeals, Tax Extension maintenance and support

Enterprise Assessment (iasWorld CAMA) Support	\$76,765.00
Inquiry & Appeals Tracking Support	\$10,485.00
Tax Extension Support	\$5,245.00
Oracle Annual Technical Support	\$7,540.00

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

VETERANS AFFAIRS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-406	Tyler Technologies, Inc. 12901 Worldgate Drive Suite 800 Herndon, VA 20170	\$1,347.00	09/15/2023–09/14/2024

Approve purchase of VetraSpec license and maintenance agreement for three users at a cost of \$449.00 each. Software provides access to Veterans’ service records and benefits. Agreement renews annually subject to a 30-day notice.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: None.

New Business: None.

Recess to Salary Board

Public Comment: None.

Questions of the Media: None.

Motion to adjourn.

Moved: Mr. McGonigle

Seconded: Mr. Boyd

Attest:

Chief Clerk

Mercer County Board of Commissioners