

**MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS**

**October 26, 2023**

<b>Attendance</b>	<b>Present</b>	<b>Absent</b>	<b>By Phone</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

**Pledge of Allegiance:** Was held.

**Others Present:** Ruth Bice, Nicki Biles, Thad Hall, Jennifer Hamilton, John Logan, Bill Madden, Ann Morrison, Stephen Sherman, Melissa Klaric, Caleb Stright, Jim McLusky

**General Discussion Items:** See Below.

Voter Registration/Election Director Hall reported that poll books will be printed next week. He reminded everyone that the last day to request a ballot is Tuesday, 10/31/2023. Ballots must be returned by 8 pm on Election Day. An elector must return their own ballot if it is not returned in the mail. Approximately 57% of the mail-in ballots have been returned as of this date.

An elector will be required to surrender their ballot and envelope in order to vote, only if they received a mail-in ballot but changed their mind and decided to vote in person. If they do not surrender the mail-in ballot, they may vote with a provisional ballot.

Hall confirmed that the PA 2024 Primary date will remain as previously scheduled in April.

Commissioners reported on the success of the Veterans Stand Down and Resource Fair held at the Hickory VFW. Sixty-eight vendors were present and over 250 meals were served to veterans. This is the ninth Stand Down in Mercer County where VA staff and volunteers provide food, clothing, and health screenings to homeless and at-risk Veterans. In addition, Veterans also receive referrals for health care, housing solutions, employment, substance use treatment, mental health counseling and other essential services.

**Public Comment on Agenda Items:** None.

**# 2023-490 RESOLUTION to approve 10/19/2023 Commissioners' Meeting MINUTES.**

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**EXPENDITURES**

# **2023-491** RESOLUTION to approve DISBURSEMENTS for the period of 08/26/2023—09/29/2023 in the amount of \$10,467,693.55. Detail as listed:

\$8,134,275.28	County operations
\$1,881,050.00	Principal and interest on bonds
\$0.00	ERAP
\$70,930.75	Election Integrity Grant
\$12,061.73	Witness Fees
\$0.00	County agencies for ERAP Two
\$40,374.00	CDBG projects
\$327,676.79	ARPA/SLFRF projects
\$1,325.00	Veterans’ Memorial markers/Burial Allowance
\$0.00	Opioid Settlement Funds

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**REFUNDS**

# **2023-492** RESOLUTION to approve the following REFUNDS(s) listed effective 10/26/2023.

<b>NAME/ADDRESS</b>	<b>DISTRICT</b>	<b>R. E.</b>	<b>REFUND</b>	<b>REASON</b>
Sharon Custom Metal Forming Inc PO Box 369 Shelbyville, KY 40066	Farrell City	X	\$11,396.14	Court Ordered Assessment Appeal

\*\*Correction from 10/19/2023\*\*

Grove City Factory Shops, LP c/o Simon Property Attn: Heather Thompson Corporate Tax Dept PO Box 6120 Indianapolis, IN 46206	Springfield Township	X	\$71,276.23 \$23,610.41 \$23,669.51 \$28,390.67	Correct Account Number Correct Account Number Correct Account Number Correct Account Number
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RESOLUTION adopted:

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**CYS**

# 2023-493 RESOLUTION to enter into AGREEMENTS(s) with the following providers for services listed:

EFFECTIVE 07/01/2023—06/30/2024

VENDOR	PROGRAM	RATE	TERM
<b>Preventative Aftercare, Inc.</b> 233 George Junior Road P.O. Box 1058 Grove City, PA 16127	Preventative Aftercare (\$39.63 per 15-minute intervals)	\$ 158.52	Hourly
<b>The Bair Foundation</b> 241 High Street New Wilmington, PA 16142	Foster Care – Supported	\$ 86.47	Daily
	Medically Needy – Level 1	\$ 74.97	Daily
	Medically Needy – Level 2	\$ 74.97	Daily
	Medically Needy – Level 3	\$ 80.12	Daily
	Medically Needy – Level 4	\$ 89.36	Daily
	Traditional Foster/Kinship Care (0-12)	\$ 75.21	Daily
	Traditional Foster/Kinship Care (12-21)	\$ 80.35	Daily
	Supported Foster/Kinship Care	\$ 100.33	Daily
	Young Parent/Non-Dependent Infant		
	Treatment Foster Care 0-12	\$ 175.00	Daily
Treatment Foster Care 13-21	\$ 175.00	Daily	
Community Residential Rehabilitation	\$ 34.67	Daily	
<b>Keystone Adolescent Center</b> (In-Home) 201 Main Street Greenville, PA 16125	Extraordinary Transportation	\$ 40.00	Hourly
	Community-Based Family Intervention	\$ 85.00	Hourly
	Community Support Program	\$ 32.00	Hourly
	Bridge Builders	\$ 60.00	Hourly
	Victim/Community Awareness	\$ 300.00	Per Group
	STOP/NCTI Curriculum Program	\$ 315.00	Per Group
	Jumpstart Program	\$ 418.00	Per Group
	Botvin Lifeskills	\$ 315.00	Per Group
	Safe Dates Program	\$ 315.00	Per Group
	Aggression Replacement Training	\$ 1,145.00	Per Client
Transportation (Jumpstart, VCA, STOP)	\$ 23.00	Per Trip	
SAAF Program	\$ 66,748.00	Annually	

<b>VENDOR</b>	<b>PROGRAM</b>	<b>RATE</b>	<b>TERM</b>
	Summer Enrichment Program	\$ 54,583.00	Annually
	Summer Group	\$ 850.00	Per Youth
<b>Keystone Adolescent Center</b> 201 Main Street Greenville, PA 16125	Group Home – Male – MS	\$ 275.00	Daily
	Group Home – Male – MI	\$ 375.00	Daily
	Group Home – Male – MC	\$ 205.00	Daily
	Group Home – Female – FS	\$ 275.00	Daily
	Group Home – Female – FI	\$ 375.00	Daily
	Group Home – Female – FC	\$ 205.00	Daily
	Transitional Living – Male – TM	\$ 168.72	Daily
	Transitional Living – Female – TF	\$ 180.00	Daily
	Foster Care – Age 0-11	\$ 78.00	Daily
	Foster Care – 12 and Older	\$ 83.00	Daily
	Mother/baby	\$ 118.00	Daily
	Supported Placement – Level I and II	\$ 90.41	Daily
	Supported Placement – Level III and IV	\$ 105.51	Daily
	Medically Dependent	\$ 90.51	Daily
	Diagnostic Program	\$ 1,950.00	Flat
	One-on-one Coaching/Counseling	\$ 42.00	Hourly
	Extraordinary Transportation	\$ 40.00	Hourly
<b>Peter Von Korff, Ph.D.</b> (2022-2023 Contract) P.O. Box 231 Bemus Point, NY 14712-0231	Cognitive Assessment	\$ 100.00	Hourly
	Bonding Assessment	\$ 100.00	Hourly
	Mental Health Assessment	\$ 100.00	Hourly
<b>Peter Von Korff, Ph.D.</b> Current Contract Year P.O. Box 231 Bemus Point, NY 14712-0231	Cognitive Assessment	\$ 125.00	Hourly
	Bonding Assessment	\$ 125.00	Hourly
	Mental Health Assessment	\$ 125.00	Hourly
<b>Autumn Johnson</b> Attorney at Law (22-23 Contract) 120 S. Diamond Street Mercer, PA 16137	Parent Representation	\$ 55.00	Hourly
	Child Representation	\$ 65.00	Hourly

<b>VENDOR</b>	<b>PROGRAM</b>	<b>RATE</b>	<b>TERM</b>
<b>Autumn Johnson</b>	Parent Representation	\$ 55.00	Hourly
Attorney at Law (23-24 Contract) 120 S. Diamond Street Mercer, PA 16137	Child Representation	\$ 65.00	Hourly

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**HUMAN RESOURCES**

# **2023-494** RESOLUTION to approve the following HUMAN RESOURCES actions.

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
<b><u>NEW HIRES</u></b>		
<b>PROTHONOTARY:</b>		
Lindsay Becker Clerical Assistant	11/6/2023	TCN06-00-01 (\$17.62/hr.)
<b>BUILDING &amp; GROUNDS:</b>		
Robert Beatty Part-Time Custodian	10/25/2023	TCC02-00-00 (\$14.34/hr.)
<b>JAIL:</b>		
Phillip Fusco Corrections Officer	10/25/2023	JCO 00-01 (\$18.32/hr.)

**SEPARATION FROM EMPLOYMENT**

<b>JAIL:</b>		
Brian Kope Corrections Officer	10/20/2023	
Kyle Edmonds Corrections Officer	10/27/2023	

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

### **HUMAN RESOURCES**

# 2023-495 RESOLUTION to approve the following HUMAN RESOURCES actions.

#### **NAME/POSITION**

#### **EFFECTIVE**

#### **LEVEL/STEP/GRADE**

#### **TRANSFERS**

##### **JUDGE AMRHEIN:**

Sharon Potase Administrative Assistant	11/2/2023	PA05-06-01 (\$24.25/hr.) Transfer from Administrative Assistant (Public Defender)
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RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

### **FISCAL**

<b>RESOLUTION</b>	<b>VENDOR/CONTRACT</b>	<b>AMOUNT</b>	<b>DATE RANGE</b>
# 2023-496	PA Department of Community and Economic Development (DCED) Commonwealth Keystone Building 400 North Street, 4th Floor Harrisburg, PA 17120-0225	\$733,046.00 \$744,577.00	01/27/2020—05/25/2025 04/04/2022—04/03/2026

Amend 2021-229 and 2022-219 to authorize the Fiscal Manager with official signing authority to submit any financial invoices for Contract # C000076574 and # C000082754 (CDBG) for the duration of the contract activity period. The Fiscal Manager is an employee of Mercer County (GRANTEE), and it is our responsibility to notify DCED of any authorization changes or revocations.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**FISCAL**

RESOLUTION # <b>2023-497</b>	VENDOR/CONTRACT Maher Duessel CPA 503 Martindale Street Ste 600 Pittsburgh, PA 15222	AMOUNT \$387,000.00	DATE RANGE 01/01/2024–12/31/2028
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Appoint firm to audit the financial statements of Mercer County for the four years ending December 31, 2024–2027. Professional services to include reporting on governmental activities under Single Audit requirements and compliance with pronouncements of the Governmental Accounting Standards Board, as stipulated in their engagement letter. The all-inclusive fees are:

2024	\$90,000.00
2025	\$94,500.00
2026	\$99,000.00
2027	\$103,500.00

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**INTERMEDIATE PUNISHMENT PROGRAM**

RESOLUTION # <b>2023-498</b>	VENDOR/CONTRACT Calvary Fellowship Chapel 1033 N. Perry Hwy Mercer, PA 16137	AMOUNT N/A	DATE RANGE Effective 10/26/2023
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Enter into an agreement with the Mercer County Intermediate Punishment Community Service Program to carry out mutually agreeable activities which provide for offenders to perform community service as directed by the Courts. Offenders are to provide uncompensated labor for non-profit, governmental, and charitable agencies at no expense to the County. The agreement shall continue for one year and may automatically renew for one additional year period, unless either party gives thirty (30) days written notice to terminate this agreement to the other party.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**INTERMEDIATE PUNISHMENT PROGRAM**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-499	Valley Baptist Church Food Pantry 500 Sharon New Castle Road Farrell, PA 16121	N/A	Effective 10/26/2023

Enter into an agreement with the Mercer County Intermediate Punishment Community Service Program to carry out mutually agreeable activities which provide for offenders to perform community service as directed by the Courts. Offenders are to provide uncompensated labor for non-profit, governmental, and charitable agencies at no expense to the County. The agreement shall continue for one year and may automatically renew for one additional year period, unless either party gives thirty (30) days written notice to terminate this agreement to the other party.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**VOTER REGISTRATION/ELECTION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-500	Quadient, Inc. Dept. 3689 PO Box 123689Address Dallas, TX 75312	\$1,298.61	10/23/2023–10/22/2024

Approve renewal of service agreement for annual maintenance of Envelopener equipment. Vendor is low apparent responsible quote.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>



**DISPOSITION OF ASSETS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-501	N/A	< \$2,000.00	Effective 10/26/2023

Approve notice of sale. Bids for items are due no later than 11/06/2023 at the office of the Chief Clerk. Items are being sold in “as-is” “where is” condition with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

- Blue Acco 20 pt. recycled pressboard cover binders with nylon posts – 3 letter size
- Blue Acco 20 pt. recycled pressboard cover binders with nylon posts – 23 legal size
- Twenty-three - 17” used monitors various manufacturers

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**GRANTS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-502	Pennsylvania Department of Environmental Protection DEP Vector Management (Agent for Commonwealth of PA) PO Box 1467 Harrisburg, PA 17105	Not to Exceed \$150,000.00	Effective 10/26/2023

Approve application for the 2024 Mosquito-borne Disease Control Program Grant to provide funding for “Personnel” salaries/benefits and equipment to support surveillance, education and outreach to the public, habitat reduction and treatment of mosquitos for Mercer, Crawford, and Butler Counties. Tick surveillance will also be completed as part of the program. Performance period is 01/01/2024–12/31/2024. No County match required.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**GRANTS**

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2023-503	Pennsylvania Department of Environmental Protection Rachel Carson Building, 400 Market St. Harrisburg, PA 17101	Estimated \$30,000.00	Effective 10/26/2023

Approve application from Mercer County for an Act 101, Section 904 grant for the Municipal Recycling Program Performance funding that calculates an award based on the recycling tonnage collected during the previous (2022) calendar year.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**Old Business:** None.

**New Business:** None.

**Public Comment:** None.

**Questions of the Media:** None.

**Motion to adjourn.**

**Moved:** Mr. McGonigle

**Seconded:** Mr. Boyd

**Attest:**

\_\_\_\_\_  
Chief Clerk

\_\_\_\_\_  
\_\_\_\_\_  
Mercer County Board of Commissioners