

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

November 9, 2023

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Ruth Bice, Brad Elder, Jared Hoffacker, Amber White, Joanie Micsky, Melissa Klaric, Caleb Stright, Ann Coleman, Bill Finley, Jr.

General Discussion Items: See Below

The Commissioners thanked the election staff for a well-run election. The turnout for Mercer County was 35.8%, which is good for this type of election. Commissioners McConnell and Boyd worked in the election office, and it was a smooth process. They congratulated all the newly elected officials.

Public Comment on Agenda Items: None.

2023-519 RESOLUTION to approve **11/2/2023** Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

REFUNDS

2023-520 RESOLUTION to approve the following REFUNDS(s) listed effective 11/09/2023.

NAME/ADDRESS	DISTRICT	R. E.	REFUND	REASON
Powell, Jess A 63 Eich Rd Greenville, PA 16125	Delaware Twp	X	\$ 24.33	Part land transfer / parcels Combined per deed
Hamill, Paul R 226 East Ave Greenville, PA 16125	Greenville Boro	X	\$ 53.21	Sold at tax sale – no change In assessment

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2023-521 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION

EFFECTIVE

LEVEL/STEP/GRADE

NEW HIRES

CLERK OF COURTS:

Melissa Layman
Senior Procedure Clerk

10/30/2023

TCN06-00-01 (\$17.62/hr.)

PROTHONOTARY:

Morgan Antonino
Clerical Assistant

12/4/2023

TCN06-00-01 (\$17.62/hr.)

TRANSFERS

PUBLIC DEFENDER:

Lauren Tabachka
Administrative Assistant

11/20/2023

PA03-07-01 (\$21.11/hr.)
Transfer from Telecommunicator (E-911 Center)

SEPARATION FROM EMPLOYMENT

PROTHONOTARY:

Lindsay Becker
Clerical Assistant

11/6/2023

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2023-522 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
DOMESTIC RELATIONS:		
Daria Baldwin Senior Procedure Clerk	11/20/2023	TCN05-00-01 (\$17.10/hr.)

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

ORDINANCES

ORDINANCE	TITLE	AMOUNT	DATE RANGE
# 2023-523	N/A	N/A	Effective 11/09/2023

Authorize advertising Ordinance 2024-001 of the Board of Commissioners County of Mercer setting forth a schedule of fees to be effective January 01, 2024; repealing all Ordinances or Resolutions inconsistent herewith; making the provisions hereof severable and providing for future adjustments by Resolution.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-524	Chivers Construction Co., Inc. 6700 Tow Road Fairview, PA 16415	\$12,311.72	Effective 11/09/2023

Accept a change order for guiderail reconfiguration during reconstruction of Bridge 3017 on Tower Road in Springfield Township. The original bid unit price total for this project was \$1,605,346.50.

11/09/2023

DISCUSSION: Bridge Engineer, Brad Elder, stated that one corner of the guiderail could not be installed per the plan and that the original installation will not be paid for with these funds.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-525	Chivers Construction Co., Inc. 6700 Tow Road Fairview, PA 16415	\$2,159.61	Effective 11/09/2023

Accept a change order to replace unsuitable embankment material during reconstruction of Bridge 3017 on Tower Road in Springfield Township. The original bid unit price total for this project was \$1,605,346.50.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-526	HDR Engineering, Inc. 11 Stanwix Street, Suite 800 Pittsburgh, PA 15222-1357	\$100,913.20 + \$140,265.68	Expires 12/31/2024

Amend resolution 2023-117 regarding a Supplemental Engineering Agreement for the Ohl Street bridge project. Move the \$100,913.20 scope from final design services (Part II) to preliminary engineering (Part I) of the current Engineering Agreement No. 010P96. The scope continues preparations for demolition and includes potential cul-de-sacs and final right-of-way plan development.

Supplement \$140,265.68 of additional services to the current Engineering Agreement No. 010P96 for the Ohi Street bridge project. The scope provides environmental tasks to move through the NEPA process, an ATON plan, a public meeting, and structure removal sequence plans. The total engineering agreement amount is now \$760,057.58. The Reimbursement Agreement No. R21010007 will also be adjusted to accommodate these changes. These project costs are 100% reimbursable (80% federal funds plus 20% state funds).

DISCUSSION: Bridge Engineer Brad Elder said that per the PennDOT published newsletter, Spring of 2025 is the LET date when it can be advertised to solicit bids.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

COMMISSIONERS

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-527	Minority Health Center PO Box 23 Farrell, PA 16121	\$4,130.62	Effective 11/09/2023

Approve agreement to issue funds to complete the ADA required building improvements at the facility site located at 1031 Roemer Blvd., Farrell, PA per the Opioid Settlement Fund distribution to the County. Agency is operating the Operation Endorse Resistance of Substance Abuse Everywhere (E.R.A.S.E.) Project at this location.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISTRICT ATTORNEY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-528	Corrections Development Inc. PO Box 7017 Penn del, PA 19047	\$6,685.00	01/01/2024—12/31/2024

Approve annual renewal of Prosecutor Management maintenance and upgrades for DA software including necessary technical, reporting and database support.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DOMESTIC RELATIONS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-529	Attorneys/Firms as listed:	As listed:	Effective 12/31/2023

Accept letter of termination per the Service Agreement to maintain and improve the effectiveness of the Title IV-D Child Support Enforcement Program.

Melissa M. Merchant-Calvert	Whalen Law Offices	118 N. Pitt St, Mercer 16137
J. Jarrett K. Whalen	Whalen Law Offices	118 N. Pitt St, Mercer 16137

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

JAIL

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-530	Motorola Solutions, Inc. 500 West Monroe Chicago, IL 60661	\$53,017.20	Effective 11/09/2023

Approve purchase of twelve (12) body worn cameras, accessories, implementation, and subscription service for five (5) years. Vendor is on Sourcewell contract 010720-WCH and is low apparent responsible bid. Cost to be paid from Jail Canteen Fund.

Hardware, accessories, implementation	\$6,529.20
Year 2 subscription fee	\$11,622.00
Year 3 subscription fee	\$11,622.00
Year 4 subscription fee	\$11,622.00
Year 5 subscription fee	\$11,622.00

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

JAIL

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-531	Oasis Management Systems, Inc. 5320 Lake Pointe Center Dr. Cummings, GA 30041	N/A	09/01/2023–08/31/2024

Amend 2023-307 to approve an addendum to the Commissary Agreement to reduce the commission rate from 48% to 40% of net commissary sales and to add web ordering with a weekly spending limit of \$100. Vendor will pay 30% commission rate of net web sales. No changes to other terms and conditions.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

SHERIFF

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-532	East Coast Emergency Lighting, Inc. 200 Meco Drive Millstone Twp., NJ 08535	\$20,314.60	Effective 11/09/2023

Approve purchase and installation of emergency equipment and lighting for two (2) 2023 Ford Police Interceptor vehicles. Vendor is low apparent responsible quote.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISPOSITION OF ASSETS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-533	N/A	\$0.00	Effective 11/09/2023

Approve for disposal. No bids received.

- Blue Acco 20 pt. recycled pressboard cover binders with nylon posts – 3 letter size
- Blue Acco 20 pt. recycled pressboard cover binders with nylon posts – 23 legal size
- Twenty-three - 17" used monitors various manufacturers

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: None.

New Business: None.

Recess to Salary Board

Public Comment: None.

Questions of the Media: None.

11/09/2023

Motion to adjourn.

Moved: Mr. McGonigle

Seconded: Mr. Boyd

Attest:

Chief Clerk

Mercer County Board of Commissioners