

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**Meeting Minutes**

**May 9, 2023**

**8:00 AM**

**ATTENDANCE**

Board: Dave Swartz; Matthew McConnell; Patrick Suhrie; Clifford Hughes; Robert Gregory.  
Guests: Dan Goncz (Gannett Fleming, Inc.); Jim Riddle (M. Davidson Assoc.); Marian Bratnik; Bill Finley.  
Administrator: Karen B. Shipton.

***\*The Meeting Opened with the Pledge to the U.S. Flag at 8:00AM\****

***\*Karen stated that the meeting was being recorded\****

**APPROVAL OF AGENDA**

***\*A motion was made by Robert Gregory and seconded by Dave Swartz to approve the agenda as presented. Motion carried unanimously.***

**APPROVAL OF MINUTES FROM THE 4/11/2023 MEETING AS PRESENTED**

***\*A motion was made by Clifford Hughes and seconded by Matthew McConnell to approve the minutes from the 4/11/2023 meeting as presented. Motion carried unanimously.***

**PUBLIC COMMENT**

None.

**TREASURER'S REPORT**

**Short Lived Asset Reserve Account:** Last Statement (4/01/2023) Balance: \$154,036.76. One Transfer: \$3582.25. Balance as of 4/28/2023 : \$157,619.01.

**Asset Reserve Restricted Account:** Last Statement (4/01/2023) Balance: \$70,385.85. One Transfer: \$1636.88. Balance as of 4/28/2023 : \$72,022.73.

**General Account:** Last Statement (4/01/2023) Balance: \$309,131.03. There were (17) debits of \$39,742.46. There were (3) deposits of \$6,613.41. Balance as of 4/28/2023: \$276,001.98.

\*A copy of the invoices to be paid is attached at the end of this report.

\*All invoices and reconciled bank statements are available for review.

***\*A motion was made by Matthew McConnell and seconded by Clifford Hughes to accept the treasurer's report as presented and to approve payment of the invoices submitted. Motion carried unanimously.***

**ENGINEER'S REPORT**

Dan Goncz reported that the flows were listed in the hard copy report. The wastewater treatment plant flows meter was still malfunctioning but was back online now with a temporary meter.

Thompson Rd. Pumpstation – 4/27/23 the electrical contractor did the new service entrance that was required and finished the same day. The generator was running for the two days they worked on it.

Penn West – They are scheduled to start their work in May/2023.

Sewage Treatment Plant Tanks – Thomas Construction removed some of the concrete slabs around the

tanks (pics provided in the Engineer's Report). The only real settlement was between the valve box and the wetwell. They were told to stop and fill with stone (compacted) and let it sit awhile. Thomas Construction has an invoice in the amount of \$28,596.63 that includes the work they did in the Fall/2022.

***\*A motion was made by Matthew McConnell and seconded by Robert Gregory to approve payment of \$28,596.63 to Thomas Construction. Motion carried unanimously.***

**Mercer PSP Barracks** – Still nothing new to report.

### **OPERATOR'S REPORT**

Sludge was hauled out in March/2023. There was also a power outage in the same month.

There were (0) grinder pump call outs. One pump was repaired March/2023.

May 22/2023 there is a meeting on the bridge on Scrubgrass Rd. We have one manhole in that camp on the south side of Scrubgrass. The bridge construction will not interfere with our sewage facilities.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

**Re: Marian Bratnik – 471A Shenango St.; Mercer, PA – Requesting to disconnect from public line after mobile home is permanently removed.** Marian's daughter is currently living in the mobile home. When they move out, she is wanting to remove the mobile home and would like to disconnect the sewer line. Dan Goncz explained the (2) different ways this can be handled under the state legislation. If someone disconnects from the line they either pay the debt service portion of the sewer bill or if they don't pay this, if something in the future is placed there, they would have to pay a tapping fee again. The pump and panel would be removed.

**Re: Roof on the Aerator Bed** – Pat Suhrie came up with a material and cost (approx. \$10,000) list to repair the roof himself. The board will entertain (2) additional written quotes. Karen will contact Selective Insurance to see if they will cover the damage.

***\*A motion was made by Matthew McConnell and seconded by Clifford Hughes to obtain (2) additional quotes to repair the damage to the aerator bed roof. Motion carried. Pat Suhrie abstained.***

### **ADJOURNMENT**

***\*A motion was made by Robert Gregory to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:51am.***

Respectfully Submitted;

Karen B. Shipton  
Administrator

11:11 AM  
04/08/23  
Cash Basis

Neshannock Creek Watershed Joint Mun. Auth.  
**Expenses by Vendor Summary**  
March 16 through April 8, 2023

	Mar 16 - Apr 8, 23
Ben's Tarps	200.00
Davidson, M. & Associates, Inc.	9,311.85
Gannett Fleming, Inc.	640.00
Homer Sanitary	200.00
LB Water	693.75
PA One Call System, Inc.	13.70
Penn Power /57/Acct. 577	137.07
Penn Power/835A/Acct. 502	125.62
Penn Power/845/Acct. 628	2,139.16
Pennwest Specialized Contracting, Inc.	12,649.32
Plantation Park Camper's Assoc.	208.75
Selective Insurance	40.00
Tri-County Industries, Inc./57	660.61
Tri-County Industries, Inc./845 Perry Hwy	98.28
<b>TOTAL</b>	<b>27,118.11</b>
<u>Watson's Inc.</u>	<u>24.22</u>
Total Bills to Be Paid:	\$27,142.33
Transfer from Gen Acct. to Short Lived AR Acct.:	\$ 3,582.25
Transfer from Gen Acct. to Asses Res. Res. Acct.:	\$ 1,636.88
Total Transfers:	<u>\$ 5,219.13</u>
Total Bills to Be Paid and Transfers:	\$32,361.46

\*\*I worked for over an hour to try and figure out why Watson's Inc. invoice did not appear on this report. Karen.....