

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes
September 12, 2023
8:00 AM

ATTENDANCE

Board: Dale Bestwick; Pat Suhrie; Matthew McConnell; Clifford Hughes; Robert Gregory; Dave Swartz
Guests: Dan Goncz (Gannett Fleming, Inc.) Jim Riddle (M. Davidson Associates). A list of attendees is on file in the administrator's office.

Administrator: Karen B. Shipton.

****The Meeting Opened with the Pledge to the U.S. Flag at 8:00AM****

****Karen stated that the meeting was being recorded****

APPROVAL OF AGENDA

****A motion was made by Matthew McConnell and seconded by Dave Swartz to approve the agenda as presented. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 08/08/2023 MEETING AS PRESENTED

****A motion was made by Dale Bestwick and seconded by Clifford Hughes to approve the minutes from the 08/08/2023 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT

Karen reported the following:

Asset Reserve Restricted Account: Last Statement (8/1/2023) Balance: \$76,933.37. One Transfer: \$1636.88. Balance as of 8/31/2023 : \$78,570.25.

Short Lived Asset Reserve Account: Last Statement 8/1/2023) Balance: \$168,365.76. One Transfer: \$3582.25. Balance as of 8/31/2023 : \$171,948.01.

General Account: Last Statement (8/01/2023) Balance: \$200,894.08. There were (6) deposits of \$79,063.15. There were (11) payments of \$17,400.54. Balance as of 8/31/2023: \$262,556.69.

*Two invoices were added to the listing of bills to be paid, one for the reconstruction of the drying bed roof at a cost of \$14,213.00 payable to Suhrie Excavation & Construction, the second for Pennwest Specialized Contracting via email for a Thomson Rd. service call for a water leak found in an existing buried fitting causing the water loss on 8/30/23 in the amount of \$1939.66 .

*All invoices and reconciled bank statements are available for review.

****A motion was made by Matthew McConnell and seconded by Robert Gregory to accept the treasurer's report as presented and to approve payment of the invoices submitted including the (2) invoices added. Motion carried unanimously.***

ENGINEER'S REPORT

Dan Goncz reported the following:
The flows are consistent with the previous month.

Thompson Rd. Pumpstation – Dan stated that the \$1939.66 invoice was for a repair of a water line that broke outside of the area where the contractor was working. When the water pressure dropped at the Thompson Rd. Pumpstation water was coming up in the valve box where the hydrant was put in and they found a leak. They dug it out by hand.

PA DEP wants a Water Quality Management Part II Permit application for the work that we did there. Dan has this application completed and signed by Chairman, Pat Suhrie and needs approved under New Business to draft a check in the amount of \$500.00.

PA State Police Barracks – That's a 2" pressure sewer extension. Dan reviewed their design and sent the comments back to the design engineer. They have not made application for service yet at this time. The \$1000 fee was received. Dan spoke to the property owner and made him aware that he needs to come to our office to make application. He also told them they will need to own and maintain that grinder pump unit.

Spring Valley Golf Course – This is on the agenda under New Business, but there is really no action to take place at this time. They are going to connect to the sewer line. It ends across from the road to the golf course property. There is a map included in the board's meeting packet showing the line. They will own and maintain their grinder pump. This is a seasonal business and will more than likely be (1) edu.

OPERATOR'S REPORT

Flows were good at the treatment plant. Everything was within the permit limits.
No grinder pump call-outs.

PA DEP did their inspection.

There is nothing new on the county property at the treatment plant.

OLD BUSINESS

None.

NEW BUSINESS

Russell Application for Sewer Connection – Dan is recommending that the Authority consider paying the difference between the 1 ½" and 3" pipe. It would be less than \$10,000 and that would allow the Authority, once we have ownership of the line, to extend it further and make other connections at some point down the road. It's 3" at the end of Mariacher rd. now. The Authority would be billed separately.
**A motion was made by Matthew McConnell and seconded by Clifford Hughes to approve the upsizing of the line from 1 1/2" to 3" for the Russell connection at an estimated cost of up to \$10,000. Motion carried unanimously.*

**A motion was made by Matthew McConnell and seconded by Dale Bestwick to approve the application for sewer connection submitted by Jay and Doniele Russell at 960 Mercer-G.C. Rd.; Mercer, PA. Motion carried unanimously.*

NEW BUSINESS CONT.

Bob Mills/Spring Valley Golf Course -*A motion was made by Dale Bestwick and seconded by Cliff Hughes to authorize the Chairman, Pat Suhrie to sign the Highway Occupancy Permit for the crossing of SR62. Motion carried unanimously.

*The Authority's approval of the Russell sewer extension includes the same Highway Occupancy Permit.

Rules and Regulations – Dan will prepare a resolution to update/amend the portion on maintenance and ownership of grinder pumps.

ADJOURNMENT

****A motion was made by Matthew McConnell and seconded by Dale Bestwick to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:32am.***

Respectfully Submitted;

Karen B. Shipton
Administrator