

# MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

June 20, 2024

**Members Present:** Commissioner Coleman, Commissioner Finley, Commissioner McGonigle

**Prayer:** Pastor Randy Ritchey, Oak Grove Community Church, Mercer

**Pledge of Allegiance:** Was held.

**Others Present:** Nicki Biles, Tim Callahan, Mary Jo Basilone DePreta, Brian Gruber, Cathy Herriott, Jared Hoffacker, Christian McElhaney, Tammy McLaughlin, Dave Moyer, Amber White, John Heutsche, Jacob Scarvel, Randy Ritchey, Mackenzie Meyer, Taitem Kretz, Bill McConnell, Joanie Micsky, Roni Shilling

**General Discussion Items:** None

**Public Comment on Agenda Items:** None

**# 2024-268** RESOLUTION to approve 06/13/2024 Commissioners' Meeting MINUTES with the correction to RESOLUTION #2024-266 to read; Accept the Elections Grant, not Approve, as it had previously been approved.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

## REFUNDS

**# 2024-269** RESOLUTION to approve the following REFUND listed effective 06/20/2024.

NAME/ADDRESS	DISTRICT	R.E.	REFUND	REASON
Shacklock, Howard A & Catherine A 2259 Valley View Road Hermitage, PA 16148	Hermitage B	X	\$413.71	Corrected Deed- combined building & land cards

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

## HUMAN RESOURCES

**# 2024-270** RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
<u>JAIL</u>		
Alberto Rosa Echevarria Corrections Officer	6/18/2024	JCO 00-01 (\$18.78/hr.)

**E-911 CENTER**

Gage Guriel	7/1/2024	TCE 00-01 (\$16.89/hr.)
Part-Time Telecommunicator		

**CHILDREN & YOUTH**

Wesly Stevens	7/1/2024	YCL 00-01 (\$16.37/hr.)
Clerk Typist		

**BUILDING & GROUNDS**

Sherry Grey	7/8/2024	TCC02-00-00 (\$14.77/hr.)
Part-Time Custodian		

**TRANSFERS****SHERIFF**

Erin Resele	6/12/2024	PA05-10-01 (\$25.83/hr.)
Administrative Assistant		Transfer from Corrections Officer (Jail)

**VOTER REGISTRATION**

Angela Wagerman	7/7/2024	TCC06-04-01 (\$20.39/hr.)
Clerical Assistant Leader		Transfer from Clerical Assistant

**SEPARATION FROM EMPLOYMENT****JAIL**

Jenna Cumming	6/14/2024
Corrections Officer	

**E-911 CENTER**

Courtney Patterson	7/3/2024
Part-Time Telecommunicator	

**Moved:** Mr. McGonigle**Seconded:** Mr. Finley**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**HUMAN RESOURCES**

# **2024-271** RESOLUTION to approve the following HUMAN RESOURCES actions for Departments reporting to the Courts:

**NAME/POSITION****EFFECTIVE****LEVEL/STEP/GRADE****SEPARATION FROM EMPLOYMENT****DISTRICT JUSTICE STRAUB**

Christine Filer	7/5/2024
Senior Procedure Clerk	

**Moved:** Mr. McGonigle**Seconded:** Mr. Finley**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	GRANTEE	AMOUNT	DATE RANGE
# 2024-272	The Buhl Club 28 Pine Street Sharon, PA 16146	\$20,000.00	Effective 06/20/2024

Resolution to appropriate funds from the Economic Development Capital Reserve Fund 302 for the Buhl Community Recreation Center, Phase III Facility Renovation Project. The estimated project cost is \$1.3 million, with additional funding sources from a RACP State Grant and private donors. The Phase III Project consists of exterior improvements to the parking area, safety lighting, and handicap accessibility. The project is expected to be completed in October 2024.

Discussion: Commissioner McGonigle provided information on the effects of having desirable amenities such as the Buhl Club in the community to attract future commerce and the Commissioners support their efforts with everything the Buhl Club does for the community.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	GRANTEE	AMOUNT	DATE RANGE
# 2024-273	City of Hermitage 800 North Hermitage Road Hermitage, PA 16148	\$20,000.00	Effective 06/20/2024

Resolution to appropriate funds from the Act 13 Unconventional Gas Well Fund 262 for the Hermitage Athletic Complex Batting Cage/Pitching Pavilion Project. The estimated project cost is \$65,000.00, with additional funding sources from Hermitage Little League and the City of Hermitage. The project falls under the “Community Park” sub-category of Section a1.5 of Act 13. The requested funds will aid in building a batting cage and pitching pavilion for the community’s use. The Athletic Complex has six fields that are used by student athletes, from Little League through Collegiate level, and hosts regional baseball and softball leagues, tournament competitions, and state softball tournament games. The project is expected to be completed in July 2024.

Discussion: Fiscal Director Nicki Biles commented on the Complex, saying the fields are well maintained and it’s a beautiful facility to watch a game, for the teams to play on, and it is great for the entire County. Commissioner McGonigle said that is exactly what the Commissioners want to hear, that the Complex is for everyone to enjoy, not just those who live in the Hermitage area.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	GRANTEE	AMOUNT	DATE RANGE
# 2024-274	Jack Jones Memorial Baseball Complex C/O Lake Township 339 Strasser Road Stoneboro, PA 16153	\$20,000.00	Effective 06/20/2024

Resolution to appropriate funds from the Act 13 Unconventional Gas Well Fund 262 for the Jack Jones Memorial Complex Development/Rehabilitation Project. The estimated project cost is \$34,128.87, with additional funding sources from Lake Township. The project falls under the “Community Park” sub-category of Section a1.5 of Act 13. The requested funds will aid in the improvement of the infields, install fencing from the outfield to the dugout fence, provide a water well for field conditioning, and replace the field grader. The project is expected to be completed in the spring of 2025.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	GRANTEE	AMOUNT	DATE RANGE
# 2024-275	Sharpsville Youth Baseball Association 1501 15 <sup>th</sup> Street Sharpsville, PA 16150	\$15,000.00	Effective 06/20/2024

Resolution to appropriate funds from the Act 13 Unconventional Gas Well Fund 262 for the Sharpsville Youth Baseball Facility Renovations Project. The estimated project cost is \$25,000.00, with additional funding sources from operating revenue and league fundraising efforts. The project falls under the “Community Park” sub-category of Section a1.5 of Act 13. The requested funds will aid in the improvements of the dugouts, back stops, fields, and parking areas. The project is expected to be completed during the post-season of 2024.

Discussion: Coach and President of the Association, John Heutsche, provided information on the league, advising there are approximately 200 kids currently in the league that use the baseball facility and the Association is also planning on hosting tournaments at the facility. Mr. Heutsche offered his appreciation for the funding from himself and also on behalf of the players, parents, Board of Directors, and donors.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	GRANTEE	AMOUNT	DATE RANGE
# 2024-276	Mercer County Critical Incident Response Team (C.I.R.T) C/O Chief Jason Newton, Chair 3439 Hubbard-Middlesex Road West Middlesex, PA 16159	\$20,000.00	Effective 06/20/2024

Resolution to appropriate funds from the Economic Development Capital Reserve Fund 302 in the amount of \$20,000.00, for the Mercer County C.I.R.T. Team. The funds will assist in the purchase of protective equipment for the Team Operators. The estimated cost of the equipment is \$73,000.00. Other possible future funding sources include state and federal government grants.

Discussion: Commissioner Coleman advised this funding was approved to help ensure the safety of the Mercer County Community. Commissioner Finley advised the team is comprised of officers from many jurisdictions in the County, and they are placed in dangerous situations and are a valuable resource to the County.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**MIS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-277	CDW Government 75 Remittance Drive, Suite 1515 Chicago, IL 60675	\$76,721.47	04/21/2024 – 04/21/2025

Resolution to approve annual fee for MicroSoft-365. Cost reflects an increase of \$454.53 from prior year.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**RECORDS IMPROVEMENT COMMITTEE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-278	INFOCON Corp. 172 Gateway Road Ebensburg, PA 15931	\$4,900.00	Effective 06/20/2024

Resolution to approve the purchase of software to facilitate the scanning of marriage documents that are currently being stored in the Clerk of Courts/Register of Wills Office. The software will create a PDF/A document to meet PAHMC standards for permanent storage.

Discussion: Clerk of Courts, Mary Jo DePreta, gave information, saying the software will store the office documents online instead of having papers documents. Anyone who needs a copy of the documents would still need to contact her office to receive a copy of that document.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

### **GRANTS**

RESOLUTION	GRANTOR:	AMOUNT	DATE RANGE
# 2024-279	Glass Recycling Foundation 416 Longshore Drive Ann Arbor, MI 48105	\$16,500.00	Effective 06/20/2024

Resolution to approve an application to the Glass Recycling Foundation in the amount of \$16,500.00, to support a Glass Recycling Program for the recovery and recycling of glass containers. The recycling program will provide for the drop-off collection of glass and establish a local consolidation site for aggregation. This foundation request provides matching funds for the PA Department of Environmental Protection grant application, submitted earlier this year, and helps offset costs for constructing the glass bunker storage area.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**Old Business:** None

**New Business:** None

### **Commissioner's Reports:**

- Commissioner Finley advised the three Commissioners met with Public Safety Director Frank Jannetti and the Mission Critical Partners to discuss the public safety radio system and identified the towers sites for the project.
- Commissioner McGonigle provided information on changes to the Head Start Program in Mercer County; Community Action Partnership of Mercer County will be the administrator of the program and committees are moving forward to continue the program in Mercer County.
- Commissioner Coleman reported the second Town Hall Meeting was held Tuesday evening at the Farrell City Building, and that it was a productive meeting. Commissioner McGonigle agreed with Commissioner Coleman, saying the meeting provided an opportunity for the Commissioners to meet with the people where they live and to hear their concerns.

### **Elected Official/Department Head Reports:**

- Taitem Kretz of Tyler Technologies provided information on finishing 2473 parcels in the City of Farrell for the reassessment project. He said if someone believes they were missed

to contact or stop by their office in the Courthouse. Also, Informal Reviews will start in 2026, and after the Informal Reviews there will be two more opportunities for reviews at Formal Appeals.

- Building and Grounds Director Brian Gruber reported the statue of the soldier that fell from its pedestal is now being repaired and should be available to return to the Courthouse during late fall of this year.
- Treasurer Amber White advised on the sale dates for hunting licenses, which will start next week.

**Public Comment:** None

**Questions of the Media:** None

**Motion to Adjourn**

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Attest:**

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**Chief Clerk**

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**Mercer County Board of Commissioners**