

# MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

September 26, 2024

**Members Present:** Commissioner McGonigle, Commissioner Finley, Commissioner Coleman

**Prayer:** Pastor Jim Sanderbeck, Kingdom Unification & Antioch International Ministries

**Pledge of Allegiance:** Was held.

**Others Present:** Tim Callahan, Brian Gruber, Thad Hall, Jennifer Hamilton, John Logan, Mac McDuffie, Dave Moyer, Stephen Sherman, Amber White, Stephanie Smith, Joanie Micsky, Aliyah Hunt, Liz Kendell, Bill McConnell, Melissa Klaric, Caleb Stright, Laura Paxton, Maggie Oakes, Altha Graham, Gordon Harbison, Monica O'Donnell, Karen Powell, Becky Humes, Katie Woods, Jeanne Croyle, Gwen Graybill, Deborah McEwen, Two Anonymous

**General Discussion Items:** None

**Public Comment on Agenda Items:** None

**# 2024-418** RESOLUTION to approve 09/19/2024 Commissioners' Meeting MINUTES:

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

## **PROCLAMATIONS**

**# 2024-419** RESOLUTION to approve a PROCLAMATION to recognize WWII Veteran ROBERT A. HODGSON for celebrating his 100<sup>th</sup> birthday.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

## **PROCLAMATIONS**

**# 2024-420** RESOLUTION to approve a PROCLAMATION to congratulate COMMON GROUNDS MERCER COFFEEHOUSE & CAFÉ for receiving the distinguished award of Non-Profit Business of The Year 2024 from the Mercer Area Chamber of Commerce.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

### **PROCLAMATIONS**

# **2024-421** RESOLUTION to approve a PROCLAMATION to congratulate MERCER MERCANTILE for receiving the distinguished award of Best Business of The Year 2024 from the Mercer Area Chamber of Commerce.

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

### **PROCLAMATIONS**

# **2024-422** RESOLUTION to approve a PROCLAMATION to recognize GREG CUNNINGHAM and JILL MCCANDLESS for their accomplishments and for receiving the 2024 General Hugh Mercer Award from the Mercer Area Chamber of Commerce.

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

### **REFUNDS**

# **2024-423** RESOLUTION to approve the following REFUNDS listed effective 09/26/2024.

<b>NAME/ADDRESS</b>	<b>DISTRICT</b>	<b>R.E.</b>	<b>REFUND</b>	<b>REASON</b>
Duferco Farrell Corp. 15 Roemer Blvd. Farrell, PA 16121	Farrell	X	\$16,391.93	Assessment Appeal Court Order
Duferco Farrell Corp. 15 Roemer Blvd. Farrell, PA 16121	Farrell	X	\$469.33	Assessment Appeal Court Order
Duferco Farrell Corp. 15 Roemer Blvd. Farrell, PA 16121	Farrell	X	\$79.96	Assessment Appeal Court Order
Duferco Farrell Corp. 15 Roemer Blvd. Farrell, PA 16121	Farrell	X	\$17,433.74	Assessment Appeal Court Order
Duferco Farrell Corp. 15 Roemer Blvd. Farrell, PA 16121	Farrell	X	\$2,596.98	Assessment Appeal Court Order
Duferco Farrell Corp. 15 Roemer Blvd. Farrell, PA 16121	Farrell	X	\$6.96	Assessment Appeal Court Order

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

**CYS**

# **2024-424** RESOLUTION to enter into AGREEMENTS with the following providers for services listed.

EFFECTIVE 07/01/2024 – 06/30/2025

<b>VENDOR</b>	<b>PROGRAM</b>	<b>RATE</b>	<b>TERM</b>
<b>Children's Aid Society of Mercer County (In-Home)</b> 350 W. Market Street P.O. Box 167 Mercer, PA 16137	Mentoring	\$375.00	Monthly/6 mon.

<b>Bair Foundation of PA</b> 241 High Street New Wilmington, PA 16142	Foster Care – Supported	\$91.56	Daily
	Medically Needy – Level 1	\$74.97	Daily
	Medically Needy – Level 2	\$74.97	Daily
	Medically Needy – Level 3	\$80.12	Daily
	Medically Needy – Level 4	\$89.36	Daily
	Traditional Foster/Kinship Care (0-12)	\$79.67	Daily
	Traditional Foster/Kinship Care (13-21)	\$85.08	Daily
	Supported Foster/Kinship Care	\$106.19	Daily
	Young Parent/Non-Dependent Infant		
	Treatment Foster Care (0-12)	\$175.00	Daily
	Treatment Foster Care (13-21)	\$175.00	Daily
	Path to Permanency	\$24.09	Per 15 min.
	Hoarding Therapy	\$120.00	Hourly

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**HUMAN RESOURCES**

# **2024-425** RESOLUTION to approve the following HUMAN RESOURCES actions:

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
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**NEW HIRES****JAIL**

Anthony Ideluca Corrections Officer	09/30/2024	JCO 00-01 (\$18.78/hr.)
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**INTERMEDIATE PUNISHMENT**

Robert Colich Specialty Courts Coordinator	09/30/2024	PA06-00-01 (\$23.21/hr.)
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**SEPARATION FROM EMPLOYMENT****HUMAN RESOURCES**

Tracy Romesburg Assistant Human Resources Director	10/04/2024
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**BUILDING & GROUNDS**

James Scott Jones 09/27/2024  
Custodial Supervisor

**JAIL**

Renee Carson 09/16/2024  
Corrections Officer

Ashley Benson 09/18/2024  
Corrections Officer

Shane Endres 09/18/2024  
Corrections Officer

Logan Walker 09/18/2024  
Corrections Officer

Leslie West 09/18/2024  
Corrections Officer

Hannah Tichansky 09/19/2024  
Corrections Officer

**DISCUSSION:** Warden McDuffie shared with the Commissioners that reason employees are leaving the jail is for high pay elsewhere. The County Jail is short staffed by eighteen employees.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**MIS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2024-426</b>	CDW-G	\$91,752.50	09/30/2024-09/29/2029
	75 Remittance Dr. Suite 1515		
	Chicago, IL 60675-1515		

Resolution to approve five-year agreement for Email Protection Software. The costs will be paid from the General Fund. The annual payment schedule is as follows:

- Year One \$19,802.50
- Year Two \$17,987.50
- Year Three \$17,987.50
- Year Four \$17,987.50
- Year Five \$17,987.50

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**PROTHONOTARY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-427	AEC Group, LLC 3000 Montour Church Road Oakdale, PA 15071-9487	\$1,614.00	Effective 09/26/2024

Resolution to approve purchase of six new thin client terminals for Prothonotary Staff to replace older units that are not compatible with new software release. This will be paid from the Prothonotary Automation Fund.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**TAX CLAIM**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-428	Sharp Collections, Inc 14 East Shenango Street Sharpsville, PA 16150	N/A	01/01/2025-12/31/2025

Resolution to approve an agreement for the collection of unpaid County Per Capita Tax Claims for years 2020 and prior. The County incurs no expense for this Agreement as the collection costs will be charged to the delinquent taxpayer.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**CYS**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2024-429	ODP Business Solutions P.O. Box 633204 Cincinnati, OH 45263-3204	\$444.10	Effective 09/26/2024

Resolution to amend 2024-411 for the purchase of office furniture at Children and Youth Services. Cost of the purchased furniture is lower than originally reported. Vendor applied a discount of \$6.76 off the original cost of \$450.86 on the invoice.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**Old Business:** None

**New Business:** None

**Commissioner's Reports:**

- Commissioner McGonigle reports he will be attending a dinner at the Buhl Mansion honoring Peggy Mazyck and her time as President and CEO of VisitMercerCountyPA Tourism Board.
- Commissioner Finley recognized Mercer Middle School and Oakview Elementary from the Lakeview School District for receiving Blue Ribbon Status from the State. Mercer County is the only County in the State, outside of Philadelphia and Allegheny County, that received two Status Awards.
- Commissioner Coleman reported the Commissioners will be participating with the Regional Planning Commission to interview four potential consultants to update the County's Comprehensive Plan that is nineteen years old.

**Elected Official/Department Head Reports:**

- Controller Sherman thanked the Commissioners for supporting the effort of retaining younger professionals to stay in Mercer County.
- Sheriff Callahan reported the West Middlesex V.F.W. is hosting the Sportsman's Expo in the evening from 6:00pm to 8:00pm.
- Building & Grounds Director Brian Gruber reported the Insurance Adjuster was at the Courthouse earlier in the week and viewed the damage to the clock in the dome.
- Elections Director Thad Hall recalled the time he personally met Proclamation recipient Robert Hodgson and his wife. He also provided up-dates on ballots, voting machine testing, ballot curing, and training pole workers.

**Recess to Salary Board**

**Public Comment:** Many election questions were asked and answered by Elections Director Thad Hall regarding elections integrity, registering to vote, signature checks at the poles, viewing of voting machine testing, where the voting ballots originate from, and ballot scanning.

**Questions of the Media:** Caleb Stright of the Record Argus asked about the low staffing levels at the jail. Commissioner Coleman advised Warden McDuffie and the Commissioners have been discussing solutions for those staffing levels.

**Motion to Adjourn****Moved:****Seconded:****Attest:**

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**Chief Clerk**

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**Mercer County Board of Commissioners**