

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

October 3, 2024

Members Present: Commissioner McGonigle, Commissioner Finley,
Commissioner Coleman/by phone

Prayer: Pastor Jim Chapin, Kingdom Unification & Living Word Christian Center, Greenville

Pledge of Allegiance: Was held.

Others Present: Nicki Biles, Tim Callahan, Brad Elder, Brian Gruber, Jennifer Hamilton, John Logan, Bill McClure, Christian McElhaney, Stephen Sherman, Amber White, Aliyah Hunt, Krystle MacLean, Jim Chapin, Laura Paxton, Mark McEwen, Caleb Stright, Bill McConnell, Roni Shilling

General Discussion Items: None

Public Comment on Agenda Items: None

2024-430 RESOLUTION to approve 09/26/2024 Commissioners' Meeting MINUTES:

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

EXPENDITURES

2024-431 RESOLUTION to approve DISBURSEMENTS in the following amount of \$11,708,727.68 for the period of 07/28/2024 – 08/31/2024.

Moved: Dr. Coleman

Seconded: Mr. McGonigle

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

EXPENDITURES

2024-432 RESOLUTION to approve DISBURSEMENTS in the following amount of \$6,076,084.45 for the period of 09/01/2024 – 09/28/2024.

Moved: Mr. McGonigle

Seconded: Dr. Coleman

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

ADMINISTRATIVE APPROVALS

2024-433 RESOLUTION to approve ADMINISTRATIVE ACTIONS executed by the Chair on behalf of the Board of Commissioners for the period of 09/03/2024 – 09/30/2024.

- State Food Purchase Program
- DOT Engineering Agreement
- Magnet Forensics Quotation – DA’s office
- Lobbying Certification Form -certification for contracts, grants, loans & cooperative agreements
- Right of Way Clearance Certification – LPS East Gilmore Rd Bridges 2707-2717
- Alex Restoration – Change Order Agreement 09102024
- DCED Contract No C000076089, second amendment

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Dr. Coleman-no phone contact

REFUNDS

2024-434 RESOLUTION to approve the following REFUNDS listed effective 10/03/2024.

NAME/ADDRESS	DISTRICT	R. E.	REFUND	REASON
Newspaper Holdings Inc c/o CNHI, LLC 201 Monroe St, Ste 450 Montgomery, AL 36104	Sharon IV	X	\$ 2,492.69	Assessment Appeal- Court Order
Newspaper Holdings Inc c/o CNHI, LLC 201 Monroe St, Ste 450 Montgomery, AL 36104	Sharon IV	X	\$ 135.58	Assessment Appeal- Court Order

Moved: Mr. McGonigle

Seconded: Dr. Coleman

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

CYS

2024-435 RESOLUTION to enter into AGREEMENTS with the following providers for services listed.

EFFECTIVE 07/01/2024 – 06/30/2025

VENDOR	PROGRAM	RATE	TERM
Cornell Abraxas Group, LLC 2840 Liberty Avenue Suite 300 Pittsburgh, PA 15222	Abraxas I – Male Drug & Alcohol	\$370.76	Daily
	Abraxas I – Intensive Residential	\$400.80	Daily
	Abraxas I – Female Drug & Alcohol	\$384.65	Daily
	LDP – Specialized Treatment	\$418.15	Daily
	LDP – South Mountain Shelter	\$415.63	Daily
	AYC – Fire Setter/Sexual Offender	\$403.26	Daily
	AA – Secure Residential	\$403.26	Daily
	AA – Detention	\$543.56	Daily

Cray Youth & Family Services, Inc. 44 South Beaver Street New Castle, PA 16101	Foster Care	\$59.00	Daily
	Specialized Foster Care	\$89.39	Daily
Parkside Psychological Associates, LLC 435 Chestnut Street Meadville, PA 16335	CART/Trauma Individual/Family Services	\$115.00	Hourly
	CART Trauma Group	\$40.00	Hourly
	Risk Eval/Psychosexual Evaluation	\$1,350.00	Per Eval.
	Sexual Offender Polygraph	\$375.00	Per Poly.
	ABEL Assessment	\$275.00	Per ABEL
	CYS Trauma Consultant	\$155,248.00	Annually
	SMART Program	\$4695.00	Annually
Adelphoi Village, Inc. 1119 Village Way Latrobe, PA 15650	Intensive Supervision – Male	\$404.66	Daily
	Intensive Supervision – M/F MH Focus	\$450.82	Daily
	Sexual Offenses – MH Focus	\$450.82	Daily
	Female Sex Offenders	\$617.57	Daily
	Specialized Setting – M/F MH Focus	\$507.18	Daily
	Complex Case – Male	\$1,132.46	Daily
	Enhanced Supervision	\$493.10	Daily
	Sexual Offenses – La Sa Quik (E.R.)	\$437.74	Daily
	Secure – Sexual Offenses	\$562.54	Daily
	Secure – M/F	\$569.22	Daily
	Specialized Independent Living	\$354.32	Daily
	Diagnostic Evaluation – M/F	\$3,272.52	Per Eval.
	Psychological Services – M/F	\$191.74	Hourly
	Polygraphs	\$482.99	Per Poly.
	Sex Offender Eval. – ABEL, JSOAP – II, SAI-J	\$1,490.26	Per Eval.
Adelphoi Village, Inc. (Cont'd.)	Foster Care – Intensive – Kinship	\$100.11	Daily
	Foster Care – Pregnant & Parenting	\$105.95	Daily
	Foster Care – Teen Focused	\$114.56	Daily
	Foster Care – Agency Owned	\$182.58	Daily

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Dr. Coleman
Yes-Mr. Finley Yes-Dr. Coleman

HUMAN RESOURCES

2024-436 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION

EFFECTIVE

LEVEL/STEP/GRADE

NEW HIRES

JAIL

Sean Whitworth
Corrections Officer

09/30/2024

JCO 00-01 (\$18.78/hr.)

CHILDREN & YOUTH

Jeffery Garrett
Caseworker I

10/07/2024

YCW 00-01 (\$20.05/hr.)

VOTER REGISTRATION

Deborah Fischer
Part-Time Machine Custodian

10/01/2024

ELHR1-10-00 (\$14.46/hr.)

Connie Santell
Part-Time Machine Custodian

10/01/2024

ELHR1-10-00 (\$14.46/hr.)

SEPARATION FROM EMPLOYMENT

CHILDREN & YOUTH

Wesly Stevens
Clerk Typist

09/19/2024

JAIL

Anthony Ideluca
Corrections Officer

09/30/2024

Moved: Mr. McGonigle

Seconded: Dr. Coleman

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

COMMISSIONERS

RESOLUTION VENDOR

AMOUNT

DATE RANGE

2024-437 N/A

N/A

Effective 10/03/2024

Resolution to authorize the County Solicitor to execute a Settlement Agreement and Stipulation for the purpose of settling the 2024 tax assessment appeal filed by Wal-Mart Stores, Inc. #2008 regarding the commercial property located in Pine Township. This Settlement Agreement will reduce the assessed value of the property from \$928,900.00 to \$589,300.00.

Moved: Mr. McGonigle

Seconded: Dr. Coleman

Vote: No-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-438	Chivers Construction Co, Inc. 6700 Tow Road Fairview, PA 16415	\$10,031.04	Effective 10/03/2024

Resolution to accept a change order to replace unsuitable embankment material during reconstruction of Bridge 0213 on K. O. Road in Sugar Grove Township. The original bid unit price total for this project was \$1,605,346.50.

DISCUSSION: County Bridge Engineer Brad Elder reported the work has been completed on the bridges. These resolutions are part of closing out the projects. The unsuitable material was found under the roadway and had to be removed to complete the project.

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Dr. Coleman-no phone contact

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-439	Chivers Construction Co, Inc. 6700 Tow Road Fairview, PA 16415	\$4,739.62	Effective 10/03/2024

Resolution to accept a change order for delays caused by damage to an unmarked gas line during reconstruction of Bridge 0213 on K.O. Road in Sugar Grove Township. The original bid unit price total for this project was \$1,605,346.50.

DISCUSSION: County Bridge Engineer Brad Elder reported the gas line was not identified by One Call and the line had not been marked when it was out in place. Chivers Construction had 'down time' because of the damaged gas line and according to the contract the contractor is required to be paid during that specified 'down time'.

Moved: Mr. McGonigle	Seconded: Dr. Coleman
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-440	Chivers Construction Co, Inc. 670 Tow Road Fairview, PA 16415	\$46,520.71	Effective 10/03/2024

Resolution to amend Resolution 2023-141 regarding reconstruction of Mercer County Bridge 0101 on Halfway Road in Greene Township, Bridge 0213 on K.O. Road in Sugar Grove Township, Bridge 1602 on Stock Farm Road in Lake Township, and Bridge 3017 on Tower Road in Springfield Township. Authorize contract increase resulting from final quantities including overruns, underruns, and elimination of items not required to complete the project. Due to unavoidable variations between the estimated plan quantity and the actual amounts required to complete the work, some bid quantities were found to be over/under-estimated or not needed. Low bid was accepted per plan quantities at \$1,605,346.50. Completed project cost via actual quantities is \$1,651,867.21. Total project cost including all change orders to date is \$1,685,960.50.

DISCUSSION: County Bridge Engineer Brad Elder this resolution is related to four project sites and explained the contract procedures for the amount(s) or unit(s) pricing for the contracts of bridge replacement or reconstruction.

Moved: Mr. McGonigle	Seconded: Dr. Coleman
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

BUILDING & GROUNDS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2024-441	Cummins Sales & Service 7145 Masury Road Hubbard, OH 44425	\$2,667.89	Effective 10/03/2024

Resolution to approve repairs to the Courthouse Emergency Generator.

DISCUSSION: Building & Grounds Director Brian Gruber explained the main programming control panel on the generator stopped functioning properly and currently requires manual operation to start and stop the generator.

Moved: Mr. McGonigle	Seconded: Dr. Coleman
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

COURTS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-442	AOPC/Office of Judicial District Security 601 Commonwealth Ave. Suite 1500 Harrisburg, PA 17120	\$30,000.00	09/30/2024-07/31/2025

Resolution to approve application and participation in the FY 2024-2025 Common Pleas Security Equipment Reimbursement Project. Funding is focused on security enhancements for the Common Pleas Court, specifically in main courthouses or judicial centers where Judges and Court Administration are housed. The project plan is due 11/30/2024 with project completion by 07/31/2025.

Moved: Mr. McGonigle	Seconded: Dr. Coleman
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

COURTS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2024-443	Vidyo, Inc. 27 Madison Ave., Suite 040 Paramus, NJ 07652	\$2,804.85	Effective 10/03/2024

Resolution to approve the purchases of LifeSize Software for video conference use in all Courts. Purchases are to be reimbursed by AOPC through the 2022-2023 Common Pleas Essential Security Equipment Reimbursement Project.

Moved: Mr. McGonigle	Seconded: Dr. Coleman
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

JAIL

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2024-444	Securitas Technology Corp. 11899 Exit 5 Parkway, Suite 100 Fishers, IN 46037	\$61,387.70	Effective 10/03/2024

Resolution to approve an upgrade of Mercer County Jail's current door/intercom Commander EOL software and hardware with updated software and hardware. Cost to be paid from the Mercer County Jail Commissary Fund.

Moved: Mr. McGonigle	Seconded: Dr. Coleman
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

MIS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-445	PFU America, Inc. 3900 Freedom Circle Suite 240 Santa Clara, CA 95054	\$1,095.00	10/2024 – 10/2025

Resolution to approve a one year agreement for service, parts, and labor for Ricoh fi-7700 Scanner. This will be paid from the MIS Contract Maintenance fund.

Moved: Mr. McGonigle	Seconded: Dr. Coleman
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

RECORDER OF DEEDS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-446	IdentiSys, Inc. 7630 Commerce Way Eden Prairie, MN 55344	\$933.00	10/18/2024-10/17/2025

Resolution to approve renewal of onsite service contract, included is scheduled preventative maintenance calls, phone support, parts, and labor and travel for repair services. Costs to be paid from the Recorder of Deed's general budget.

Moved: Mr. McGonigle	Seconded: Dr. Coleman
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

RECORDER OF DEEDS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-447	IdentiSys, Inc. 7630 Commerce Way Eden Prairie, MN 55344	\$320.00	10/18/2024-10/17/2025

Resolution to approve renewal of technical phone support and updates for IDCentre Bronze Software. Costs to be paid from the Recorder of Deed's general budget.

Moved: Mr. McGonigle	Seconded: Dr. Coleman
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

RECORDER OF DEEDS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-448	IdentiSys, Inc. 7630 Commerce Way Eden Prairie, MN 55344	\$341.00	11/17/2024-11/16/2025

Resolution to approve renewal of technical phone support and available updates on Badgepass Smartreg Software. Costs to be paid from the Recorder of Deed's general budget.

Moved: Mr. McGonigle	Seconded: Dr. Coleman
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

SHERIFF

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-449	Laurel Auto Group, Inc. 136 Ford Drive Windber, PA 15963	\$76,460.00	Effective 10/03/2024

Resolution to approve the purchase of two (2) 2024 Ford Interceptor SUV 4 door AWD Police Cruisers at a cost of \$38,230.00 each. Vendor is on COSTARS and is low apparent responsible bid. Cost to be paid from Fund 322, Capital Reserve.

Moved: Mr. McGonigle	Seconded: Dr. Coleman
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

DISPOSITION OF ASSETS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-450	N/A	\$0.00	Effective 10/03/2024

Resolution to approve disposal of items listed below. No bids were received.

- QTY 1 – Kensington Under-desk Basic Keyboard Drawer – K60009US
- QTY 1 – Brother TN-460 high yield toner cartridge
- QTY 2 – P81M Monroe calculator ribbons
- QTY 1 – Unison 56F0Z00 toner

Moved: Mr. McGonigle	Seconded: Dr. Coleman
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

GRANTS

RESOLUTION	GRANTOR:	AMOUNT	DATE RANGE
# 2024-451	Statewide Adoption and Permanency Network (SWAN) Dept. of Human Services Office of Children, Youth and Families Annex, Health & Welfare Building Harrisburg, PA 17120	\$1,300.00	Effective 09/28/2024

Resolution to approve application for National Adoption Day Mini Grant, to plan and execute foster/adoption/permanency recruitment/awareness activities during November 2024 – National Adoption Month. No County match required.

DISCUSSION: Fiscal Manager Nicki Biles read a statement provided by Maggie Saxe of Children and Youth Services that advised this grant funding is used for activities during informational events for potential adoptive and foster parents.

Moved: Mr. McGonigle	Seconded: Dr. Coleman
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

10/03/2024

Old Business: None

New Business: None

Commissioner's Reports:

- Commissioner McGonigle reported Secretary of State Al Schmidt visited the Mercer County Elections Office yesterday. He was available to answer questions about elections, election integrity, and fairness.
- Commissioner Finley read a statement prepared by Elections Director Thad Hall that advised the logic and accuracy testing has been completed. Ballots are being mailed out on October 5th and Mercer County citizens will be able to vote at the Elections Office beginning Monday, October 7th until Tuesday, October 29th.

Elected Official/Department Head Reports: None

Public Comment: None

Questions of the Media: None

Motion to Adjourn

Moved: Mr. McGonigle

Seconded: Dr. Coleman

Attest:

Chief Clerk

Mercer County Board of Commissioners