

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**Meeting Minutes**

**October 9, 2024**

**8:00 AM**

**ATTENDANCE**

Pat Suhrie, Clifford Hughes, William Finley, Jr., Dave Swartz, Dan Goncz, Karen Shipton, Paul Vahaly.

***\*The Meeting Opened with the Pledge to the U.S. Flag at 8:00 AM\****

\*Karen Shipton stated that the meeting was being recorded.

**APPROVAL OF THE AGENDA**

***\*A motion was made by Dave Swartz and seconded by William Finley, Jr. to approve the agenda as presented. Motion carried unanimously.***

**APPROVAL OF MINUTES FROM THE 7/30/2024 MEETING AS PRESENTED**

***\*A motion was made by William Finley, Jr. and seconded by Dave Swartz to approve the minutes from the 7/30/2024 meeting as presented. Motion carried unanimously.***

**PUBLIC COMMENT**

***None.***

**TREASURER'S REPORT**

Karen Shipton reported the following:

**Short Lived Asset Reserve Account:** Opening Balance: (8/31/24) Balance: \$214,935.01. One Transfer from the General Acct on 9/03/24: \$3582.25. Balance as of 9/30/24: \$218,517.26.

**Asset Reserve Restricted Account:** Opening Balance: (8/31/24) Balance: \$98,212.81. One Transfer from the General Acct on 9/03/24: \$1636.88. Balance as of 9/30/24: \$99,849.69.

**General Account:** Opening Balance: (8/31/24) Balance: \$172,163.21. (7) Deposits of \$36,781.58 and (13) Disbursements of \$19,138.82. Balance as of 9/30/24: \$189,805.97.

6:07 PM

10/08/24

Cash Basis

**Neshannock Creek Watershed Joint Mun. Auth.**

**Expenses by Vendor Summary**

September 2024

	Sep 24
Ace fix-it Hardware	14.55
Dalton's Service Co. LLC	3,200.00
Davidson, M. & Associates, Inc.	7,097.00
FNB Commercial Credit Card	50.47
Gannett Fleming, Inc.	2,285.00
Hilltop Machinery Shop	2,116.58
LB Water	480.65
PA One Call System, Inc.	16.30
Penn Power /57/Acct. 577	114.43
Penn Power/835A/Acct. 502	55.65
Penn Power/845/Acct. 628	2,525.77
Plantation Park Camper's Assoc.	276.32
Tri-County Industries, Inc./57	54.97
Tri-County Industries, Inc./845 Perry Hwy	103.05
<b>TOTAL</b>	<b>18,390.74</b>
<b>TRANSFERS FROM GENERAL ACCOUNT:</b>	
To: Short Lived Asset Account:	3,582.25
To: Asset Reserve Res. Account:	1,636.88
<b>TOTAL TRANSFERS &amp; INVOICES:</b>	<b>\$23,609.87</b>

All accounts balance and were reconciled. Karen stated she had copies of all bank statements and invoices should anyone like to review them.

*\*A motion was made by Dave Swartz and seconded by Clifford Hughes to approve the treasurer's report and the payment of bills listed. Motion carried unanimously.*

### **ENGINEER'S REPORT**

Dan Goncz reported the following:

**PA State Police Barracks** – Dan has reviewed the shop drawings and are waiting for Mortimers Excavating to start construction. Gannett Fleming will be providing construction Observation services. The Developer has posted the required escrow to pay for these services, as well as the required Performance Bond.

**Iron Bridge Inn** – On 10/3/2024, Dan met with Iron Bridge Inn regarding their options for sewage disposal. Dan provided a list of key project points for discussion along with a conceptual layout of the proposed sewage facilities should IBI/RR make the decision to convey sewage to the Authority's sewage facilities.

There was a grinder pump agreement prepared for James and Lori Tumpak for their connection for a new house on Autumn Drive in East Lackawannock Township.

There is a written report available.

### **OPERATOR'S REPORT**

The treatment plant produced a good quality effluent discharge throughout the month of August 2024. All parameters were within N.P.D.E.S. permit limits.

The average daily flow for the month of August 2024 was 0.079 mgd.

Grit was cleaned out of the head works, hosed down the clarifiers, drained and cleaned the ultraviolet disinfection system, drained and cleaned the sump pit.

Sludge was hauled by Tri-County Industries, Inc. (5.70T) on 8/08/2024.

Poured sludge drying bed #3 with 15,000 gallons of sludge.

Cleaned sludge drying bed #1.

Drained and cleaned the ultra violet disinfection system.

No grinder pump call outs for August 2024.

There is a full written report available.

### **OLD BUSINESS**

1. Electricity Rates – No action was taken. William Finley, Jr. will check into the county's rate and see if we can get that rate.

### **NEW BUSINESS**

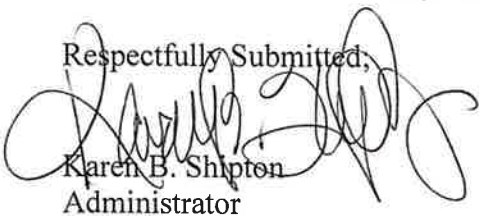
1. Application for Sewage Service – James & Lori Tumpak; 58 Autumn Drive; Mercer, PA 16137. *\*A motion was made by Dave Swartz and seconded by Clifford Hughes to approve the application as presented above for the Tumpak's. Motion carried unanimously.*

2. Request for a Letter of Intent of Sewer Line Extension/SR19 – No action taken.

### **ADJOURNMENT**

*\*A motion was made by Dave Swartz and seconded by Clifford Hughes to adjourn the meeting. Motion carried unanimously.* Meeting adjourned at 9:00AM.

Respectfully Submitted,

A large, stylized handwritten signature in black ink, appearing to read 'Karen B. Shipton', is written over the typed name and title.

Karen B. Shipton  
Administrator