

2024-50 RESOLUTION to approve the following HUMAN RESOURCES actions.

Approve Medical Benefit premium payroll deductions for all non-union full-time employees as follows for 2025. Coverage will remain with Highmark Blue Cross/Blue Shield through the Reschini Group effective 1-1-2025. Premium decrease for 2025 is 7.57%.

2025 Year - Health Care Premium

2025 Rates	Total Monthly Premium	Semi-monthly Pay Deduction (14%)
Single	\$901.87	\$63.13
Employee/Child(ren)	\$1,920.03	\$134.40
Employee/Spouse	\$2,138.28	\$149.67
Family	\$2,343.00	\$164.01

Moved: Mr. McGonigle

Seconded: Dr. Coleman

Vote: Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

2024-51 RESOLUTION to approve the following HUMAN RESOURCES actions.

Approve the pay step increases on their respective anniversaries of Full-Time Date of Hire for all Mercer County employees who are eligible for such an increase during 2025.

Moved: Mr. McGonigle

Seconded: Dr. Coleman

Vote: Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

2024-52 RESOLUTION to approve the following HUMAN RESOURCES actions.

Approve additional Loyalty Pay of \$546 effective beginning on the first Anniversary Date after reaching Step 10 for Professional & Administrative employees for 2025.

Moved: Mr. McGonigle

Seconded: Dr. Coleman

Vote: Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

2024-53 RESOLUTION to approve the following HUMAN RESOURCES actions.

Correct any clerical errors, additions, deletions, or adjustments found in the number and compensation of all County employees for 2025.

Moved: Mr. McGonigle

Seconded: Dr. Coleman

Vote: Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

The following RESOLUTIONS approving the number and compensation (annual salary or hourly rate) of the employees reporting to the various departments as listed below, for the year 2025, are effective January 12, 2025 (The beginning of the 1st full pay period of 2025). **These rates do not include any step increases, upgrades or reclassifications for 2025.**

2024-54 RESOLUTION to approve the following HUMAN RESOURCES actions.

Approve the number and compensation (annual salary or hourly rate) of the employees reporting to the COMMISSIONERS, as set forth below, for the year 2025:

Department	# of Emp	Position	Salaried Wages	Hourly Wages
Commissioners	1	Sr. Chief Clerk	76,655.28	
	2	Administrative Assistant (FT)		23.75 – 24.93
	1	PT Intern		13.00
Registration and Elections	1	Director	69,122.82	
	3	Clerical Assistant		17.97 - 20.42
	1	Clerical Assistant Leader		21.00
	5	PT Machine Custodian/Rover		14.89
Fiscal	1	Fiscal Manager	82,969.90	
	1	Senior Grant Accountant (unfilled)		23.91
	1	Fiscal Assistant		19.51
	1	Temp PT Intern (unfilled)		13.00
Tax Assessment and Tax Claim	1	Director	82,969.90	
	1	Assistant Manager		27.69
	3	Sr. Procedure Clerk - Assessment		21.00
	1	Property Transaction Clerk		21.00
	1	Mapper (1 unfilled)		21.00
	2	Sr. Procedure Clerk – Claim		19.72 - 21.00
	1	Mapper Leader		21.32
MIS	1	Director	98,721.74	
	1	Network Administrator	78,188.50	
	1	Application Support Specialist		30.06
	1	GIS Coordinator		34.38
	1	GIS Technician		26.06
Human Resources	1	Sr. Director (1 unfilled)	71,362.00 - 98,722.00	
	1	Assistant Director (1 unfilled)		27.44 - 38.74

Maintenance	1	Facilities Manager	61,526.14	
	4	Maintenance III (1 unfilled)		17.16 – 21.87
	5	Custodian I (FT)		16.90 - 18.60
	2	Custodian I (PT – 4hrs.)		15.21
Archives	1	Records Technician		20.42
EMA	1	Public Safety Director	88,862.28	
	1	Deputy Director	70,506.02	
	1	Administrative Assistant		25.43
Bridge/Liquid Fuels	1	Engineer	98,721.74	
	1	Engineer Assistant FT (1 unfilled)	64,050.00 - 88,862.00	
	1	Administrative Secretary		21.00
	2	Bridge Maintenance Leader		20.69 – 21.87
	1	Engineering Tech.		24.45
MH/ID	1	MH/ID Administrator	82,969.90	
	2	Program Specialist I		30.93 – 31.55
Veterans' Affairs	1	Director	44,599.88	
	1	Assistant Director		19.51
	1	Administrative Assistant (unfilled)		18.60
Conservation	1	Manager	76,655.28	
	1	Clerical Assistant		18.00
	1	Nutrient Mgmt. Specialist		24.51
	1	Environmental Education Coordinator		27.69
	1	Watershed Specialist (FT) – Grant Funded		22.73
	2	Temp Agricultural Resource Conservationist 2 (FT) (1 unfilled)		17.56 - 31.56
	1	Temp. FT Mosquito BDC Program Coordinator		21.63
	1	Temp. Summer Intern- Mosquito BDS Program (1 unfilled)		15.00
	1	Coordinator Technician		21.87
	2	Agricultural Resource Conservation Specialist		21.63
	2	Seasonal/Summer Interns (PT) (2 unfilled)		13.00

E-911 Center	1	Deputy Director	65,706.16	
	5	Supervisor		21.98 – 29.58
	1	System Administrator		27.91
	1	Staff Development Specialist Supervisor		27.62
	20	Telecommunicator (FT) (1 unfilled)		17.63 – 22.39
	5	Telecommunicator (PT) (4 unfilled)		17.63 – 22.39
CYS	1	Director	87,120.28	
	2	Assistant Director	153,310.56	
	1	CYS Solicitor	98,721.74	
	1	Case Nurse Manager	62,577.06	
	1	Administrative Officer		28.06
	1	Information Technology Tech		27.83
	1	Fiscal Operations Off. I		26.93
	1	Fiscal Operations Off. II	59,598.24	
	1	Fiscal Assistant		24.37
	3	Clerk Typist (1 unfilled)		14.73 – 20.27
	10	Casework Supervisors(1 unfilled)		25.61 – 36.16
	1	Temp. FT Casework Supervisor (CWEL Leave Coverage)		27.14
	2	Program Specialist I/CW Supervisors		33.70
	34	Caseworkers I and II (2 on Leave CWEL) (1 unfilled)		20.05 – 27.14
	2	Temporary FT Caseworker I and II (CWEL Leave Coverage) (2 unfilled)		20.05
5	Case Aide		17.79 – 22.27	
Solicitor	1	Solicitor	54,966.86	

Moved: Mr. McGonigle
Vote: Yes-Mr. Sherman

Seconded: Dr. Coleman
Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

2024-55 RESOLUTION to approve the following HUMAN RESOURCES actions.

Approve the number and listed wage for the employees reporting to the PROTHONOTARY, as set forth below, for the year 2025:

Prothonotary's Office	# of Emp	Position	Salaried Wages	Hourly Wages
	1	Solicitor	4,409.34	
	1	First Deputy		22.73
	1	Second Deputy		23.75
	2	Clerical Assistant		19.33 – 20.14
	1	Chief Clerk		19.87

Moved: Mr. McGonigle

Seconded: Dr. Coleman

Vote: Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

Absent-Prothonotary Williams

2024-56 RESOLUTION to approve the following HUMAN RESOURCES actions.

Approve the number and listed wage for the employees reporting to the PUBLIC DEFENDER'S OFFICE, as set forth below, for the year 2025:

Public Defender's Office	# of Emp	Position	Salaried Wages	Hourly Wages
	1	Public Defender	103,000.04	
	4	Assistant Public Defender (2 unfilled)	309,728.90	
	1	First Assistant P.D.	80,392.52	
	5	Assistant P.D. (PT)	171,081.30	
	1	Paralegal/Sent. Advocate		33.81
	2	Investigator/Intake		22.50 – 31.56
	1	Investigator/Intake (PT) (unfilled)		22.50
	1	Temp. Investigator (PT)		22.50
	2	Administrative Assistant		17.51 – 22.62
	1	Office Manager		28.40
	1	Social Services Advocate		23.91

Moved: Mr. McGonigle

Seconded: Dr. Coleman

Vote: Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

Absent-Public Defender Johnson

2024-57 RESOLUTION to approve the following HUMAN RESOURCES actions.

Approve the number and listed wages for the employees of the JAIL reporting to the COMMISSIONERS and PRISON BOARD, as set forth below, for the year 2025:

Mercer County Jail	# of Emp	Position	Salaried Wages	Hourly Wages
	1	Warden	92,178.32	
	1	Chief Deputy Warden	76,655.28	
	1	Deputy Warden	70,506.02	
	8	Lieutenant		26.30 – 29.58
	1	Work Release Coordinator		33.81
	1	Administrative Assistant		27.36
	3	Asst. Records Coordinator		19.51 – 26.06
	1	Fiscal Assistant		27.91
	3	Jail Counselor		25.75 – 33.81
	1	Corrections Officer/Sergeant		26.36
	3	FT Facility Mgmt. Asst./Corrections Officer		20.91 – 26.36
	66	Corrections Officer (FT) (1 on Long Term Leave) (15 unfilled)		19.25 – 26.36
	5	Corrections Officer (PT) (5 Unfilled)		17.33
	3	Temp. FT Corrections Officers (3 unfilled)		17.33

Moved: Mr. McGonigle

Seconded: Dr. Coleman

Vote: Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

Yes-President of the Prison Board / District Attorney Acker

2024-58 RESOLUTION to approve the following HUMAN RESOURCES actions.

Approve the number and listed wages for the employees reporting to the CONTROLLER, as set forth below, for the year 2025:

Controller's Office	# of Emp	Position	Salaried Wages	Hourly Wages
	1	Deputy Controller	73,005.92	
	4	Auditor (1 unfilled)		30.13 – 38.74
	1	Second Deputy/Network Financial Administrator	76,655.28	
	1	Sr. Procedure Clerk		21.87
	1	Accounting Para Professional		24.96
	1	Solicitor	4,409.34	

Moved: Mr. McGonigle

Seconded: Dr. Coleman

Vote: Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

2024-59 RESOLUTION to approve the following HUMAN RESOURCES actions.

Approve the number and listed wages for the employees reporting to the DISTRICT ATTORNEY, as set forth below, for the year 2025:

DA's office	# of Emp	Position	Salaried Wages	Hourly Wages
	1	First Assistant D.A.	87,787.96	
	7	Assistant D.A.	510,358.10	
	4	Administrative Assistant		17.51 – 24.93
	1	FT Investigator		31.41
		Dir. of Digital Forensics		
	1	FT Investigator DA/DRS Split		27.69
	3	Investigator (PT) – 2 Unfilled		22.50
	2	Clerical Assistant (PT)		19.43 – 20.80
	3	Specialist		22.73 – 29.82
	1	Director – District Atty's Office and Victim Services	56,411.16	
	1	Asst. VW Coordinator		29.82
	1	Juvenile VW Coordinator		28.40
	1	VW Coordinator (PT)		19.47
	1	Temp. VW Coordinator (PT)		23.30

Moved: Mr. McGonigle

Seconded: Dr. Coleman

Vote: Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

Yes-District Attorney Acker

2024-60 RESOLUTION to approve the following HUMAN RESOURCES actions.

Approve the number and listed wages for the employees reporting to the CLERK OF COURTS, REGISTER OF WILLS and CLERK OF ORPHANS COURT, as set forth below, for the year 2025:

Clerk of Courts	# of Emp	Position	Salaried Wages	Hourly Wages
	1	Solicitor	6,233.50	
	1	First Deputy		26.06
	1	Second Deputy		28.40
	6	Sr. Procedure Clerk		18.87 – 21.58
	2	Sr. Procedure Clerk (PT)		20.72 – 20.80
	1	Cost Collection Coordinator		31.56
	1	Cost Collection Coordinator Asst		19.51
Register of Wills	# of Emp	Position	Salaried Wages	Hourly Wages
	1	First Deputy		27.91
	1	Second Deputy		22.62

Moved: Dr. Coleman

Seconded: Mr. McGonigle

Vote: Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

Absent-Clerk and Register DePreta

2024-61 RESOLUTION to approve the following HUMAN RESOURCES actions.

Approve the number and listed wages for the employees reporting to the RECORDER, as set forth below, for the year 2025:

Recorder	# of Emp	Position	Salaried Wages	Hourly Wages
	1	Solicitor	4,409.34	
	1	First Deputy		22.73
	1	Second Deputy		22.62
	3	Clerical Assistant		18.00 – 19.72

Moved: Mr. McGonigle

Seconded: Dr. Coleman

Vote: Yes-Mr. Sherman Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman
 Yes-Recorder Zickar

2024-62 RESOLUTION to approve the following HUMAN RESOURCES actions.

Approve the number and listed wages for the employees reporting to the CORONER, as set forth below, for the year 2025:

Coroner's Office	# of Emp	Position	Salaried Wages	Hourly Wages
	1	Solicitor	4,409.34	
	1	Chief Deputy Coroner PT	6,039.02	
	4	Deputy Coroners (PT)	22,508.98	
	1	Administrative Deputy Coroner		26.70

Moved: Mr. McGonigle

Seconded: Dr. Coleman

Vote: Yes-Mr. Sherman Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman
 Absent-Coroner Libonati

2024-63 RESOLUTION to approve the following HUMAN RESOURCES actions.

Approve the number and listed wages for the employees reporting to the SHERIFF, as set forth below, for the year 2025:

Sheriff's Office	# of Emp	Position	Salaried Wages	Hourly Wages
	1	Solicitor	5,117.06	
	1	Chief/First Deputy	62,577.00	
	1	Deputy Sheriff Captain		31.01
	1	Deputy Sheriff Lieutenant		30.51
	1	Deputy Sheriff Sergeant		30.26
	10	Deputy (FT)		23.52 – 29.26
	3	Administrative Assistant		26.58 – 26.61
	5	Deputy Sheriff (PT)		20.33 – 27.38

Moved: Mr. McGonigle

Seconded: Mr. Sherman

Vote: Yes-Sherman Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman
 Yes-Sheriff Callahan

2024-64 RESOLUTION to approve the following HUMAN RESOURCES actions.

Approve the number and listed wages for employees reporting to the TREASURER, as set forth below, for the year 2025:

Treasurer's Office	# of Emp	Position	Salaried Wages	Hourly Wages
	1	Solicitor	4,409.34	
	1	First Deputy	54,266.42	
	1	Second Deputy		27.36
	1	Clerical Assistant		19.72
	1	Sr. Procedure Clerk		19.72

Moved: Dr. Coleman

Seconded: Mr. Sherman

Vote: Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

Yes-Treasurer White

2024-65 RESOLUTION to approve the following HUMAN RESOURCES actions.

Approve the number and listed wages for employees reporting to the COURTS, as set forth below, for the year 2025:

Court Administration	# of Emp	Position	Salaried Wages	Hourly Wages
	4	Administrative Assistant–Judges		27.04 – 30.41
	1	Admin. Assistant– Court Admin Office		24.82
	1	PT Admin. Assistant – Court Admin. Office		19.51
	4	Law Clerks	222,809.60	
	6	Court Stenographer (1 unfilled)		27.36 – 27.91
	30	Tip Staff/Court Crier (8 unfilled)		12.04
	1	Family Law Master's Secretary		25.43
Juvenile Probation	# of Emp	Position	Salaried Wages	Hourly Wages
	1	Chief Juvenile Prob. Officer	87,120.28	
	1	Dep. Chief Juv. Prob. Officer	76,655.28	
	1	Community Court Program Supervisor		38.74
	10	Juvenile Probation Officers (1 unfilled)		26.77 – 37.98
	1	Fiscal Assistant		27.91
	2	Administrative Assistant		22.62 – 25.43

Domestic Relations	# of Emp	Position	Salaried Wages	Hourly Wages
	1	Director	72,361.64	
	1	Assistant Director	65,706.16	
	3	Conference Officer		28.40
	7	Enforcement Officer (1 unfilled)		19.51 – 27.91
	2	Supervisor		23.91 - 31.56
	2	Enforcement Specialist		24.11 – 30.41
	2	UIFSA Officer		20.51 – 24.82
	2	Intake Officer/Locator		21.13 – 22.30
	3	Sr. Procedure Clerk		19.43 – 20.12
	1	Data Processing Tech.		22.30
DUI School	# of Emp	Position	Salaried Wages	Hourly Wages
	2	Instructors		40.00
Law Library	# of Emp	Position	Salaried Wages	Hourly Wages
	1	Law Librarian		25.98
Magisterial District Justice	# of Emp	Position	Salaried Wages	Hourly Wages
	5	Administrative Assistant		21.58 – 25.43
	14	Sr. Procedure Clerk (FT) (2 unfilled – Odem)		18.87 – 21.39
	1	Sr. Procedure Clerk (PT)		19.33
	2	Temp PT Sr. Procedure Clerk (2 unfilled - Odem)		16.98

Moved: Dr. Coleman

Seconded: Mr. Sherman

Vote: Yes-Mr. Sherman Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman
 Yes-President Judge Wallace by proxy / Court Administrator Mr. McCleary

