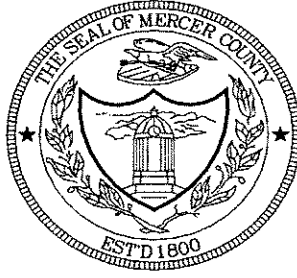


MERCER COUNTY PRISON BOARD

Pete C. Acker, President
Timothy McGonigle, Vice President
Daniel P. Wallace, Secretary
Stephen Sherman II
Tim Callahan
Ann Coleman
Bill Finley



MERCER COUNTY PRISON

Mac McDuffie, Warden
James Scott, Chief Deputy Warden
Jim Baker, Deputy Warden/Security

55 Thompson Road
Mercer, PA 16137
Telephone: 724-662-2700
Fax: 724-662-1047

COUNTY OF MERCER

Prison Board President Pete Acker called to order the December 16th, 2025 Mercer County Prison Board meeting with roll call:

Members Present:

Pete Acker, District Attorney
Daniel Wallace, President Judge
Tim Callahan, Sheriff
Ann Coleman, Commissioner

Members Absent:

Timothy McGonigle, Commissioner
Stephen Sherman, Controller
Bill Finley, Commissioner

Others Present:

Mac McDuffie, Warden
James Scott, Chief Deputy Warden
Jim Baker, Deputy Warden
Corey Evans, IPP House Arrest Officer
Amy Landfair, PBPP Director
Sharin Robb, Administrative Assistant

Approval of Minutes:

President Pete Acker asks for a motion to approve the November Prison Board minutes. Commissioner Coleman makes the first motion, and it was seconded by Sheriff Callahan. Voice vote was unanimous, motion carried.

Wardens Report:

Warden McDuffie begins by stating that for the month of November, there were 160 commitments and 151 releases with an average daily population of 196. He states that the numbers have remained consistent throughout the year and don't anticipate that changing anytime soon.

President Pete Acker asks for a motion to approve the Wardens Report. Secretary Judge Wallace makes the first motion, and it was seconded by Sheriff Callahan. Voice vote was unanimous, motion carried.

IPP Report:

IPP Officer Corey Evans begins by stating that for the month of November, there were 37 successful completions, 9 failures/revocation and 68 referrals for a total of 579 clients. There were 90 jail reports and 3 DUI school completions. Currently, there are 31 participants in Treatment Court, 20 in Veterans Court and 10 in Mental Health Court.

President Pete Acker asks for a motion to approve the IPP Report. Secretary Judge Wallace makes the first motion, and it was seconded by Sheriff Callahan. Voice vote was unanimous, motion carried.

Committee Reports:

None.

New Business:

Warden McDuffie informs the board of a grant through PCCD regarding medication assistance substance use treatment. Mercer County is currently eligible for \$125,000 that would assist with paying for the MAT/MOUD program, medication and the counseling. The jail previously received a grant for the vivitrol shot and once that funding is depleted, the new PCCD grant would cover it as well.

President Pete Acker asks for a motion to recommend to the commissioners the submission and approval of the 2026 Medication Assistance Substance Use Treatment Grant. Secretary Judge Wallace makes the first motion, and it was seconded by Sheriff Callahan. Voice vote was unanimous with Commissioner Coleman abstaining, motion carried.

Old Business:

Warden McDuffie tells the board that he has revised previously discussed employee retention form for new hires. He states that he will forward the form to HR and it'll begin January 1st, 2026.

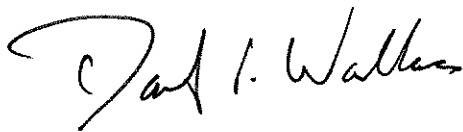
President Pete Acker asks for a motion to approve and initiate the Employee Retention form beginning on January 1st. Secretary Judge Wallace makes the first motion and it was seconded by Commissioner Coleman. Voice vote was unanimous, motion carried.

Vendor Requests:

None.

President Pete Acker asks for a motion to adjourn. Secretary Judge Wallace makes the first motion and it was seconded by Sheriff Callahan. Voice vote was unanimous, motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Daniel I. Wallace". The signature is fluid and cursive, with the first name "Daniel" and last name "Wallace" clearly distinguishable.

Judge Daniel Wallace
Mercer County Prison
Prison Board Secretary