

# MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

July 17, 2025

**Members Present:**

**Prayer:** Father Andy Boyd, Immaculate Heart of Mary Church, Mercer

**Pledge of Allegiance:**

**Others Present:**

**General Discussion Items:**

**Public Comment on Agenda Items:**

**# 2025-295** RESOLUTION to approve 07/03/2025 Commissioners' Meeting MINUTES:

**Moved:**

**Seconded:**

**Vote:**

## **PROCLAMATION**

**# 2025-296** RESOLUTION to approve a PROCLAMATION to recognize TRACY GRAHAM-HUGHES for receiving the Baker and Taylor Black Caucus of the American Library Association Support Staff Award.

**Moved:**

**Seconded:**

**Vote:**

## **REFUNDS**

**# 2025-297** RESOLUTION to approve the following REFUNDS listed effective 07/17/2025.

<b>NAME/ADDRESS</b>	<b>DISTRICT</b>	<b>R.E.</b>	<b>REFUND</b>	<b>REASON</b>
See, Thomas E Etal 151 Wasser Rd Greenville, PA 16125	Greenville Boro	X	\$10.12	Correct Building Information
Burns, John B & Audrene D 101 Orchard Rd New Wilmington, PA 16142	Shenango Twp	X	\$189.61	Mobile Home Razed

**Moved:**

**Seconded:**

**Vote:**

**CYS**

# 2025-298 RESOLUTION to enter into AGREEMENTS with the following providers for services listed.

EFFECTIVE 07/01/2025 – 06/30/2026

<b>VENDOR</b>	<b>PROGRAM</b>	<b>RATE</b>	<b>TERM</b>
<b>Jefferson County Juvenile Detention Center</b> 16001 State Route 7 Steubenville, OH 43952	Jefferson County, Ohio Juvenile Detention	\$225.00	Daily
<b>Computer Aid, Inc.</b> 1390 Ridgeview Drive Allentown, PA 18104	Professional Fiscal Consultancy Services	\$115.00	Hourly
<b>Central Counties Youth Center</b> 148 Paradise Road Bellefonte, PA 16823	Juvenile Detention	\$595.00	Daily
<b>Cray Youth &amp; Family Svcs</b> 44 South Beaver Street New Castle, PA 16101	Foster Care	\$67.18	Daily
	Specialized Foster Care	\$98.18	Daily
	Kinship Care	\$67.18	Daily
<b>Terry O'Hara, Ph.D.</b> 145 44 <sup>th</sup> Street Suite 200 Pittsburgh, PA 15201	Individual Evaluations	\$600.00	Per Eval.
	Interactional/Bonding Evaluations	\$600.00	Per Eval.
	Court Testimony	\$300.00	Per Hour
	No Show Fee	\$150.00	Per Eval.
	Travel Fee	\$125.00	Per Hour
<b>Children's Aid Society of Mercer County</b> 350 West Market Street Mercer, PA 16137	Foster Care	\$78.00	Daily
<b>Children's Aid Society of Mercer County (In-Home)</b> 350 West Market Street Mercer, PA 16137	Mentoring Program	\$400.00	Mon/6 mon.
<b>Pathways Adolescent Center, Inc.</b> 370 North Seneca Street Oil City, PA 16301	Pathways Adolescent Center #402630	\$315.00	Daily
	Pathways Adolescent Center #406990	\$315.00	Daily
	New Beginnings for Girls #416290	\$330.00	Daily
	Transitional Living #2 #456810	\$305.00	Daily
	Transitional Living #3 #456820	\$305.00	Daily
	NB Transitional Living #449370	\$294.40	Daily
	Transitional Living #453790	\$294.00	Daily

	Emergency Shelter	#455270	\$615.00	Daily
	Emergency Shelter Unit 4	#456070	\$615.00	Daily
	Emergency Shelter Unit 8	#435970	\$615.00	Daily
	Emergency Shelter Unit 9	#437370	\$615.00	Daily
	Complex Cases	#454620	\$1,495.00	Daily
	Multiple Complex Cases	#456080	\$1,495.00	Daily
<b>Shippenville Project Point of Light, Inc.</b> 20231 Paint Boulevard Shippenville, PA 16254	Psychological/Sexual Eval – Offender		\$700.00	Per Eval.
	Psychological/Social Eval.		\$500.00	Per Eval.
	Individual Counseling/Psychotherapy (30 min.)		\$65.00	Per 30 min.
	Individual Counseling/Psychotherapy (45 min.)		\$110.00	Per 45 min.
	Individual Counseling/Psychotherapy (60 min.)		\$130.00	Hourly
	Family Counseling		\$130.00	Hourly
	Group Therapy (60 min.)		\$65.00	Hourly
	Group Therapy (90 min.)		\$100.00	Per 90 min.
	Group Therapy (120 min.)		\$130.00	Per 120 min.
	Polygraph		\$550.00	Per Poly
	Internet Monitoring Service – Initial Setup		\$110.00	1 x Fee
	IPPC Monthly Monitoring Fee		\$25.00	Per Month
	Court Services		\$200.00	Hourly

**Moved:**

**Seconded:**

**Vote:**

## **HUMAN RESOURCES**

# 2025-299 RESOLUTION to approve the following HUMAN RESOURCES actions:

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
<b><u>NEW HIRES</u></b>		
<b>TREASURER</b>		
Carl Swartz II	07/16/2025	TCC 04-00-01 (\$17.59/hr.)
Clerical Assistant		

## **TRANSFERS**

### **CLERK OF COURTS**

Kortney Covert	06/15/2025	TCN 08-02-01 (\$21.20/hr.)
Senior Procedure Clerk		*Correction from 06/26/2025 Agenda

## **SEPARATION FROM EMPLOYMENT**

### **E911**

Taylor Johnson	07/27/2025
Telecommunicator	

**JAIL**

Micah Calvin 07/11/2025  
Corrections Officer

Rekina Smith 07/08/2025  
Corrections Officer

**CYS**

Stacey Sindlinger 07/15/2025  
Caseworker I

**Moved:****Seconded:****Vote:****ORDINANCES**

ORDINANCE	TITLE	AMOUNT	DATE RANGE
# 2025-300	N/A	N/A	Effective 07/17/2025

Resolution to adopt and enact Ordinance 2025-004 of the Board of Commissioners, County of Mercer, setting forth a schedule of fees to be effective July 17, 2025, repealing all Ordinances or Resolutions inconsistent herewith; making the provisions hereof severable and providing for future adjustments by Resolution.

**Moved:****Seconded:****Vote:****APPOINTMENTS****RESOLUTION**

**# 2025-301** Resolution to confirm the following Re-appointments to the MERCER COUNTY OPIOID SETTLEMENT ADVISORY BOARD for the term as specified:

Dr. Valerie Roth	08/01/2025 – 07/31/2026
Joshua Leskovic	08/01/2025—07/31/2026
Myron Bundrant	08/01/2025—07/31/2026
Tracy Weimer	08/01/2025—07/31/2026
Amy Landfair	08/01/2025—07/31/2026
Katie Walker	08/01/2025—07/31/2026
Autumn Johnson	08/01/2025—07/31/2026
Judge Ronald Amrhein	08/01/2025—07/31/2026
Cathy Tinglum	08/01/2025—07/31/2026
Tim Harrison	08/01/2025—07/31/2026
Dr. John Gallagher	08/01/2025—07/31/2026
Ben Zimmer	08/01/2025—07/31/2026
Rev. Terry Harrison	08/01/2025—07/31/2026
Tracy Bornick	08/01/2025—07/31/2026

**Moved:**  
**Vote:**

**Seconded:**

**BRIDGE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-302	Pennsylvania Fish and Boat Commission	N/A	Effective 07/17/2025

Resolution to submit a Waiver Request application form to the Pennsylvania Fish and Boat Commission related to the bridge replacement project on Old Mercer Road in East Lackawannock Township. The PADEP Permit Number E4306225-001 references the in-stream restriction dates. This request is to allow Structure Demolition and Temporary Causeway work to be performed during the restrictions, due to insufficient time to construct the project outside of those dates.

**Moved:**  
**Vote:**

**Seconded:**

**BUILDING & GROUNDS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-303	Lins Elevator Service 207 Gist Street Pittsburgh, PA 15219	\$492.40	Effective 07/17/2025

Resolution to approve Lins Elevator Service to purchase brushes for the elevator generator exciter set at the Courthouse. These brushes will replenish stock for brushes used on the last elevator service.

**Moved:**  
**Vote:**

**Seconded:**

**CYS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-304	Bill McCandless Ford 8416 Sharon-Mercer Road Mercer, PA 16137	\$28,579.00	Effective 07/17/2025

Resolution to approve the purchase of a 2025 Ford Escape ACT. Vendor is on COSTARS and is the low apparent responsible quote.

**Moved:**  
**Vote:**

**Seconded:**

**LAWRENCE-MERCER COUNTIES RECYCLING/SOLID WASTE DEPARTMENT**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-305	Maker Construction Corp. 635 W. Main Street Grove City, PA 16127	\$39,988.00	Effective 07/17/2025

Resolution to award the bid for the construction of the glass recycling bunker to Maker Construction Corporation based on their bid of \$39,988.00, subject to Maker Construction Corporation entering into a contract to provide the specified services.

**Moved:**  
**Vote:**

**Seconded:**

**MERCER COUNTY REGIONAL PLANNING COMMISSION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-306	N/A	\$20,199.00	Effective 07/17/2025

Resolution to authorize entering into a FY 2024 CDBG Sub-Grant Agreement with the Medical Equipment Recycling Program for the activity Public Service – Senior Service in the amount of \$20,199.00.

**Moved:**  
**Vote:**

**Seconded:**

**MERCER COUNTY REGIONAL PLANNING COMMISSION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-307	N/A	N/A	Effective 07/17/2025

Resolution to enter into an Agreement between the County of Mercer and Lawrence County Social Services to provide housing rehabilitation delivery services for the Mercer County Main Street Matters Program.

**Moved:**  
**Vote:**

**Seconded:**

**MERCER COUNTY REGIONAL PLANNING COMMISSION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-308	N/A	N/A	Effective 07/17/2025

Resolution to enter into an Agreement between the County of Mercer and Mercer County Regional Planning Commission to provide administrative services for the Mercer County Main Street Matters Program.

**Moved:**  
**Vote:**

**Seconded:**

**MH/ID**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-309	Mercer County Behavioral Health Commission, Inc. 8406 Sharon-Mercer Road Mercer, PA 16137	TBD	07/01/2025-06/30/2026

Resolution to approve the County Agreement on behalf of the MH/ID Program for Fiscal Year 2025-2026. Services to be delivered as a subrecipient include MH/ID fiscal, data and program administrative support, Intake and Assessment, Crisis Intervention, Prevention, Case Management, Supports Coordination, Blended Case Management, MH Peer Support, and Early Intervention Coordination. Scope is limited to anticipated federal and state funding and County will appropriate \$410,000.00 in general match and \$45,000.00 for Drug & Alcohol program support.

**Moved:****Seconded:****Vote:****MH/ID**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-310	Pennsylvania Department of Human Services Bureau of Financial Operations 1 <sup>st</sup> Floor Forum Place Harrisburg, PA 17105	\$129,187.00	07/01/2025-06/30/2026

Resolution to accept FY 2025-2026 Human Services Development Fund (HSDF) tentative allocation, as developed by the PA Office of Social Programs. Approve preliminary distributions in proportion to the preliminary budget, based on unofficial funding and subject to revision. Advances are receipted quarterly:

- United Way of Mercer County - maximum annual amount of \$9,187.00 for outreach and coordination of access to the 211 - information line.
- Mercer County Jail - reimburse up to \$60,000.00 for inmate counseling services.
- Mercer County Area Agency on Aging - maximum annual amount of \$60,000.00 for transportation services.

**Moved:****Seconded:****Vote:**

**PUBLIC SAFETY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-311	Procomm Systems, Inc. 823 Uniontown Road Phillipsburg, NJ 08865	\$7,420.50	Effective 07/17/2025

Resolution to amend Resolution 2023-436 regarding the purchase and installation of Evans Consoles for the E911 Center. Amendment is for the additional cost of \$7,420.50, due to an installation fee increase in labor rates, and the three (3) phase equipment installation option. Cost to be paid from Fund 243, E911 Wireless.

**Moved:****Seconded:****Vote:****DISPOSITION OF ASSETS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-312	N/A	\$1.00	Effective 07/17/2025

Resolution to accept a bid for one (1) wooden child's bench seat with storage. Item sold in "as is", "where is" condition with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

**Moved:****Seconded:****Vote:****DISPOSITION OF ASSETS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-313	N/A	N/A	Effective 07/17/2025

Resolution to approve the disposal of one (1) round white child's table and one (1) blue child's chair. No bids were received.

**Moved:****Seconded:****Vote:****DISPOSITION OF ASSETS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-314	N/A	N/A	Effective 07/17/2025

Resolution to approve the disposal of two (2) HP LaserJet Pro MFP M521dn, one (1) HP LaserJet M506, one (1) HP LaserJet Pro M402n, and one (1) Ricoh SP5300DN. No bids were received.

**Moved:****Seconded:****Vote:**



**DISPOSITION OF ASSETS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-315	N/A	<\$1,000.00	Effective 07/17/2025

Resolution to approve notice of sale. Bids for items are due no later than 07/28/2025 at the office of the Chief Clerk. Items are being sold in “as-is,” “where is” condition with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

- 4 – Acer 17” monitors
- 6 - IBM UPS Units
- 4 – TOA 900 Series Amplifiers A-912MK2
- 8 – Dukane Amps model 9a18758
- 24 – Techworks Analog relay devices

**Moved:****Seconded:****Vote:****GRANTS**

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2025-316	PA Dept. of Community and Economic Development Office of Innovation & Investment CFA Programs Division 400 North Street, 4 <sup>th</sup> Floor Harrisburg, PA 17120-0225	\$1,218,133.00	Effective 07/17/2025

Resolution to approve application for funding from the Commonwealth Financing Authority through the Multimodal Transportation Fund for funding to be used for the Hosack Road Structurally Deficient Bridge Restoration Project. This project involves the replacement of the bridge’s superstructure.

**Moved:****Seconded:****Vote:****Old Business:****New Business:****Commissioner’s Reports:****Recess to Salary Board****Public Comment:**

**Questions of the Media:**

**Motion to Adjourn**

**Moved:**

**Seconded:**

**Attest:**

\_\_\_\_\_  
**Chief Clerk**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**Mercer County Board of Commissioners**