

# MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

October 9, 2025

**Members Present:**

**Prayer:** Pastor Jim Fleck, Bethel Life Church, Greenville

**Pledge of Allegiance:**

**Others Present:**

**General Discussion Items:**

**Public Comment on Agenda Items:**

**# 2025-394** RESOLUTION to approve 09/18/2025 Commissioners' Meeting MINUTES:

**Moved:**

**Seconded:**

**Vote:**

## **PROCLAMATION**

**# 2025-395** RESOLUTION to approve a PROCLAMATION to recognize DIVERSIFIED FAMILY SERVICES, INC. for 40 years of service to the Mercer County Community.

**Moved:**

**Seconded:**

**Vote:**

## **REFUNDS**

**# 2025-396** RESOLUTION to approve the following REFUNDS listed effective 10/09/2025.

| <b>NAME/ADDRESS</b>  | <b>DISTRICT</b> | <b>R.E.</b> | <b>REFUND</b> | <b>REASON</b>                 |
|--|-----------------|-------------|---------------|-------------------------------|
| Derrick, Kristine L Etal<br>2197 Mercer Rd<br>Fredonia, PA 16124     | Delaware Twp    | X           | \$ 8.02       | Corrected Building Assessment |
| Byler, Steven J & Susie Ann A<br>124 Wozniak Rd<br>Mercer, PA 16137  | Lackawannock    | X           | \$165.57      | Corrected Building Assessment |
| Rhodes, David W & Rebecca F<br>75 Fullingmill Rd<br>Mercer, PA 16137 | Jefferson Twp   | X           | \$ 20.70      | Garage Razed due to Fire      |

|  |                |   |          |                            |
|--|----------------|---|----------|----------------------------|
| Bumbaco, Joseph Jr & Dolly<br>127 Gill Rd<br>Grove City, PA 16127  | Pine Twp       | X | \$138.87 | Property Cards<br>Combined |
| Stefanak, Dennis<br>59 Romain Rd<br>Pulaski, PA 16143              | Shenango Twp   | X | \$ 88.13 | Mobile Home Razed          |
| Harrison, David T & Ellen L<br>8 Poplar Rd<br>Greenville, PA 16125 | West Salem Twp | X | \$ 39.72 | Part Land Transfer         |

**Moved:  
Vote:**

**Seconded:**

**CYS**

**# 2025-397** RESOLUTION to enter into AGREEMENTS with the following providers for services listed.  
EFFECTIVE 07/01/2025 – 06/30/2026

| <b>VENDOR</b>  | <b>PROGRAM</b>  | <b>RATE</b>  | <b>TERM</b>  |   |
|--|---|--|--|---|
| <b>Community Health Partnership of Mercer County</b><br>P.O. Box 1201<br>Hermitage, PA 16148 | CTC Mobilizer<br>(28 hrs. x \$33/hr. x 50 wks.)   | \$46,200.00  | Annually   |   |
| <b>Family Pathways, Inc.</b><br>100 Brugh Avenue<br>Butler, PA 16001                         | Contract Addendum 2025-2026:<br>Individual Therapy (per 15-minute intervals)<br>Family Therapy (per 15-minute intervals)  | \$37.50<br>\$37.50                                       | Per 15min<br>Per 15min   |   |
| <b>Perseus House, Inc.</b><br>1511 Peach Street<br>Erie, PA 16501                            | Addendum to 25-26 Contract:<br>Perseus House Enhanced Male RTF (#443510)<br>Perseus House Male RTF (#418410)<br>Andromeda House Female RTF (#433330)<br>Brighter Horizons Female RTF (#441230)<br>Perseus House Enhanced Female RTF (#446480) | \$564.60<br>\$401.00<br>\$476.00<br>\$476.00<br>\$600.00 | Daily<br>Daily<br>Daily<br>Daily<br>Daily                                  |   |
| <b>Bair Foundation of PA</b><br>241 High Street<br>New Wilmington, PA 16142                  | Foster Care Supported<br>Medically Needy – Level I<br>Medically Needy – Level II<br>Medically Needy – Level III<br>Medically Needy – Level IV<br>FC/Kin (0-12)<br>FC/Kin (13-21)  | BA<br>BB<br>BI<br>BC<br>BK<br>BD<br>BL                   | \$100.18<br>\$83.12<br>\$82.91<br>\$87.77<br>\$96.86<br>\$88.24<br>\$93.65 | Daily<br>Daily<br>Daily<br>Daily<br>Daily<br>Daily<br>Daily |

|   |   |    |             |            |
|---|---|----|-------------|------------|
|   | Supported FC/Kin                              | BE | \$114.78    | Daily      |
|   | Young Parent/ Non-Dependent Infant            |    |             |            |
|   | Treatment Foster Care (0-12)                  | BS | \$184.60    | Daily      |
|   | Treatment Foster Care (13-21)                 | BT | \$184.60    | Daily      |
| <b>Keystone Adolescent Center, Inc.</b><br>In-Home Services Contract<br>201 Main Street<br>Greenville, PA 16125 | One-on-One Coaching/Counseling                |    | \$42.00     | Hourly     |
|   | Specialized Transportation                    |    | \$23.00     | Hourly     |
|   | Community Based Family Intervention Program   |    | \$85.00     | Hourly     |
|   | Diversion Program                             |    | \$85.00     | Hourly     |
|   | Community Support Program                     |    | \$32.00     | Hourly     |
|   | Bridge Builders                               |    | \$60.00     | Hourly     |
|   | Aggression Replacement Training (ART)         |    | \$1,145.00  | Per Client |
|   | Botvin Life Skills – 10 Sessions              |    | \$315.00    | Per Group  |
|   | Victim /Community Awareness (VCA)             |    | \$300.00    | Per Group  |
|   | STOP/NCTI Curriculum Program                  |    | \$315.00    | Per Group  |
|   | Jumpstart Program                             |    | \$418.00    | Per Group  |
|   | Safe Dates Program                            |    | \$315.00    | Per Group  |
|   | Summer Enrichment Program                     |    | \$67,568.00 | Flat       |
|   | Strong African American Families (SAAF)       |    | \$72,756.00 | Flat       |
|   | Extraordinary Transportation                  |    | \$40.00     | Hourly     |
|   | Diagnostic Program                            |    | \$2,450.00  | Flat       |
| <b>Gallo &amp; Associates Psychological Services</b>  | Cognitive Assessment                          |    | \$250.00    | Hourly     |
|   | Projected Test. Fee for Cognitive Assessment  |    | \$250.00    | Hourly     |
|   | Mental Health Diagnostic Assessment           |    | \$250.00    | Hourly     |
|   | Projected Test. Fee for Mental Health Assess. |    | \$250.00    | Hourly     |
|   | Bonding/Custody Assessment (per parent/1ch)   |    | \$250.00    | Hourly     |
| <b>Keystone Adolescent Center, Inc.</b><br>201 Main Street<br>Greenville, PA 16125                              | Projected Test. Fee for Bonding/Custody Ass.  |    | \$250.00    | Hourly     |
|   | Group Home – Male                             | MS | \$304.00    | Daily      |
|   | Group Home – Male                             | MI | \$406.00    | Daily      |
|   | Group Home – Female                           | FS | \$304.00    | Daily      |
|   | Group Home – Female                           | FI | \$406.00    | Daily      |
|   | Enhanced Specialized Setting                  | KP | \$1,275.00  | Daily      |
|   | Transitional Living Apt. 1                    | TL | \$209.00    | Daily      |
|   | Transitional Living Apt. 2                    | TL | \$209.00    | Daily      |
|   | Transitional Living Apt. 3                    | TL | \$209.00    | Daily      |
|   | Transitional Living Apt. 4                    | TL | \$209.00    | Daily      |
|   | Transitional Living Apt. 5                    | TL | \$209.00    | Daily      |
|   | Diagnostic Program                            |    | \$2,450.00  | Flat       |
|   | One-on-One Coaching/Counseling                |    | \$42.00     | Hourly     |
|   | Extraordinary Transportation                  |    | \$40.00     | Hourly     |
|   | Enhanced Program – Female                     |    | \$1,261.53  | Daily      |

|  |   |    |            |       |
|--|---|----|------------|-------|
| <b>Sara A. Reed Children's Center</b><br>2445 West 34 <sup>th</sup> Street<br>Erie, PA 16506 | 25-26 Contract:                         |    |            |       |
|  | RTF – Enhanced Reserve Day Bed          |    | \$323.00   | Daily |
|  | RTF – Reserve Day Bed                   |    | \$259.00   | Daily |
|  | RTF – Enhanced Day Bed                  |    | \$1,042.00 | Daily |
|  | RTF – JCAHO                             |    | \$785.00   | Daily |
| <b>George Junior Republic In PA</b><br>233 George Junior Road<br>Grove City, PA 16127        | Regular Residential (Multiple 407460)   | RG | \$329.30   | Daily |
|  | Special Needs (Multiple 408140)         | SN | \$412.19   | Daily |
|  | Drug & Alcohol (408210)                 | DA | \$340.01   | Daily |
|  | Diagnostic (407920)                     | DX | \$353.45   | Daily |
|  | Intensive Supervision (Multiple 407830) | IS | \$526.83   | Daily |
|  | GJR Secure (454420)                     | SD | \$730.99   | Daily |
|  | Special Needs M.A. (Multiple 408120)    | SM | \$199.65   | Daily |
|  | Drug & Alcohol M.A. (408210)            | DM | \$82.94    | Daily |

**Moved:  
Vote:**

**Seconded:**

### **HUMAN RESOURCES**

**# 2025-398 RESOLUTION** to approve the following HUMAN RESOURCES actions:

| <b>NAME/POSITION</b>                       | <b>EFFECTIVE</b> | <b>LEVEL/STEP/GRADE</b>  |
|--|------------------|--|
| <b><u>NEW HIRES</u></b>                    |                  |  |
| <b>E911</b>                                |                  |  |
| Melanie Metzgar<br>PT Telecommunicator     | 09/29/2025       | TCE-00-01 (\$20.24/hr.)  |
| <b>CYS</b>                                 |                  |  |
| Angela Pickens<br>Caseworker I             | 10/06/2025       | YCW-00-01 (\$20.65/hr.)  |
| <b><u>TRANSFERS</u></b>                    |                  |  |
| <b>DISTRICT ATTORNEY</b>                   |                  |  |
| Jessica Lasko<br>Technology Specialist     | 09/21/2025       | PA04-03-01 (\$21.0150/hr.)<br>Salary Board Action 09/18/2025           |
| Aliyah Hunt<br>FT Administrative Assistant | 10/12/2025       | PA-03-00-01 (\$17.51/hr.)<br>Transfer from PT                          |
| <b>CYS</b>                                 |                  |  |
| Jysseca Gohn<br>Caseworker Supervisor      | 10/19/2025       | PA-07-03-01 (\$27.04/hr.)<br>Transfer from Temp. Caseworker Supervisor |
| Camryn Billig<br>Caseworker I              | 10/19/2025       | YCW-00-01 (\$20.65/hr.)<br>Transfer from Temp. Caseworker I            |

|   |            |   |
|---|------------|---|
| Gina Fertig<br>Temp Resource Care Caseworker Supervisor | 10/19/2025 | YCW-07-02 (\$27.13/hr.)<br>Transfer from CWII                   |
| Shelby Andrusky<br>Resource Care Caseworker Supervisor  | 10/19/2025 | PA07-04-01 (\$28.12/hr.)<br>Transfer from Caseworker Supervisor |
| <b>BUILDING/GROUNDS</b>                                 |            |   |
| Heath Miller<br>Maintenance III                         | 10/20/2025 | TCC09-05-01 (\$23.04/hr.)<br>Transfer from Corrections Officer  |
| <b>E911</b>   |            |   |
| Samantha Bees<br>Telecommunicator Supervisor            | 09/21/2025 | PA07-04-01 (\$26.3646/hr.)<br>Salary Board Action               |
| Valerie Hartman<br>Telecommunicator Supervisor          | 09/21/2025 | PA07-09-01 (\$33.2321/hr.)<br>Position Reclassification         |
| David Landfried<br>Telecommunicator Supervisor          | 09/21/2025 | PA07-04-01 (\$26.3646/hr.)<br>Salary Board Action               |
| Alicia Miller<br>Telecommunicator Supervisor            | 09/21/2025 | PA07-04-01 (\$26.3646/hr.)<br>Position Reclassification         |
| Jasmine Morris<br>Staff Develop/Supervisor              | 09/21/2025 | PA07-07-01 (\$30.0851/hr.)<br>Position Reclassification         |
| Jolene Parker<br>Telecommunicator Supervisor            | 09/21/2025 | PA07-06-01 (\$28.6530/hr.)<br>Position Reclassification         |
| Lauren Tabachka<br>PT Telecommunicator                  | 09/21/2025 | TCE-05-01 (\$25.00/hr.)<br>Correction from 09/18/2025 Agenda    |
| <b>JAIL</b>   |            |   |
| Jonathan Bain<br>Maintenance/CO                         | 09/29/2025 | JCO-00-02 (\$21.72/hr.)<br>Transfer from Corrections Officer    |
| <b>VETERAN'S AFFAIRS</b>                                |            |   |
| Bernard Grenier<br>Director                             | 09/21/2025 | PA07-00-01 (\$26.77/hr.)<br>Position Reclassification           |
| Venti Cozart<br>Assistant Director                      | 09/21/2025 | PA05-00-01 (\$21.63/hr.)<br>Position Reclassification           |
| Tanner Powell<br>Administrative Assistant               | 09/21/2025 | TCC07-00-01 (\$19.07/hr.)<br>Position Reclassification          |

**SEPARATION FROM EMPLOYMENT****JAIL**

|                     |            |
|---------------------|------------|
| Eric Reiter         | 09/28/2025 |
| Corrections Officer |            |

**DISTRICT ATTORNEY**

|                          |            |
|--------------------------|------------|
| Christine McDuffie       | 10/04/2025 |
| Administrative Assistant |            |

**Moved:****Seconded:****Vote:****HUMAN RESOURCES**

# 2025-399 RESOLUTION to approve the following HUMAN RESOURCES actions for positions reporting to the Courts:

| <b><u>NAME/POSITION</u></b>    | <b><u>EFFECTIVE</u></b> | <b><u>LEVEL/STEP/GRADE</u></b> |
|--------------------------------|-------------------------|--------------------------------|
| <b><u>TRANSFERS</u></b>        |                         |                                |
| <b>DISTRICT JUSTICE ARTHUR</b> |                         |                                |
| Lana Webster                   | 09/07/2025              | PA04-06-01 (\$23.64/hr.)       |
| Administrative Assistant       |                         | Correction from 09/04/2025     |

**SEPARATION FROM EMPLOYMENT****JUDGE AMRHEIN**

|                               |            |
|-------------------------------|------------|
| Madilyn Elder                 | 09/25/2025 |
| Temp Administrative Assistant |            |

**JUDGE NESBITT**

|                   |            |
|-------------------|------------|
| Christopher Strem | 09/23/2025 |
| Law Clerk         |            |

**Moved:****Seconded:****Vote:****COMMISSIONERS**

| <b><u>RESOLUTION</u></b> | <b><u>VENDOR/CONTRACT</u></b> | <b><u>AMOUNT</u></b> | <b><u>DATE RANGE</u></b> |
|--------------------------|-------------------------------|----------------------|--------------------------|
| # 2025-400               | N/A                           | N/A                  | Effective 10/09/2025     |

Resolution to authorize the Chief Clerk to execute a Participation Agreement for the Purdue Pharma L.P. and Sackler Family Settlement and a Participation Agreement for the Secondary Manufacturer's Settlements involving eight (8) opioid manufacturers. Allocation of settlement funds are subject to state statutes.

**Moved:****Seconded:****Vote:**

**COMMISSIONERS**

| RESOLUTION | VENDOR/CONTRACT  | AMOUNT      | DATE RANGE           |
|------------|--|-------------|----------------------|
| # 2025-401 | Family Services of NW PA<br>7 West State Street, Suite 202<br>Sharon, PA 16146 | \$72,160.00 | Effective 10/09/2025 |

Resolution to approve an agreement to issue funds to Family Services of NW PA to provide critical support services to individuals with opioid use disorders and their families per the Opioid Settlement Fund distribution to the County.

**Moved:****Seconded:****Vote:****BRIDGE**

| RESOLUTION | VENDOR/CONTRACT  | AMOUNT      | DATE RANGE           |
|------------|--|-------------|----------------------|
| # 2025-402 | Herbert, Rowland, and<br>Grubic, Inc.<br>220 West Kensinger Dr., Suite 100<br>Cranberry Township, PA 16066<br>Work Order 2025-01 | \$32,700.00 | Effective 10/09/2025 |

Resolution to accept Work Order 2025-01 for consultant services related to Mercer County Bridge 1916 on Hassell Road in Jefferson Township. This is to prepare bidding documents for high priority maintenance items identified during a routine inspection on August 21, 2025. Per PennDOT Publication 238, these should be mitigated within 6 months.

**Moved:****Seconded:****Vote:****BRIDGE**

| RESOLUTION | VENDOR/CONTRACT   | AMOUNT     | DATE RANGE           |
|------------|---|------------|----------------------|
| # 2025-403 | GovConnection, Inc.<br>2275 Research Blvd, Suite 360<br>Rockville, MD 20855 | \$1,585.90 | Effective 10/09/2025 |

Resolution to approve the purchase of two (2) Smart Buy Pro Mini 400 G9 desktop computers for use by the Bridge Department staff. These desktop computers will replace the current computers. Cost to be paid from Fund 204.

**Moved:****Seconded:****Vote:**

**BRIDGE**

| RESOLUTION | VENDOR/CONTRACT   | AMOUNT         | DATE RANGE           |
|------------|---|----------------|----------------------|
| # 2025-404 | A Merante Contracting Inc.<br>4740 Streets Run Road<br>Pittsburgh, PA 15236<br>/ ECMS #1670 | \$2,355,222.20 | Effective 10/09/2025 |

Resolution to accept the low bid and proceed with entering into contract for reconstruction of Mercer County Bridge 2606 on Old Mercer Road in East Lackawannock Township. This project is 80% federally funded, 15% state funded , and 5% locally funded vis reimbursement agreement R20010010. Motion is contingent upon PennDOT's ECMS review and acceptance process.

**Moved:****Seconded:****Vote:****BRIDGE**

| RESOLUTION | VENDOR/CONTRACT   | AMOUNT         | DATE RANGE           |
|------------|---|----------------|----------------------|
| # 2025-405 | Pennsylvania Department<br>of Transportation and<br>Mercer County | \$1,027,849.00 | Effective 10/09/2025 |

Resolution to amend Resolutions 2025-024, 2024-507, 2023-379, 2023-248, and 2020-430 for the Old Mercer Road Bridge 2606 related to Reimbursement Agreement No R20010010 using 80% federal funds, 15% state funds, and 5% local funds. This is to reimburse Mercer County for project costs vis the Transportation Improvement Program (TIP). The total reimbursement agreement is now \$3,232,849.00.

**Moved:****Seconded:****Vote:****BUILDINGS & GROUNDS**

| RESOLUTION | VENDOR/CONTRACT  | AMOUNT      | DATE RANGE           |
|------------|--|-------------|----------------------|
| # 2025-406 | Roth Mechanical<br>3820 Esther Lane<br>Hermitage, PA 16148 | \$11,875.00 | Effective 10/09/2025 |

Resolution to approve replacement of the controller for the HVAC/Boilers at the 107 North Diamond Street building. The current controller is obsolete and nonfunctioning, failing to control the heat or air conditioning in the building. Cost is for labor and the replacement controller.

**Moved:****Seconded:****Vote:**



**BUILDING & GROUNDS**

| RESOLUTION | VENDOR/CONTRACT   | AMOUNT     | DATE RANGE           |
|------------|---|------------|----------------------|
| # 2025-407 | Hearn Paper Company<br>856 N. Meridian Road<br>Youngstown, OH 44509 | \$2,254.00 | Effective 10/09/2025 |

Resolution to approve the purchase of eight (8) skids of rock salt from Hearn Paper Company for salting the parking lots for the winter season.

**Moved:**

**Seconded:**

**Vote:**

**BUILDING & GROUNDS**

| RESOLUTION | VENDOR/CONTRACT  | AMOUNT     | DATE RANGE           |
|------------|--|------------|----------------------|
| # 2025-408 | Desantis Solutions<br>100 Mead Avenue<br>Meadville, PA 16335 | \$2,601.90 | Effective 10/09/2025 |

Resolution to approve the purchase of six (6) skids of “Hot Shot” from the Desantis Solutions for use on public outside walkways on County property for the winter season.

**Moved:**

**Seconded:**

**Vote:**

**COURTS**

| RESOLUTION | VENDOR/CONTRACT  | AMOUNT   | DATE RANGE           |
|------------|--|----------|----------------------|
| # 2025-409 | Dagostino Electro Services<br>600 Mifflin Road<br>Pittsburgh, PA 15207 | \$659.29 | Effective 10/09/2025 |

Resolution to approve the purchase of one (1) Shure Mic Charging Station/battery unit for Courtroom #1. The charging station is used for the wireless microphone. The purchase is to be funded by the DUI Admin Fund (Fund 208).

**Moved:**

**Seconded:**

**Vote:**

**DISTRICT ATTORNEY**

| RESOLUTION | VENDOR/CONTRACT   | AMOUNT     | DATE RANGE            |
|------------|---|------------|-----------------------|
| # 2025-410 | Corrections Development<br>P.O. Box 7017<br>Penndel, PA 19047 | \$6,925.00 | 01/01/2026-12/31/2026 |

Resolution to approve the annual renewal of Prosecutor Management for maintenance and upgrades to the District Attorney’s Office software, including necessary technical, reporting, and database support.

**Moved:**  
**Vote:**

**Seconded:**

**PUBLIC SAFETY**

| RESOLUTION | VENDOR/CONTRACT   | AMOUNT     | DATE RANGE            |
|------------|---|------------|-----------------------|
| # 2025-411 | IDSi International<br>2125 Center Ave., Suite 611<br>Fort Lee, NJ 07024 | \$6,075.00 | 11/30/2025-11/29/2026 |

Resolution to approve the renewal for the Hazconnect Billing Software Platform. This software is used to track Tier II Reports and invoicing for planning and chemical fees as they are reported. There is no cost increase from the previous year. Cost to be paid from Hazmat Fund 250.

**Moved:**  
**Vote:**

**Seconded:**

**SHERIFF**

| RESOLUTION | VENDOR/CONTRACT  | AMOUNT                 | DATE RANGE           |
|------------|--|------------------------|----------------------|
| # 2025-412 | AT&T First Net<br>P.O. Box 6463<br>Carol Stream, IL 61097-6463 | \$1,775.52<br>annually | Effective 10/09/2025 |

Resolution to approve the Sheriff's Office to acquire four (4) MiFi devices for cellular service to aid the MDT computer use in the Sheriff's Office vehicle fleet. Cost to be paid from the Sheriff's Office budget.

**Moved:**  
**Vote:**

**Seconded:**

**TAX ASSESSMENT AND CLAIM**

| RESOLUTION | VENDOR/CONTRACT  | AMOUNT   | DATE RANGE           |
|------------|--|----------|----------------------|
| # 2025-413 | AEC Group, LLC<br>3000 Montour Church Road<br>Oakdale, PA 15071-9487 | \$900.88 | Effective 10/09/2025 |

Resolution to approve the purchase of four (4) wireless headsets compatible with the County phone system to be used by staff in the Tax Office.

**Moved:**  
**Vote:**

**Seconded:**

**GRANTS**

| RESOLUTION | GRANTOR                                    | AMOUNT               | DATE RANGE           |
|------------|--|----------------------|----------------------|
| # 2025-414 | Firehouse Subs<br>Public Safety Foundation | Up to<br>\$39,000.00 | Effective 10/09/2025 |

Resolution to approve an application, not to exceed \$39,000.00, for a Firehouse Subs Foundation Grant. This grant is for the Mercer County Sheriff's Office to purchase a 2025 Polaris Ranger Side by Side. This is a one-time grant. No County match required.

**Moved:****Seconded:****Vote:****Old Business:****New Business:****Commissioner's Reports:****Recess to Salary Board****Public Comment:****Questions of the Media:****Motion to Adjourn****Moved:****Seconded:****Attest:**

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**Chief Clerk**

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**Mercer County Board of Commissioners**