

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

November 6, 2025

Members Present:

Prayer: Todd VanDyke, Kingdom Unification Church

Pledge of Allegiance:

Others Present:

General Discussion Items:

Public Comment on Agenda Items:

2025-427 RESOLUTION to approve 10/16/2025 Commissioners' Meeting MINUTES:

Moved:

Seconded:

Vote:

PROCLAMATION

2025-428 RESOLUTION to approve a PROCLAMATION to recognize NORTHERN MERCER COUNTY COMMUNITY FOUNDATION for the 25th anniversary of their Foundation.

Moved:

Seconded:

Vote:

PROCLAMATION

2025-429 RESOLUTION to approve a PROCLAMATION to recognize the MERCER COUNTY BRANCH OF THE NAACP for the celebration of their 60th Annual Freedom Fund Gala.

Moved:

Seconded:

Vote:

PROCLAMATION

2025-430 RESOLUTION to approve a PROCLAMATION to recognize PENN-NORTHWEST DEVELOPMENT CORPORATION (PNDC) for their 40th anniversary.

Moved:

Seconded:

Vote:

PROCLAMATION

2025-431 RESOLUTION to approve PROCLAMATIONS to recognize the 2025 PENN-NORTHWEST AWARDS;

- Richard Stevenson – Lifetime Achievement Award
- Gary Gulla – Improvement Movement Team Champion
- Gary Hinkson – Improvement Movement Team Champion
- Mark Longietti – Improvement Movement Team Champion
- Adrianna Padilla – Homegrown Award
- Castle Canning – New Industry Spotlight
- Primary Health Network – Local Industry Spotlight

Moved:

Seconded:

Vote:

PROCLAMATION

2025-432 RESOLUTION to approve PROCLAMATIONS to recognize the 2025 SHENANGO VALLEY CHAMBER OF COMMERCE PHOENIX AWARDS;

- Envy Hair & Nail Studio – New Business Start-up
- City of Hermitage Water Pollution Control Department – Innovation
- Sunbelt Solomon – Growth Manufacturing
- Hurricane Ventures – Growth Business
- Primary Health Network – Beautification
- Mercer County Food Bank – Non-Profit
- Sharon Regional Health System – Phoenix Rising Award

Moved:

Seconded:

Vote:

PROCLAMATION

2025-433 RESOLUTION to approve PROCLAMATIONS to recognize the 2025 GREENVILLE CHAMBER OF COMMERCE AWARDS;

- Jeff Blair – Business Person of the Year
- Jamestown Coating Technologies – Business of the Year
- Keystone Adolescent Center – Non-Profit Organization of the Year
- Tailgating for Tots – Boomtown Eagle Award

Moved:

Seconded:

Vote:

REFUNDS

2025-434 RESOLUTION to approve the following REFUND listed effective 11/06/2025.

NAME/ADDRESS	DISTRICT	R.E.	REFUND	REASON
Curtin, Philip H Etal 216 Henry Rd Greenville, PA 16125	Otter Creek Twp	X	\$22.70	Pictometry-add deck/ remove buildings

Moved:

Seconded:

Vote:

CYS

2025-435 RESOLUTION to enter into AGREEMENTS with the following providers for services listed.

EFFECTIVE 07/01/2025 – 06/30/2026

VENDOR	PROGRAM		RATE	TERM
Community Specialists	General Residential Program	SH	\$343.44	Daily
Corporation d/b/a	Drug & Alcohol Program	NM	\$400.09	Daily
New Outlook Academy	Shelter Program	SP	\$421.25	Daily
900 Agnew Road	Specialized Settings Program	SS	\$436.41	Daily
Pittsburgh, PA 15227	Enhanced Support Program	AC	\$1,219.00	Daily
(25-26 Contract)	Psychiatric Evaluation – billed to County only when insurance does not cover the cost.		\$472.65	Per Eval.
Families United Network, Inc.	Outcome Focused Foster Care (0-21)	CK	\$75.15	Daily
276 Ashler Manor Drive	Foster Care – Mother/Child	MC	\$129.39	Daily
Muncy, PA 17756	Foster Care – Transitional – Ages 14 +	TF	\$149.46	Daily
(25-26 Contract)	Outcome Focused – Intensive	IF	\$112.17	Daily
	Specialized Level I Medical	MO	\$47.90	Daily
	Specialized Level II Medical	MT	\$41.34	Daily
	Specialized Level III Medical	MH	\$38.54	Daily
	Specialized Level IV Medical	MF	\$22.44	Daily
Outside In School of Experiential Education, Inc.	Pathway to Recovery Residential Substance		\$359.00	Daily
196 Hamill School Road	Abuse Program – MA paid	(PR)		
Bolivar, PA 15923	Voyagers Residential	(VO)	\$348.00	Daily
(25-26 Contract)	Guided Path Residential	(GP)	\$1,126.00	Daily
Family Care for Children & Youth, Inc.	Family Based Services (3-21)	FA	\$77.18	Daily
25 Belford Boulevard	Family Based Services (0-3)	FB	\$67.54	Daily
Milton, PA 17837	Emergency Family Based (3-21)	FV	\$77.18	Daily
(25-26 Contract)	Emergency Family Based (0-3)	FW	\$67.54	Daily
	Medically Fragile Level 1	MA	\$65.20	Daily
	Medically Fragile Level 2	MB	\$57.11	Daily
	Medically Fragile Level 3	MC	\$40.77	Daily
	Medically Fragile Level 4	MD	\$38.63	Daily
	Kinship Care	KA	\$70.43	Daily

The Clock Tower Schools 99 Aldan Avenue #5001 Glen Mills, PA 19342 (25-26 Contract)	Boys Residential	\$305.00	Daily
Avanco International, Inc. 12685 Wiltonshire Drive Clifton, VA 20124 25-26 Contract previously sent on April 3 rd , 2024, for signature for the 25-26 Fiscal Year - Completed	AFCARS Upgrade & Maintenance	\$2,913.88	Flat
Avanco International, Inc. 12685 Wiltonshire Drive Clifton, VA 20124 25-26 Contract previously sent on April 3 rd , 2024, for signature for the 25-26 Fiscal Year - Completed	CAPS – CWIS	\$3,604.71	Annually
Avanco International, Inc. 12685 Wiltonshire Drive Clifton, VA 20124 25-26 Contract previously sent on April 3 rd , 2024, for signature for the 25-26 Fiscal Year - Completed	CAPS User Agreement	\$34,661.42	Annually
Avanco International, Inc. 12685 Wiltonshire Drive Clifton, VA 20124 25-26 Contract previously sent on April 3 rd , 2024, for signature for the 25-26 Fiscal Year - Completed	HIPPA Business Agreement		
Avanco International, Inc. 12685 Wiltonshire Drive Clifton, VA 20124 25-26 Contract previously sent on April 3 rd , 2024, for signature for the 25-26 Fiscal Year - Completed	Consulting Services:		
	Research Analyst	\$54.50	Hourly
	Junior Programmer	\$65.40	Hourly
	Junior Programmer Analyst	\$73.00	Hourly
	Programmer Analyst	\$76.20	Hourly
	Senior Programmer Analyst	\$78.70	Hourly
	Developer	\$92.50	Hourly
	Senior Developer	\$111.20	Hourly
	Project Director	\$125.00	Hourly

Moved:
Vote:

Seconded:

HUMAN RESOURCES

2025-436 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
IPP		
Zachary Phipps Specialty Courts Coordinator	11/03/2025	PA06-01-01 (\$24.51/hr.)
E-911		
Kirsten Norris PT Telecommunicator	11/17/2025	TCE-00-01 (\$20.24/hr.)
CONTROLLER'S OFFICE		
Samantha Duty Sr. Accounting Clerk	10/27/2025	TCC07-00-01 (\$19.07/hr.)
JAIL		
Joseph Didiano Corrections Officer	11/03/2025	JCO-00-01 (\$19.25/hr.)
<u>TRANSFERS</u>		
DISTRICT ATTORNEY		
Jessica Lasko Technology Specialist	09/21/2025	PA04-07-01 (\$24.82/hr.) Correction from 10/9/2025
PUBLIC DEFENDER:		
Maximilian Snowden Assistant Public Defender	11/03/2025	ATTY-00-01 (\$67,291 salary) Transfer from Law Clerk
<u>SEPARATION FROM EMPLOYMENT</u>		
CYS		
Kimberly Byers Caseworker I	10/23/2025	
E911		
Lauren Tabachka PT Telecommunicator	11/05/2025	
JAIL		
Ali Fagnano Corrections Officer	10/25/2025	Rescinded Resignation Correction from 10/16/2025

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-437 RESOLUTION to approve the following HUMAN RESOURCES actions for positions reporting to the Courts:

NAME/POSITION <u>NEW HIRES</u>	EFFECTIVE	LEVEL/STEP/GRADE
DISTRICT JUDGE ODEM Elyza Delgado Senior Procedure Clerk	11/03/2025	TCN06-00-01 (\$18.87/hr.)
JUDGE NESBIT Jennifer Lapinski Judicial Law Clerk	11/03/2025	LCLK1-10-00 (\$70,702.40/yr)

SEPARATION FROM EMPLOYMENT

DOMESTIC RELATIONS Kelly Heckathorn Intake Officer	11/06/2025
DISTRICT JUDGE STRAUB Paidyn Hale Senior Procedure Clerk	10/21/2025

Moved: **Seconded:**
Vote:

ORDINANCES

ORDINANCE	TITLE	AMOUNT	DATE RANGE
# 2025-438	N/A	N/A	Effective 11/06/2025

Resolution to authorize advertising Ordinance 2025-006 of the Board of Commissioners, County of Mercer, establishing a Uniform Parcel Identifier System by providing for a depository agency of the County's tax maps and digital mapping data to be effective January 1, 2026; repealing all Ordinances or Resolutions inconsistent herewith; making the provisions hereof severable and providing for future adjustments by Resolution.

Moved: **Seconded:**
Vote:

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-439	Rae of Hope 212 Lincoln Avenue Farrell, PA 16121	\$25,335.38	Effective 11/06/2025

Resolution to approve an agreement to issue funds to Rae of Hope Recovery House to assist in the purchase of a house and items needed for a licensed men's recovery house per the Opioid Settlement Fund distribution to the County.

Moved:**Seconded:****Vote:****COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-440	Carry All Products (CAP) 1556 Mt. Pleasant-Connellsville Rd. Mt. Pleasant, PA 15666	N/A	Effective 11/06/2025

Resolution to enter into a Memorandum of Understanding (MOU) with CAP Glass for the pick-up, transportation, and processing of glass containers collected from the drop-off recycling program.

Moved:**Seconded:****Vote:****CENTRAL POSTAGE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-441	Pitney Bowes P.O. Box 981022 Boston, MA 02298-1022	\$46,124.40	Effective 11/06/2025

Resolution to approve a sixty (60) month lease agreement with the vendor for the lease of a SendPro 360 with a 10lb interfaced weighing feature, 160 LPM speed, machine interface, and peripherals at a cost of \$768.74 monthly, billed quarterly at \$2,306.22.

Moved:**Seconded:****Vote:**

CHILDREN & YOUTH

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-442	Glancy's Lawn Care, Inc. 1185 East Lake Road Transfer, PA 16154	\$3,000.00	Effective 11/06/2025

Resolution to approve the installation of a stone pad for a shed at the Independent Living Center. A set-up fee for equipment was not charged due to Glancy's Lawn Care having machinery at the Center for another project. Cost to be paid from the Independent Living Grant Fund.

Moved:**Seconded:****Vote:****CHILDREN & YOUTH**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-443	Glancy's Lawn Care, Inc. 1185 East Lake Road Transfer, PA 16154	\$13,440.00	Effective 11/06/2025

Resolution to approve a change order to the bid for concrete pads at the Independent Living Center. This change is due to the building permit requirements. The permit called for an engineer design which required larger holes, more concrete, and additional upright support posts. Additional cost to be paid from the Independent Living Grant Fund.

Moved:**Seconded:****Vote:****CHILDREN & YOUTH**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-444	Glancy's Lawn Care, Inc. 1185 East Lake Road Transfer, PA 16154	\$9,000.00	Effective 11/06/2025

Resolution to approve a change order to the bid for the pavilion at the Independent Living Center. This change is due to the building permit requirements. The permit called for an engineer design which required additional upright support posts, larger overhangs, larger headers, and enclosed eaves. Additional cost to be paid from the Independent Living Grant Fund.

Moved:**Seconded:****Vote:**

CHILDREN & YOUTH

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-445	GovConnection, Inc. 2275 Research Blvd., Suite 360 Rockville, MD 20855	\$4,929.00	Effective 11/06/2025

Resolution to amend Resolution 2025-127 to approve the purchase of three (3) Microsoft Surface Laptops at a cost of \$1,436.00 each and three (3) Surface Dock 2's at a cost of \$207.00 each, for use by new positions at Children and Youth Services. Cost to be paid from the Information Technology Grant.

Moved:**Seconded:****Vote:****CLERK OF COURTS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-446	Amazon Capital Services P.O. Box 035184 Seattle, WA 98124-5184	\$7,124.85	Effective 11/06/2025

Resolution to approve the purchase of fifteen (15) RICOH fi-8040 Scanners at a cost of \$474.99 each, for scanning documents into the daily case management system in the Clerk of Court's Office. These new scanners will replace the current scanners which will become unsupported with new software updates. Cost to be paid from the Clerk of Court's Automation Fund 313.

Moved:**Seconded:****Vote:****DISTRICT ATTORNEY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-447	McCandless Ford 8416 Sharon Mercer Road Mercer, PA 16137	\$43,930.00	Effective 11/06/2025

Resolution to approve the purchase of one (1) 2025 Ford Interceptor SUV, 4 door, AWD Police Cruiser. Vendor is on COSTARS Contract #013-156 and is low apparent bid. Cost to be paid from Fund 322, Capital Reserve.

Moved:**Seconded:****Vote:**

DISTRICT ATTORNEY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-448	Kush Kustoms LLC 151 Lopes Lane Greensburg, PA 15601	\$11,422.24	Effective 11/06/2025

Resolution to approve the purchase of emergency/safety equipment and installation of equipment in one 2025 Ford Interceptor SUV, 4 door, AWD Police Cruiser. Vendor is low apparent bid. Cost to be paid from Fund 322, Capital Reserve.

Moved:**Seconded:****Vote:****JAIL**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-449	Pitney Bowes P.O. Box 981022 Boston, MA 02298-1022	\$4,771.80	Effective 11/06/2025

Resolution to approve a sixty (60) month lease agreement with the vendor for the lease of a SendPro C200 Version 4 postage meter machine with scale, machine interface, and peripherals at a cost of \$79.53 per month, billed quarterly at \$238.59

Moved:**Seconded:****Vote:****JAIL**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-450	Securitas Technology Corp. 3800 Tabs Drive Uniontown, OH 44685	\$14,420.00	Effective 11/06/2025

Resolution to approve a contract with the vendor for the purchase of equipment and software programming for paging in the jail facility. Costs to be paid from the Commissary Fund.

Moved:**Seconded:****Vote:**

LAWRENCE-MERCER COUNTY RECYCLING/SOLID WASTE DEPARTMENT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-451	The Sign Guys 1 Victor Way Sharon, PA 16146	Not to exceed \$12,000.00	Effective 11/06/2025

Resolution to approve the purchase of signs from The Sign Guys in Sharon, PA for the Glass Recycling Program. Services will include the design, printing, and installation of vinyl signs for seven glass collection containers, and the purchase of an acknowledgement sign for the glass recycling bunker. All costs are 100% reimbursable from the PA DEP 902 Glass Recycling Program grant funds.

Moved:**Seconded:****Vote:****MIS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-452	Dagostino Electronic Services, Inc. 600 Mifflin Road Pittsburgh, PA 15207	\$2,442.00	09/01/2025 - 08/31/2026

Resolution to approve support/upgrades for current Video Management System used by the County. This will be paid for by various departments.

Moved:**Seconded:****Vote:****PROTHONOTARY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-453	Amazon Capital Services P.O. Box 035184 Seattle, WA 98124-5184	\$2,849.94	Effective 11/06/2025

Resolution to approve the purchase of six (6) RICOH fi-8040 Scanners at a cost of \$474.99 each, for scanning documents into the daily case management system in the Prothonotary's Office. These new scanners will replace the current scanners which will become unsupported with new software updates. Cost to be paid from the Prothonotary's Office Automation Fund 312.

Moved:**Seconded:****Vote:**

PROTHONOTARY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-454	Paymentus 11605 N. Community House Road Suite 300 Charlotte, NC 28277	N/A	Effective 11/06/2025

Resolution to approve a Merchant Agreement with the vendor to provide processing services for credit card transactions at the Prothonotary's Office. There is no cost to the County of Mercer.

Moved:**Seconded:****Vote:****PUBLIC DEFENDER**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-455	Karpel Solutions 9717 Landmark Prkwy Dr. Suite 200 St. Louis, MO 63127	\$8,625.00	10/2025-09/2026

Resolution to approve the annual renewal for the Public Defender's electronic case management system, which includes annual maintenance, hosting, and hosted eDiscovery for fifteen users.

Moved:**Seconded:****Vote:****RECORDER OF DEEDS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-456	High Tech Accessory Items, Inc. 742 Mink Avenue #143 Murrells Inlet, SC 29576	\$1,056.60	10/01/2025-09/30/2026

Resolution to approve the annual software renewal for key fobs and DocuGate software for public users to prepay for copies from online records (DG-SW).

Moved:**Seconded:****Vote:****SECURITY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-457	Point Security, Inc P.O. Box 100 Linwood, NC 27299	\$1,270.75	Effective 11/06/2025

Resolution to approve the required annual preventative maintenance inspection and radiation health survey on the Smiths Detection Baggage X-ray System in the Courthouse.

Moved:
Vote:

Seconded:

SECURITY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-458	Garrett 1881 W. State Street Garland, TX 75042	\$7,113.32	Effective 11/06/2025

Resolution to approve the purchase, delivery, and installation of one (1) Garrett Paragon Walk-Through Metal Detector for use in the security screening area of the Courthouse. The current walk-through detector is near end of life and is increasingly difficult to maintain. Vendor is on State Contract # GS-07F-025DA.

Moved:
Vote:

Seconded:

TAX ASSESSMENT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-459	N/A	N/A	Effective 11/06/2025

Resolution to approve the Clean and Green Valuation Application to enroll property owners with qualifying land into the Clean and Green – Pennsylvania Farmland and Forest Land Assessment Program (Act 319). This application will be available in the Tax Assessment Office and also on the Tax Assessment Office website.

Moved:
Vote:

Seconded:

TAX ASSESSMENT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-460	Tyler Technologies, Inc. P.O. Box 203556 Dallas, TX 75320-3556	\$109,515.00	12/01/2025-11/30/2026

Resolution to approve the renewal of Oracle, CAMA, Inquiry, Appeals, Tax Extension, and Maintenance for software and support. Cost amount has increased by \$4,855.00 from the previous year.

Moved:
Vote:

Seconded:

TAX ASSESSMENT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-461	Amazon Capital Services P.O. Box 035184 Seattle, WA 98124-5184	\$2,374.95	Effective 11/06/2025

Resolution to approve the purchase of five (5) RICOH fi-8040 Scanners at a cost of \$474.99 each, for scanning documents into the daily case management system in the Tax Office. These new scanners will replace the current scanners which will become unsupported with new software updates. Cost to be paid from General Fund Durable Goods.

Moved:**Seconded:****Vote:****TAX ASSESSMENT/CLAIM**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-462	Paymentus 11605 N. Community House Road Suite 300 Charlotte, NC 28277	N/A	Effective 11/06/2025

Resolution to approve a Merchant Agreement with the vendor to provide processing services for credit card transactions at the Tax Assessment/Claim Office. There is no cost to the County of Mercer.

Moved:**Seconded:****Vote:****VETERANS AFFAIRS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-463	Tyler Technologies 5101 Tennyson Pkwy Plano, TX 75024	\$1,903.76	08/02/2025 – 08/01/2026

Resolution to approve the renewal of VetraSpec State Solution license and maintenance support for four (4) users at a cost of \$475.94 each. This software provides access to Veterans' service records and benefits and renews annually subject to a 30-day notice.

Moved:**Seconded:****Vote:**

VOTER REGISTRATION/ELECTION

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-464	Quadient, Inc. Dept 3689 P.O. Box 123689 Dallas, TX 75312-3689	\$1,834.28	10/23/2025-10/22/2026

Resolution to approve the maintenance agreement for an Omaton 2112 Envelopener. This cost is an increase of \$366.85 from the previous year's agreement. Cost to be paid by the Election Integrity Grant.

Moved:**Seconded:****Vote:****GRANTS**

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2025-465	PA Dept. of Environmental Protection Rachel Carson Building 400 Market Street Harrisburg, PA 17101	Estimated \$30,000.00	Effective 11/06/2025

Resolution to approve an application from Mercer County for an Act 101, Section 904 grant, for the Municipal Recycling Program Performance funding that calculates an award based on the recycling tonnage collected during the previous (2024) calendar year.

Moved:**Seconded:****Vote:****GRANTS**

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2025-466	Pennsylvania Department of Community and Economic Development 400 North Street, Fourth Floor Harrisburg, PA 17120	\$371,407.61	07/01/2025-06/30/2026

Resolution to accept an award for the Election Integrity Grant Program (EIGP), a grant for the administration of elections. The grant fund was established as an amendment to the Pennsylvania Election Code per the Act of July 11, 2022. No County match is required.

Moved:**Seconded:****Vote:**

Old Business:

New Business:

Commissioner's Reports:

Recess to Salary Board

Public Comment:

Questions of the Media:

Motion to Adjourn

Moved:

Seconded:

Attest:

Chief Clerk

Mercer County Board of Commissioners