

## MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

February 6, 2025

**Members Present:** Commissioner McGonigle, Commissioner Finley, Commissioner Coleman

**Prayer:** Pastor Jim Sanderbeck, Antioch International Ministries

**Pledge of Allegiance:** Was held.

**Others Present:** Peter Acker, Brad Elder, Bernard Grenier, Thad Hall, Frank Jannetti, John Logan, Bill McClure, Mac McDuffie, Christian McElhaney, Dave Moyer, Stephen Sherman, Angela Sorg, Aliyah Hunt, Joanie Micsky, Jason Cochran-Joanna Cochran and family, Vance Oakes, Jim Sanderbeck, David Basnak, Charles Baldoff, Monica McDowell, Megan Gahring, Todd Hittle, James Mclusky, Jason Newton, Jeff Lockard, Jon Laird, Jerry Heckman, Mike Renner, Rick Reither, Greg Miller, Bill McConnell, Roni Shilling

**General Discussion Items:** Two requests for Use of Courthouse Grounds were approved.

1. The Mercer County Community Band for the Summer Concert Series,
2. Mercer Art Commission/Mercer Area Boomtown for the Brews, Bikes & Bands Event.

**Public Comment on Agenda Items:** Many members of the attendees commented favorably on the bond issue regarding the County Radio Project, citing their reasons for having an updated and reliable radio system in the County. Those who expressed their comments were; Grove City Boro Manager Vance Oakes, Jackson Center Fire Chief Jerry Heckman, Chief Deputy Dave Moyer, Jefferson Township Police Chief and Fire Chief Jeff Lockard, Hempfield Township Supervisor Todd Hittle, Fire Chief's Association President Jon Laird, Emergycare Manager Dave Basnak, Shenango Township Police Chief Jason Newton, Deputy Greg Miller

**# 2025-036 RESOLUTION** to approve 01/16/2025 Commissioners' Meeting MINUTES:

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

### **PROCLAMATIONS**

**# 2025-037 RESOLUTION** to approve a PROCLAMATION to recognize JASON COCHRAN for receiving the award of Correctional Officer of the year for 2024 for Mercer County Prison.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

## **REFUNDS**

# **2025-038** RESOLUTION to approve the following REFUND listed effective 02/06/2025.

<b>NAME/ADDRESS</b>	<b>DISTRICT</b>	<b>R.E.</b>	<b>REFUND</b>	<b>REASON</b>
Kalasky Rentals, LLC 3502 Sharon Road West Middlesex, PA 16159	West Middlesex Borough	X	\$92.71	Part land & Building Transfer

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

## **CYS**

# **2025-039** RESOLUTION to enter into AGREEMENT(s) with the following providers for services listed.

EFFECTIVE 07/01/2024 – 06/30/2025

<b>VENDOR</b>	<b>PROGRAM</b>	<b>RATE</b>	<b>TERM</b>
<b>Preventative Aftercare, Inc.</b>	Intensive with Triple P: (\$41.61 per 15 min.)	\$166.44	Hourly
24-25 Contract Addendum	Intensive: (\$41.61 per 15 min.)	\$166.44	Hourly
233 George Junior Road Grove City, PA 16127	Triple P: (\$53.76 per 15 min.)	\$215.06	Hourly
<b>Dennis P. Becotte, Ph.D.</b>	All Forensic Evaluation Work	\$250.00	Hourly
1122 Muriel Street Pittsburgh, PA 15203	Expert Court Testimony	\$250.00	Hourly

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

## **HUMAN RESOURCES**

# **2025-040** RESOLUTION to approve the following HUMAN RESOURCES actions:

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
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### **NEW HIRES**

#### **CYS**

Lacy Kiger Caseworker I	01/16/2025	YCW 00-01 (\$20.05/hr.)
Taylor Eaton Caseworker I	01/21/2025	YCW 00-01 (\$20.05/hr.)
Renee Dahlstrom Caseworker I	01/27/2025	YCW 00-01 (\$20.05/hr.)

#### **DOMESTIC RELATIONS**

Corte Williams Enforcement Officer	02/24/2025	PA 04-00-01 (\$19.51/hr.)
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02/06/2025

Laura Murray Enforcement Officer	02/24/2025	PA 04-00-01 (\$19.51/hr.)
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**HUMAN RESOURCES**

Nicole Sweitzer Assistant Director	02/28/2025	PA 07-05-01 (\$31.41/hr.)
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**IPP**

Steven Edwards Specialty Court Coordinator	02/04/2025	PA 06-00-01 (\$23.91/hr.)
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**SOIL CONSERVATION**

Joshua Fleming Intern	02/10/2025	ENVI 1-10-00 (\$13.00/hr.)
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**TRANSFERS**

**CYS**

Sam Walgenbach Caseworker II	01/23/2025	YCW 02-01 (\$22.40/hr.) Transfer from Caseworker I
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**\*STEP/RATE CORRECTION\***

Kathryn Shawley Caseworker II	02/01/2025	YCW 00-02 (\$20.83/hr.) Transfer from Caseworker I
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**PUBLIC DEFENDER**

Ashley Mealy Administrative Assistant	02/03/2025	PA 03-04-01 (\$19.70/hr.) Transfer from Senior Procedure Clerk (Clerk of Courts)
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**SEPARATION FROM EMPLOYMENT**

**CYS**

Lacy Kiger Caseworker I	01/29/2025	
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Molly Bucheral Caseworker II	02/03/2025	
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**JAIL**

Thomas Gottlieb Corrections Officer	02/02/2025	
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**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

**ORDINANCES**

ORDINANCE	TITLE	AMOUNT	DATE RANGE
# 2025-041	N/A	N/A	Effective 02/06/2025

Resolution to adopt and enact Ordinance #2025-001 of the Board of Commissioners, County of Mercer, Commonwealth of Pennsylvania, imposing a Countywide Hotel Room Rental Excise Tax, setting a rate of taxation at 5% of the consideration paid for hotel lodging; providing for the collection of the tax; requiring monthly remittance to the County Treasurer; providing for a 4% administrative fee; restricting use of funds received from the tax; providing for fees, penalties, and other administrative requirements; making provisions severable; repealing inconsistent ordinances; and providing an effective date.

**Moved:** Mr. McGonigle**Seconded:** Mr. Finley**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**ORDINANCES**

ORDINANCE	TITLE	AMOUNT	DATE RANGE
# 2025-042	N/A	N/A	Effective 02/06/2025

Resolution to approve the advertisement of proposed Ordinance #2025-002 of the Board of Commissioners, County of Mercer, Commonwealth of Pennsylvania, setting forth a schedule of fees and costs to be paid to Local Tax Collectors, other than those collecting in Cities within the County, effective 01/01/2026, repealing all Ordinances or Resolutions inconsistent herewith, making the provisions hereof several, and providing for future adjustment by Resolution.

**DISCUSSION:** Commissioner Coleman announced that this Ordinance is being proposed now because the Ordinance is required, by law, to be enacted prior to February 15, 2025, because of the elections for the Local Tax Collectors.

**Moved:** Mr. McGonigle**Seconded:** Mr. Finley**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**ORDINANCES**

ORDINANCE	TITLE	AMOUNT	DATE RANGE
# 2025-043	N/A	N/A	Effective 02/06/2025

Resolution to approve advertisement of proposed Ordinance #2025-003, of the Board of Commissioners of Mercer County, Commonwealth of Pennsylvania, authorizing the incurrence of nonelectoral debt by the issuance of general obligation bonds, in a maximum amount currently estimated not to exceed \$20,000,000.00, but subject to further calculations and recommendations of the County's fiscal consultant and finance team, for the purpose of funding various capital projects and capital improvements to County facilities.

**Moved:** Mr. McGonigle**Seconded:** Mr. Finley**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

## **ORDINANCES**

ORDINANCE	TITLE	AMOUNT	DATE RANGE
# 2025-044	N/A	N/A	Effective 02/06/2025

Resolution to adopt and enact Ordinance 3-1980, Amendment 46, an Ordinance amending Ordinance No. 3 of 1980 entitles "An Ordinance providing for the County of Mercer to set weight limits on County-owned and County-maintained bridges and to close County-owned and County-maintained bridges, pending repair of the same, pursuant to the authority granted to the County of Mercer in the Vehicle Code, Act of June 17, 1976, P.L. 162 No 81 § 1 et seq, 75 PA C.S.A. § 101 et seq." by amending weight limits on designated County owned bridges and penalties for violation thereof.

**DISCUSSION:** Bridge Engineer Brad Elder advised the changes of weight limits on County bridges is the result of required inspections performed on the bridges. He explained the weight limits change due to damage and deterioration.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

## **COMMISSIONERS**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-045	N/A	\$10,000.00	Effective 02/06/2025

Resolution to authorize payment to Anthony Tedesco in the amount of \$10,000.00, minus applicable wage withholding and deductions, representing the County's contribution towards the settlement between Anthony Tedesco, Tim Callahan, and the Mercer County Sheriff.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

## **COMMISSIONERS**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-046	PA Chiefs of Police Assoc. 3905 N. Front Street Harrisburg, PA 17110	\$13,164.00	Effective 01/01/2025

Resolution to approve the renewal of Livescan/CPIN maintenance fee for 2025. This will be the last year that the County will pay for the renewal on the following two machines:

- Greenville Regional PD \$6,582.00
- City of Farrell \$6,582.00

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-047	Kinzua Allegheny Consulting Services, LLC 23 Gates Hollow Bradford, PA 16701	\$10,000.00	Effective 02/06/2025

Resolution to approve and execute a one year agreement with Kinzua Allegheny Consulting Services, LLC, to provide administrative support to the Mercer County Agricultural Land Preservation Board for the purpose of securing agricultural conservation easements in Mercer County. The consultant will be compensated in an annual amount of \$10,000.00 and will be paid \$2,500.00 quarterly.

**Moved:** Mr. McGonigle**Seconded:** Mr. Finley**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-048	N/A	N/A	Effective 02/06/2025

Resolution to approve and execute a Tax Assessment Appeal and Settlement Agreement and Stipulation with Sharpsville Area School District, Borough of Sharpsville, and 855 Woodland LLC regarding commercial property located at 855 Woodland Road, Sharpsville. This was an appeal filed by the Sharpsville Area School District from a decision of the Mercer County Board of Assessment Appeals, reducing the assessed value of the property from \$175,350.00 to \$31,700.00. The settlement agreement sets the assessed value of the property at \$34,160.00.

**DISCUSSION:** Solicitor McConnell advised this is a reverse Tax Assessment Appeal that was filed by the Taxing Authority and the County is agreeing to the settlement. Commissioner McGonigle asked if there were limitations on what the property could be used for. Solicitor McConnell advised he was provided information from Tax Assessment that there are limitations on the uses of the property, which was previously a church, due to its location being in a residential district.

**Moved:** Mr. McGonigle**Seconded:** Mr. Finley**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-049	Rora Chemicals 3379 Saranac Drive Sharpsville, PA 16150	\$160,212.00	01/01/2025-12/31/2027

Resolution to approve renewal of contract for Custodial Services for a three (3) year term at various County properties, with the option to extend an additional year until 12/31/2028. Vendor is low apparent responsible bid.

Mercer MDJ	3 days per week	\$130 per week	\$6,760 per year
Farrell MDJ	3 days per week	\$130 per week	\$6,760 per year
Sharon MDJ	3 days per week	\$130 per week	\$6,760 per year
Greenville MDJ	3 days per week	\$130 per week	\$6,760 per year
Bridge Department	3 days per week	\$130 per week	\$6,760 per year
Grove City MDJ	3 days per week	\$167 per week	\$8,684 per year
CYS, Independent Living	5 days per week	\$210 per week	\$10,920 per year

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-050	N/A	N/A	Effective 02/06/2025

Resolution to approve a Tax Exemption Appeal Settlement Agreement and Stipulation with Emergycare, Inc., Greenville Area School District, and Hempfield Township, changing the tax status of commercial property owned by Emergycare, Inc., located at 35 Sixth Avenue, Greenville, PA., to exempt effective January 1, 2025.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-051	Trails End Conservancy 2535 N. Hermitage Road Hermitage, PA 16148	\$57,000.00	Effective 02/06/2025

Resolution to approve an agreement to issue funds to support the costs involved with The Phoenix Project, a youth substance abuse prevention project. The Project will use equine assisted therapies to build a positive skill set with youth who are at risk for substance abuse per the Opioid Settlement Fund distribution to the County.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-052	Community Arts Experience P.O. Box 50 75 Mercer Avenue Wheatland, PA 16161	\$80,519.00	Effective 02/06/2025

Resolution to approve an agreement to issue funds to the Recovery Community Organization (RCO) Expansion Project. The expansion will enhance faith-based recovery programs by addressing spiritual, mental, and physical aspects of healing during recovery of opioid and substance use disorders. It is expected that approximately 300 individuals will benefit from this expanded program, per the Opioid Settlement Fund distribution to the County.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-053	Hermitage Rotary P.O. Box 1313 Hermitage, PA 16148	\$75,000.00	Effective 02/06/2025

Resolution to approve an agreement to issue funds to continue a media campaign through the Mercer County Opioid Media Outreach program, educating the community about the opioid crisis. The media campaign will involve radio, direct mailings, social media, and other advertisements that will provide awareness of the opioid crisis and where to receive help, per the Opioid Settlement Fund distribution to the County.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**BRIDGE**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-054	JET Excavating Co. 4354 East South Range Road Middletown, OH 44442 / ECMS #112678	\$987,959.00	Effective 02/06/2025

Resolution to accept the low bid and proceed with entering into a contract for reconstruction of Mercer County Bridges 2107 & 2108 on Hosack Road in Jackson Township. This project is 100% federally funded via reimbursement agreement R19010008. Motion is contingent upon PennDOT's ECMS review and acceptance process.

**DISCUSSION:** Bridge Engineer Brad Elder advised there were 6 bidders, and this was a great winning bid. He said the middle bridge, which has been closed since 2018, will be completed first. There is a third bridge that still needs to be completed. Mr. Elder stated there are 5 bridge projects that will be worked on this summer.

Fire Chief Jerry Heckman spoke about the difficulties with the bridges being closed on Hosack  
02/06/2025



Road especially with response times for the fire department and EMS. He and the residents of Hosack Road are very thankful the bridges are being replaced and opened this year.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

### **BRIDGE**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-055	Skydio, Inc. 3000 Clearview Way San Mateo, CA 94402	\$7,523.00	Effective 02/06/2025

Resolution to approve the purchase of a small, unmanned aircraft system (sUAS), a.k.a. drone, to assist in the collection of bridge inspection data. The County bridge engineer has obtained the required sUAS remote pilot license from the FAA. Per PennDOT Publication 238 (Bridge Safety Inspection Manual), Chapter 1.13: "Drones can provide close-up visual inspection of areas which may be inaccessible without costly traffic control or access equipment. They can also assist in accessing areas which are otherwise inaccessible, possibly due to flooding or close proximity of a railroad. This visual observation from the drone can be used to identify areas of defects, which require physical inspection methods, such as sounding to define the extent and severity of the defect." The Skydio 2+ Enterprise Kit was recommended by a consultant that has extensive experience performing bridge inspections utilizing various drone systems. The County Liquid Fuels Fund will be used for this purchase.

**DISCUSSION:** Bridge Engineer Brad Elder advised this drone will be a valuable tool to his Office and will be used on a daily basis. The drone will be able to inspect areas that may otherwise may not be able to be seen.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

### **COURTS**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-056	Checkpoint Security Solutions 3817 Spencer Street Harvey, LA 70058	\$691.80	Effective 02/06/2025

Resolution to approve the purchase of four (4) handheld metal detectors for use at the Courthouse. Purchase to be reimbursed by AOPC through the 2024-2025 Common Pleas Essential Security Equipment Reimbursement Project.

**DISCUSSION:** Public Safety Director Frank Jannetti said these detectors will replace the detectors currently being used, which are older, and need replaced.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

## **COURTS**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-057	North American Rescue, LLC 35 Tedwall Court Greer, SC 29650-4791	\$7,777.74	Effective 02/06/2025

Resolution to approve the purchase of six (6) Stop The Bleed Hemorrhage Control Kit Stations for use at the Courthouse. Purchase to be reimbursed by AOPC through the 2024-2025 Common Pleas Essential Security Equipment Reimbursement Project.

**DISCUSSION:** Public Safety Director Frank Jannetti reported the kits will be placed throughout the Courthouse to be used, if necessary, in the event of an emergency.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

## **DISTRICT ATTORNEY**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-058	Pennsylvania District Attorney's Institute 2929 N. Front Street Harrisburg, PA 17110	N/A	01/01/2025-12/31/2025

Resolution to approve an agreement to implement the PA SAVIN System for victim information and notification, 24/7 via a toll-free phone line, web access, SMS, or TTD. There is no cost to the County. The County shall refresh inmate population data every thirty (30) days.

**DISCUSSION:** D.A. Acker reported this is a no cost system that notifies victims when defendants are released from jail.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

## **PUBLIC SAFETY**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-059	Gov Connection, Inc. DBA/Connection P.O. Box 536477 Pittsburgh, PA 15253-5906	\$10,858.75	Effective 02/06/2025

Resolution to authorize payment to Gov Connection, Inc. for the purchase of seven (7) CTO HP Elitebook 860 16 inch laptops. The laptops will be used throughout the Department of Public Safety. Cost to be paid from Hazmat and 911 funds.

**DISCUSSION:** Public Safety Director Frank Jannetti reported two of the laptops will be used for training 911 dispatchers, one will be in the Command Post, and four will be for administrative use.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**PUBLIC SAFETY**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-060	Cummins Sales and Service 7145 Masury Road Hubbard, OH 44425	\$3,104.93	Effective 02/06/2025

Resolution to authorize payment to Cummins for repairs to the generator at the Sandy Lake-McComb Tower Site.

DISCUSSION: Public Safety Director Frank Jannetti advised during a power outage in Sandy Lake, the generator did not power up correctly when the power was restored, and it was discovered the problem was a water pump issue.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**PUBLIC SAFETY/911**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-061	Staples P.O. Box 70242 Philadelphia, PA 19176-0242	\$2,494.00	Effective 02/06/2025

Resolution to approve the purchase of an IDEAL 4001 P-5 Security Cross-cut Multi-Media Commercial Shredder. This purchase is to correct a deficiency found in the most recent C.L.E.A.N IT audit.

DISCUSSION: Public Safety Frank Jannetti reported during the CLEAN Audit, it was discovered a deficiency with the shredder machine. Shredders are required to have the ability to cross-cut and shred papers.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**PUBLIC SAFETY/HAZMAT**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-062	OHD, LLLP (Occupational Health Dynamics) 2200 Resource Drive Birmingham, AL 35242	\$6,295.00	Effective 02/06/2025

Resolution to enter a 5-year service contract with OHD for calibration and maintenance for our QuantFit fit tester. This equipment must be calibrated every year.

DISCUSSION: Public Safety Director Frank Jannetti reported this device calibrates the fire fighter's masks and public safety gas masks.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**TAX ASSESSMENT**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-063	Richard G. English & Associates, Inc. 191 Connelly Blvd. Sharon, PA 16146	\$111,710.00	01/01/2025 – 12/31/2025

Resolution to approve an Agreement to provide assessment evaluation and related services. Mercer County will pay vendor \$6,900.00 per month, on a monthly basis, for a total of \$82,800.00. There is a 2.00% cost increase from the 2024 contract amount and a 2.00% cost increase for field inspection services. For the period of April 1, 2025, through October 31, 2025, additional services are contracted for field inspection of properties relative to use of Pictometry technology. For these inspection services, Mercer County will pay vendor \$4,130.00 per month, for a total of \$28,910.00.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**VETERANS AFFAIRS**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-064	FlagZone, LLC 105A Industrial Drive Gilbertsville, PA 19525	\$19,814.40	Effective 02/06/2025

Resolution to approve the purchase of 23,040 cemetery flags at a cost of \$0.86 each. The price reflects no change from 2024 cost. Vendor purchase is part of a co-op with Mercer, Lawrence, Crawford, and Venango counties. All County veterans' service offices within the state of Pennsylvania are mandated to provide perpetual care of all veterans' graves in cemeteries within those counties. This includes providing flags and service markers to volunteers, and organizations who place markers prior to Memorial Day each year.

**DISCUSSION:** Assistant Director Grenier advised that approximately 22,000 flags were placed on veterans graves last year and more flags will be needed this year. The Veteran's Office is involved with a co-op with other PA Counties for veteran's flags that reduces the costs of flags.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**VOTER REGISTRATION/ELECTION**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-065	Tyler Technologies 3065 N. 200 W, Suite 200 North Logan, UT 84341	\$2,000.00	01/01/2025-12/31/2025

Resolution to approve the purchase of Court Funds software and up to 1000 card loads to pay poll workers after each election. This technology will allow us to pay poll workers faster—within one week of the election—and is a proven platform used by several other counties in Pennsylvania to pay their workers.

DISCUSSION: Elections Director Thad Hall expressed his appreciation to the Commissioners for working with him on acquiring this software. This software will allow the poll workers to be paid quickly and it also allows checks to be issued if requested by the worker. Commissioner McGonigle advised this process is used to pay the jurors, and the County is very happy with it.

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

**VOTER REGISTRATION/ELECTION**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-066	Phoenix Graphics 1525 Emerson Street Rochester, NY 14606	\$4,189.00	Effective 01/30/2025

Resolution to approve having Phoenix Graphics conduct the annual mailing to 15,000 voters on the permanent mail ballot list. This is the most efficient way to do the mailing.

DISCUSSION: Elections Director Thad Hall advised the mail ballot list changes frequently, and this will allow the mailings to be efficiently processed and sent out.

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

**LAWRENCE-MERCER COUNTIES RECYCLING/SOLID WASTE DEPARTMENT**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-067	Pennsylvania Resources Council (PRC) 828 West North Avenue Pittsburgh, PA 15233	Not to exceed \$1,600.00	Effective 02/06/2025

Resolution to approve an agreement with PRC for the traveling glass bin recycling program in Mercer County. Proposed period is 07/05/2025—07/17/2025 for one collection event. Minimum cost for the program is \$950.00. PRC will be responsible for providing the collection equipment, transportation, and processing of glass for recycling, while the County transitions to its own Glass Recycling Program.

DISCUSSION: Deputy Director Megan Gahrng advises they hope this will be the last event PRC is involved with as the Recycling Department is anticipating having two glass recycling locations permanently placed in Mercer County for residents and businesses. The locations have yet to be determined.

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

**DISPOSITION OF ASSETS**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-068	N/A	<\$1,000.00	Effective 02/06/2025

Resolution to approve notice of sale. Bids are due no later than 02/18/2025 at the Office of the Chief Clerk. These items as being sold in “as is,” “where is” condition with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

- One (1) Yamaha YPG-535 Digital Keyboard with stand. Serial number UBVN02092.
- One (1) box of approximately 50 various computer cables.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**GRANTS**

RESOLUTION	GRANTOR:	AMOUNT	DATE RANGE
# 2025-069	Pennsylvania Commission on Crime and Delinquency 3101 North Front Street Harrisburg, PA 17110	N/A	Effective 01/30/2025

Resolution to approve the budget modification to the Mercer County Jail Vivitrol Program grant as follows:

Modification by reducing line items by the following amounts:

- Vivitrol Injection - \$2,512.00
- Consultant - \$583.00

Modification by increasing line items by the following amounts:

- Desk - \$845.00

Modification by adding line item as follows:

- Medication Refrigerator - \$2,250.00

There are no other changes to the grant. No County match required.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

## **GRANTS**

RESOLUTION	GRANTOR:	AMOUNT	DATE RANGE
# 2025-070	Pennsylvania Commission on Crime and Delinquency 3101 North Front Street Harrisburg, PA 17110	\$107,194.00	01/01/2025-12/31/2025

Resolution to accept the grant award for the RASA/VOJO (Rights and Services Act/Victims of Juvenile Offenders) continuing, non-competitive grant. The Victim Services Program ensures that crime victims are afforded their rights under the PA Victim's Bill of Rights to ensure fair and compassionate treatment of all Mercer County victims of crime.

**DISCUSSION:** D.A. Acker reported this grant has been in use for a number of years. This grant ensures the Victim/Witness Services Program is dedicated to ensuring individuals who are affected by crime are granted their rights as outlined in the Crime Victim's Bill of Rights. This Program consists of a Director, 2 full-time and 2 part-time coordinators that help crime victims navigate through the judicial process.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**Old Business:** None

**New Business:** None

### **Commissioner's Reports:**

- Commissioner McGonigle reports the Agricultural Conservation Learning Center Project has identified another grant that will be applied for. This DCNR grant will allow additional funding to permit modernization of the Learning Center and Munnell Run Farm that includes ADA compliance and walking trails.
- Commissioner Finley thanked everyone for their support for the County Radio Project.
- Commissioner Coleman offered her congratulations to the Mercer County Historical Society for receiving a grant award in the amount of \$5,000.00 from the America250 PA Grant Program. The check was presented to Holly Stump at a meeting on Wednesday that the Commissioners attended. Commissioner Coleman displayed the front page of the Sharon Herald of a picture and story of the statue pillar being prepped for the return of the statue. Commissioner Finley added the anchor bolts were being replaced prior to the statue being placed back on the pillar.

### **Elected Official/Department Head Reports:**

- Bridge Engineer Brad Elder advised the County bridges that had weight limits changed have been posted and were posted when the inspections were completed.
- Elections Director Thad Hall reported election petitions can be filed beginning February 18<sup>th</sup> through March 11<sup>th</sup>. Commissioner McGonigle asked about curing ballots in Mercer County. Thad Hall responded by advising there are currently numerous lawsuits on curing ballots, and he is waiting for the outcome of these lawsuits to see if the legal requirements will be changed.

**Recess to Salary Board**

**Public Comment:** Joanie Micsky read a comment from Fiscal Director Nicki Biles that Resolution 2025-69 needed to be amended to read the Grant was from PCCD.

Motion was made by Commissioner McGonigle to amend the Resolution and Seconded by Commissioner Finley. Motion passed by vote.

**Questions of the Media:** None

**Motion to Adjourn**

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Attest:**

\_\_\_\_\_  
**Chief Clerk**

\_\_\_\_\_  
\_\_\_\_\_  
**Mercer County Board of Commissioners**